

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2022-23

Assessor's Feedback

JANKI DEVI MEMORIAL COLLEGE

EXTERNAL ACADEMIC AUDIT, 2021-22

Suggestive Guidelines for the Assessor

Department being **audited**: Commerce

Name of the Assessor: Dr. Amit Kumar Singh

Designation & Institutional Affiliation of the Assessor: Professor, Department of Commerce, Delhi School of Economics, University of Delhi.

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, *kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement*

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: The students must be exposed to practical life and entrepreneurship. Department's efforts in the area of entrepreneurship and research needs improvement. Details regarding CTC, internships undertaken need to be mentioned. Higher studies undertaken by the alumnae can also be added. Results of the students are good with majority falling in first division. Department should establish MoUs with foreign universities.

Grade: Satisfactory

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

Comments: The research work of the faculty is satisfactory but is lopsided. Not all the faculties are equally indulged in research work. Also, the impact factor by google scholar is not acceptable. It has to be published by Clarivate. Moreover, conferences and FDPs needs little attention. Also, information on approved PhD guides and members of editorial board of journals can also be added. Best paper awards in various international and national conferences can be added. Memberships of literary organization can also be mentioned. Faculty must have ORCID if and Google Scholar id. Also, every published research paper should mention no. of citations and h-index. Impact factor by Clarivate should be mentioned.

Grade: Needs improvement

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by **academia**/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: The department is putting its best foot forward in conducting variety of events for its students and teachers. Also, add-on courses have been introduced but details are missing. Variety of seminars by experts have also been conducted by the department. Regarding students, mentor-mentee details and the frequency of the meeting needs to be mentioned. Also, what is the mechanism of collecting student feedback?

Grade: Good

D. Vision, mission and future plans of the Department

*Comments: Vision is related to making JDM as one of the best institutes. However, as an **educational** institution what vision does it hold for its students? Department vision needs to be clarified and must be precise. Mission needs to be student oriented. For example- instilling logical thinking, entrepreneurial skills, leadership qualities etc. Thus, vision and mission must be student oriented.*

Grade: Needs improvement

E. Additional remarks- The department can focus upon building a research and inquisitive environment for its faculty. Every faculty member must have ORCID id and a google scholar profile. Also, every published research paper should mention the number of citations and h-index. Faculty must fill the APAR form regularly for every duty and work undertaken. Lastly, the department must establish MoUs with foreign universities for great exposure to its students.

F. Overall comments and Grade – Department of Commerce, Janki devi Memorial College is working in the right direction for its students but a little more efforts are expected in the following areas-

- 1. Research projects with students*
- 2. Entrepreneurial activities*
- 3. Alumni database*
- 4. Conferences and FDPs for teachers*
- 5. Research work of the teachers*
- 6. SWOC analysis*

I will take one session preferably online in the second week of July as per your convenience .

Regards

Prof.Amit Kumar Singh

Academic Audit 2022-23
Department Action Taken Report and Feedback

Name of the Department: Commerce

Name of the Auditor: Dr. Amit Kumar Singh

Designation & Institutional Affiliation of the Auditor: Professor, Department of Commerce, Delhi School of Economics, University of Delhi.

Part A: Follow-Up Action Planned

In light of the Auditor's recommendations and SWOC analysis, what is the Follow-up Action planned by the department?

The Departmental Meeting was conducted on 19th July, 2023 to discuss the actions to be taken with respect to Academic Audit Report 2022-23, shared by Prof. Amit Singh. The following steps have been taken by the department to improve its performance in the future.

1. The Impreneurs, the Entrepreneurship Cell of the College has taken huge steps to expose our students to practical life and hone their entrepreneurial skills. The E cell has shared its data with respect to revenues earned by the students, and their other entrepreneurial adventures including incubation programme and project ANUPAM, undertaken during 2022-23. This data will be shared regularly by them and presented in Academic Audits of the department in future.
2. The CTC packages offered by companies to our students in campus placements has been collected and will be will be presented in Academic Audits.
3. The data on students' research projects shows six research projects undertaken by them in 2022-23 and they will be encouraged more to take up research projects in 2023-24.
4. The department is making its efforts to sign an MOU with a foreign university and an FDP will be conducted soon with a foreign collaboration.
5. The faculty will share the impact factor published by Clarivate for its publications in future. Google Scholar and Widwan IDs have been shared by the faculty and will be presented for Academic Audits.
6. More conferences and FDPs will be conducted in future.
7. One M.Phil and two Ph.Ds were supervised in 2022-23 and more information will be available for 2023-24.
8. Memberships of literary organisations will be shared for 2023-24.
9. The information for Add on courses conducted during 2022-23 has been collected and mentor-mentee details compiled.
10. The Department of Commerce aims at working hard in future and make its best efforts to instil logical thinking, entrepreneurship skills and leadership qualities among its students.

Part B: Department Feedback on Audit

What was the overall experience of the audit? How has feedback from the auditor contributed to quality enhancement?

The audit experience was insightful, offering a transparent and smooth process. The progressive nature of the audit made it an enriching and informative exercise. The meticulous examination provided valuable insights and highlighted areas for improvement. Overall, it proved to be an important undertaking for our future development, ensuring a thorough understanding of our operations and enhancing our commitment to excellence.

The auditor's feedback has been instrumental in elevating the quality of our operations. Demonstrating a positive approach, we have actively embraced the auditor's suggestions and are diligently working on enhancements across all identified areas. Notably, this year, we initiated a society incubation program to foster the growth of budding entrepreneurs and young creators within our college community, aligning with the auditor's insights.

The feedback has been particularly illuminating in pinpointing areas requiring refined management practices and proposing alternative methods for data maintenance. We are intensifying our focus on research, leveraging the constructive feedback to make informed decisions for future improvements. The auditor's suggestions on publications have steered us towards a heightened emphasis on quality research.

Moreover, the feedback has served as a reflective tool, offering a nuanced understanding of our strengths and weaknesses. This self-awareness propels us to continually refine and enhance our quality standards. The department has responded dynamically to the auditor's advice, increasing the scope of activities in alignment with the recommended areas. In essence, the auditor's insights have not only guided our present endeavors but have also set a robust foundation for continuous improvement and excellence in the future.

Would you like to make any suggestions for the improvement of the audit process.

No, the current audit process is fair. However, considering continuous improvement, introducing periodic feedback sessions for auditors and auditees could enhance communication and understanding. This two-way dialogue can provide valuable insights into the effectiveness of the audit process, fostering a collaborative environment for ongoing refinement.



Signature
Teacher-In-Charge

Name of the Department: Economics

Name of the Assessor: Prof. Srinivasu Bathula

Designation & Institutional Affiliation of the Assessor: Professor, Centre for the Study of Regional Development, School of Social Sciences, Jawaharlal Nehru University

The assessors are requested to comment on and evaluate the performance of the department on the following criteria along with comments and evaluation on overall performance. For evaluation, kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement; 5 is used for Excellent

We also request assessors to give their valuable suggestions to strengthen our efforts towards quality enhancement.

Economics Department Academic Audit Report 2023

A. Students:

The Department in their presentation should highlight about many aspects of the curricular. In the light of the NEP, how does the department manage to address the Interdisciplinary courses? The department needs to focus on students coming from the lower strata of the society and also on students who are not able to cope up due to language barriers.

B. Faculty:

The proportion of faculty holding PhD degree was very low in department. All faculty members of the department who do not have PhD should start working on their doctoral degrees, as that is not just a professional requirement; it also makes the faculty better teachers.

The faculty members of the department need to start publishing more articles in reputed UGC and Scopus-Indexed journals both at national and international level. The faculty needs to focus more on research projects and try to send research proposals to research funding institutes like ICSSR.

C. Best Practices of Department/ Department initiatives:

The Economics Department should try to take more initiative for extension and social responsibilities along with donations. Some suggestions could be to engage with NGOs or villages. Socio-economic study of the villages that is adopted could also be another way of doing extension activities.

D. Additional remarks

The department presentation method was excellent where in all the members presented portions of the PowerPoint presentation. The faculty could also take effort to attend seminars and

conferences outside the institute.

E. Overall comments and Grade

The Department is having very committed and enthusiastic faculty members. All of them have been trying to do the best for the Department as well as college.

The overall grade would be very good. (4)

All the Best

Prof. B. Srinivas

Academic Audit 2022-23
Department Action Taken Report and Feedback

Name of the Department: *Economics*

Name of the Assessor: *Prof. Srinivasu Bathula*

Designation & Institutional Affiliation of the Assessor: *Professor, Centre for the Study of Regional Development, School of Social Sciences, Jawaharlal Nehru University.*

Part A: Follow-Up Action Planned

In light of the Auditor's recommendations and SWOC analysis, what is the Follow-up Action planned by the department?

The Economics Department is thankful and appreciative of Prof Bathula for agreeing to give his time to assess the Department. Following his recommendations, the Department has come up with the following action plan.

1. The recommendation of highlighting detailed aspects of curricular and other activities in the presentation would be inculcated in future.
2. In terms of aiding students of different backgrounds, like language barriers, remedial classes are being taken to help students cope with their studies.
3. Out of 11 faculty members, 4 are PhD holders, 5 are enrolled in PhD programmes. Other faculty members are in the process of enrolling themselves in a PhD programme. Some faculty members who are already enrolled are also in the process of completing their thesis.
4. Many faculty members are applying for research projects in various institutes. Two project proposals have already been accepted.
5. Faculty members have undertaken to work on research articles and would be looking towards publications of the same in reputed journals
6. On the social responsibility front, the Department has already organized an educational visit for students and faculty to Aanganwadis of Azam Garh, Greater Noida in collaboration with an NGO named "Let's Educate Children in Need (LECIN)". The Department also engaged itself in a Donation collection drive of stationary materials for

children of these Anganwadis in collaboration with “LEGIN”. The Department is also in discussion with the same NGO for working towards students volunteering/internship in Anganwadi.

7. The faculty would be making an effort towards attending and participating in seminars and conferences outside the institute.

Part B: Department Feedback on Audit

What was the overall experience of the audit? How has feedback from the auditor contributed to quality enhancement?

The Auditor had full preparedness and had carefully gone through the presentation. The audit was indeed very meaningful, relevant and helped to give a stronger direction to the department in achieving a higher stature in various respects.

Would you like to make any suggestions for the improvement of the audit process?

Following aspects can be communicated to the Auditor:

1. Presentation to be treated as a step towards preliminary understanding of the department. Many things may be communicated by the department during the course of presentation.
2. A timeline for submission of Feedback report should be clearly communicated to Auditor to avoid delayed submissions of the same.

Bijoyata Yonzon,
Teacher-In-Charge
Economics Department,
Janki Devi Memorial College

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT (2021-22)
AUDITOR'S REPORT

28.06.2023

Department being audited: DEPARTMENT OF PHYSICAL EDUCATION,

JDM COLLEGE, UNIVERSITY OF DELHI.

Name of the Assessor: Prof. LALIT SHARMA

*Designation & Institutional Affiliation of the Assessor: Professor, IGIPSS,
B Block , Vikas Puri , University Of Delhi*

The Undersigned was provided PPT of the work done by the Department of Physical Education, **JANKI DEVI MEMORIAL COLLEGE** and interaction with the department through online mode was conducted on **28.06.2023**

(<https://us06web.zoom.us/j/86564998562?pwd=eCsyK3BDR1FFVk5SSXhWc3dxNzRrZz09>) at 10:30 a.m. On the basis of the information provided by the institute and subsequent interaction with the department the undersigned has prepared the report. The detailed report is given below:

A. Students

Comments: It is highlighted that students have participated at international, National and State level and won laurels for the college. The progression to higher classes is also being highlighted by the department of physical education. Good number of students are participating in sports competitions. Numerous activities are being conducted by the college for the students. Placement of the student was not highlighted. Only few students' involvement in research has been highlighted. Department has also highlighted the mass participation and sports excellence by the students. Students were also involved in community services such as "Yog for preventive health care" which was organized by the department successfully. The progression of the students to the higher educations was also reported significantly.

Grade: Excellent

B Faculty

Comments: The faculty members of the department are well qualified and all the faculty possess Ph.D degree in physical education. Faculty is involved in research work and few publications were also presented. Departments are conducting very effective extension activities. It was observed that most of the research publication is in peer journal. An effort should be made to publish research articles in Scopus indexed journal or listed journals of UGC CARE.

Grade: Very Good

C. Best Practices of Department/ Department initiatives

Comments: Department is conducting capacity building and skill enhancement activities for the students. Placement of the students and progression to higher education are encouraging. Students need more encouragement for participation in extra- curricular activities. Department is introducing students to General Fitness and Wellness programmes regularly. Yog and Meditation camps are being conducted by the department on regular basis. Department has presented its best practices by dividing the practices into academic pursuit, sports excellence and extension of sports for all and motivating them to pursue excellence by rewarding them with cash and prizes. Student's fitness progress in the program is monitored regularly and online modes of fitness apps like Strava & Google fit apps are good practices which has been adopted by the department. In my view use of fitness app for monitoring the fitness of the students is encouraging for students by giving them informed feedback.

Grade: Excellent

D. Vision, mission and future plans of the Department

Comments: Department has presented its future plan as development of infrastructure, incorporating scientific based coaching, involvement of external experts, water harvesting in different fields, different workshops are also planned for capacity building among faculty members. However, workshop for developing the skills of their coaches and educating athlete about the menace of the drugs should also be taken into consideration.

Grade: Very Good

E. Additional remarks

Department of Physical Education is doing commendable work for the students those who are participating in sports. Department of physical education is required to broaden its horizon beyond medal winning and competitive sports.

F. Overall comments and Grade Based on the findings following are recommended for the department to incorporate in their planning to make their contribution more effective for the development of the college.

- i. The Department can evolve a system where the students are awarded stars (1 star to 5 star) based on their fitness level and awarding 80 percentile and above 5 star and 20 percentile and below 1 star on demand basis.
- ii. Department can also develop fitness norms for students and staff of the Institute.

- iii. Research culture among students needs to be strengthened further.
- iv. Department needs to develop a Physical Education Policy for a college where department need to work across all verticals.
- v. Learning outcome has been set but a mapping of LO's needs to be developed.
- vi. Best practices of individual department for various aspects need to be institutionalized.
- vii. Students should be involved in the extension activities.
- viii. More collaboration needs to be established for faculty exchange, students exchange, internship etc.
- ix. FDP programmes to enhance teaching and coaching quality need to be organized on regular basis.

Overall the Department of Physical Education is doing VERY GOOD.



Place : New Delhi
Date : 28.06.2023

Prof. Lalit Sharma
Professor, IGIPSS
University of Delhi

Action Taken Report on Academic Audit 2022-23

Prof. Lalit Sharma, the expert for academic audit 2022-23 had evaluated and graded the achievements/ activities/ programmes of the Department of Physical Education as **VERY GOOD**.

In Following measures have been taken -

- 1) Sports motivational speech/lectures should be conducted for sports excellence aspirants – **We have been touch with various experts to chalk out the programme to implement it.**
- 2) Motivational lectures on Fitness should be conducted for all according to specific target groups – **same as above.**
- 3) Regular feedback as a whole on yearly basis as well as against each programme should be procured – **We already have adopted this as a practice, but did not reflect in our academic report. We will include the feedback in the next report.**
- 4) Research programme in collaboration with other institutions should be promoted with financial and administrative support – **We have started the collaboration with the Department of Physical Education, University of Delhi.**
- 5) Some research equipments be procured specific to games, sports and fitness – **We have purchased some as part of research programme and in the process of purchasing more as per requirement.**
- 6) Yearly ratings of randomly selected sample (who have actively participated), regarding the issues of department as well as future programmes be generated – **We are doing the same for the last three years.**
- 7) Display the feedback on notice boards & reports – **This we will do as soon as our feedback analysis is ready.**
- 8) There should be a number of sports academies in the college for promotion of sports as well as excellence in performance with controlled entry- **This is a policy matter and needs elaborate discussion with the governing body of the college trust.**
- 9) Research programme with external agencies/researchers on contractual basis - **We will work on it.**
- 10) For outstanding achievements and contributions of sports alumni, there should be some kind of honour/award to the mentor/resource persons/ alumni/faculty – **We already have adopted this practice on a regular basis on the occasion of Alumni Association Function and the distinguished alumnae are invited as experts or motivational speakers to have discussion with the sports girls.**

PROF. ABHA JAIN
TIC, Physical Education

Feedback on Academic Audit 2022-23

As the representative of the Department of Physical Education, I want to extend my heartfelt appreciation to Prof. Lalit Sharma from Indira Gandhi Physical Education and Sports Sciences, University of Delhi. Prof. Sharma graciously fulfilled the role of our external auditor for the academic audit of 2022-23 held on 28/06/2023. Prof. Sharma's thorough scrutiny and keen focus on detail were apparent throughout the entire process. His unique observations have significantly aided in identifying both our strengths and areas that need improvement. Prof. Sharma effectively communicated his results and observations in a concise and articulate manner during the virtual conversation. His conduct during the audit was exemplary, marked by professionalism, constructive criticism, and acknowledgment. The department has acknowledged the proposals put forth by Prof. Sharma during the audit and will proceed to take the required measures.

Prof. Abha Jain

Teacher In-Charge

Department of Physical Education

Department being audited: Sanskrit

Name of the Assessor: Prof. Girish Chandra Pant

Designation & Institutional Affiliation of the Assessor: Head, Department of Sanskrit, Jamia Millia Islamia(A Central University), New Delhi-110025.

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, **kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement**

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: Students are fairly active in co-curricular activities, seem to have good academic fundamentals. Student research projects are regularly organized and encouraged by the department.

Grade: very good

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/college work, FDPs etc attended, Any other aspect related to faculty)

Comments: Excellent faculty; engaged in various academic disciplines. The good academic results of the students reflects well on their pedagogical techniques.

Grade: excellent

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: The various teachers regularly organize seminars and workshops. Their efforts to invite guest lecturers and scholars for symposiums/presentations is highly appreciated. The 'Pedagogy' Series of Lectures and MOOC/e-content development programs are worthy of recognition.

Grade: Excellent

D. Vision, mission and future plans of the Department

Comments: To ensure that students emerge with a high degree of competence in Sanskrit poetics, linguistics, grammar, Astrology, Ayurveda and related disciplines, as well as emphasize and encourage oral language skills. To encourage the spirit of research in students, and give them the skills to specialize further in the subdiscipline of their choice.

Grade: Excellent

E. Additional remarks- The presentation given by the department was in short, excellent- and reflects well upon the department's overall vision.

F. Overall comments and Grade: Both the present results as well future plans of the department are highly impressive.

Grade: Excellent

A handwritten signature in black ink, consisting of the initials 'GP' followed by a horizontal line and a period.

(Prof. Girish Chandra Pant)

Department of Sanskrit

Action taken report on the Academic Audit – 2022-23

A. For students

1. Our students performed well with respect to participation in various activities held in Sanskrit medium, they also received prizes, improved speaking and writing skills in Sanskrit. We will make sure that these things stay in continuation.

2. We will give our special attention to increase the number of internship programs attended by students.

B. For faculty

1. A couple of our faculty members are already pursuing Ph.D. Soon our whole department should have 100% Ph.D. faculties.

2. Our faculty members are using innovative teaching techniques. We will continue to focus on improving this direction keeping delivery of lectures in Sanskrit medium in mind.

3. We will encourage all faculty members to publish more in national and international quality journals and conferences to increase the research impact in the department.

4. The department members collectively decided to organize and attend workshops on Research Methodology to enhance the research interest among students and teachers.

5. We will make sure that our faculty members stay active with respect to participation and keep attending seminars/webinars/FDPs, and organize some of them.

6. We will plan to organise special inter-college events and counselling sessions, especially for the first-year students.

Department of Sanskrit

Feedback on the Academic Audit 2022-23

On the behalf of Department of Sanskrit, I would like to express my appreciation to the external auditor Prof. Girish Chand Panth, Head of the department, Department of Sanskrit, Jamia Milia Islamia, for conducting the recent academic audit of 2022-23. His thorough examination and attention to detail were evident throughout the process. His in-depth knowledge in the field of academics have been invaluable in identifying areas of strength and opportunities for enhancement. He communicated his findings and observations in a clear and concise manner during his online interaction held with the department on 28th August, 2023. His invaluable suggestions were highly appreciative, constructive, and professional.

Ms. Jyoti

TIC, Department of Sanskrit

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2021-22

Suggestive Guidelines for the Assessor

Department being audited: JANKI DEVI MEMORIAL COLLEGE

Name of the Assessor: Prof. Pushpam Narain

Designation & Institutional Affiliation of the Assessor :Head &Ex Dean

University Department of Music &Dramatics

Lalit Narayan Mithila University,Darbhangha,Bihar-846004.

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, **kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement**

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: Perfect

Grade: Excellent

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc. attended, Any other aspect related to faculty)

Comments: Perfect

Grade: Excellent

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc.; Department Association- intra-Department events, intra-college events, inter-college/ inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: Add-on courses i.e. Instrument Making; Event Management etc. must be started

Grade: Very Good

D. Vision, mission and future plans of the Department

Comments: Perfect

Grade: Excellent

E. Additional remarks-

- **Spreading awareness in society regarding social issues through Music.**
- **Laying emphasis on folk culture and folk music through performances.**
- **Certificate course/ Add-on course in instrumental music as skill enhancement.**

F. Overall comments - Intellectual level, Skill interest and Teacher-Student relationship are appreciable.

Grade: excellent

P. Narain
02.11.2023

DEPARTMENT OF MUSIC

Action Taken Report on the Academic Audit 2022-23

1. The students of the Music Department ventured out on a cleanliness drive in the neighbourhood and motivated people by singing songs against littering in public places.
2. Keeping in mind the suggestion made by the esteemed external auditor Prof. Pushpam Narain the students of Music Department and Sarang the Indian Music Society dressed in folk costumes, sang and danced folk songs from different states of India at the G 20 event on 20th Nov. 2023.
3. As suggested by our external auditor a thirty hour add on course in learning the skill and technique of playing the Harmonium is scheduled to start in January 2024.

Department of Music

Feedback on the Academic Audit 2022-23

On behalf of the Department of Music, I would like to express my gratitude to the external auditor Prof. Pushpam Narain, Head and Ex Dean University, Department of Music and Dramatics, Lalit Narayan Mithila University, Darbhanga, Bihar for conducting an interactive online academic audit of 2022-23. Her rudite knowledge and exemplary attention to detail was commendable; her vast experience in the field of the music is indeed remarkable. She communicated her observations with great clarity. Her invaluable suggestions are truly constructive, visionary and futuristic. This interactive session took place on 12th September 2023 at 2.30 pm

Dr. Prerna Arora (TIC)
Dr. Gurinder Harnam Singh
Department of Music

Department being audited: **History**

Name of the Assessor: **Professor Vipul Singh**

Designation & Institutional Affiliation of the Assessor: **Professor, Department of History, University of Delhi.**

[The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, **kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement**]

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: It's wonderful to hear that the students' results, participation in extra-curricular activities, and engagement in research work have been impressive within the department. The fact that the department has been successful in encouraging students to pursue higher studies in renowned institutions speaks volumes about its dedication to academic excellence.

The achievement of a student winning the first prize in a paper presentation competition is a testament to the quality of education and guidance provided by the department.

However, it seems there might be a gap in terms of internship opportunities for students. Internships are a crucial aspect of a student's education as they provide real-world experience and exposure to the practical aspects of their field of study. They also help students build essential skills, make professional connections, and gain insights into potential career paths.

Given the importance of internships, it would indeed be beneficial for the department to consider finding or offering more internship opportunities for students. Collaborating with local businesses, organizations, or even academic institutions could be a way to create a network of internship opportunities for students. This could also help bridge the gap between academic learning and practical application.

By providing more internship options, the department can further enhance its students' educational experience and increase their chances of success in their chosen fields. It could also lead to more well-rounded graduates who are not only academically strong but also well-prepared for the professional world. *Grade: 4/5 (Excellent)*

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/college work, FDPs etc attended, Any other aspect related to faculty)

Comments: It's good to hear that Prof. Manisha Agnihotri attained professorship during the academic year and that several other faculty members have been actively involved in research

work, publications, paper presentations, and other academic activities. This kind of engagement not only enhances the reputation of the department but also contributes to the overall academic environment and student learning experience.

Encouraging more faculty members to take such initiatives can indeed enhance the academic reputation. By creating an environment that supports and encourages faculty members to take initiatives in research and academia, the department can continue to thrive and make meaningful contributions to the academic community and the success of its students. *Grade: 5/5 (Excellent)*

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc.; Department Association- intra-department events, intra-college events, inter-college/inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: It's evident that the History Heritage Association has played a vibrant role throughout the academic session by organizing talks and an international seminar. These events contribute significantly to enriching the academic environment and providing students with opportunities for broader learning experiences. The enthusiasm and dedication of the association are commendable. Regarding the absence of add-on courses in the previous year, I would recommend introducing such courses. Add-on courses can provide students with specialized knowledge and skills that go beyond the regular curriculum. They can be a valuable addition to a student's academic journey, offering them a chance to explore specific areas of interest in more depth. Introducing add-on courses aligns well with the concept of enhancing best practices within the department. These courses can be designed to cover unique topics, emerging trends, or interdisciplinary subjects that might not be covered extensively in the regular curriculum. Faculty members with expertise in these areas could take the lead in developing and teaching these courses.

Moreover, it's heartening to hear about the department's active support for students. The example you provided, where faculty members assisted Arti both financially and otherwise, showcases a caring and supportive environment within the department. Acts like these contribute significantly to students' well-being and success, and they reflect the strong sense of community and mentorship within the department.

Grade: 5/5 (Excellent)

D. Vision, mission and future plans of the Department

Comments: Incorporating the suggestions I have made above into the department's future plans would help in further enhancing the quality of education and overall experience for both students and faculty. By introducing add-on courses, encouraging faculty engagement further in research and academic activities, and supporting students through various initiatives, the department can continue to grow and evolve.

Encouraging more faculty members to actively engage in research, publications, presentations, and other academic activities can be facilitated through workshops, seminars, and collaborative projects. Recognizing and rewarding faculty efforts in these areas can also foster a culture of ongoing professional development and contributions to the academic community.

Continuing to organize talks, seminars, and international events through the History Heritage Association can enrich the academic experience and foster a culture of learning and intellectual

exploration. These events offer opportunities for networking, exposure to diverse perspectives, and engagement with experts in the field.

By incorporating these recommendations into the department's future plans, the institution can maintain its upward trajectory and create an even more vibrant and supportive learning environment.

Grade: 5/5 (Excellent)

E. Additional remarks

The dedication and efforts of the faculty in the History Department at Janki Devi Memorial College are truly commendable. The commitment to upholding high educational standards and creating an intellectually stimulating atmosphere speaks volumes about the department's values and goals. Their achievements and endeavours are a testament to the collective hard work of both faculty and students.

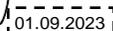
It's clear that the department is not only focused on academic excellence but also on holistic development. The engagement of students in research, participation in extra-curricular activities, and the department's encouragement of higher studies are all indicators of a well-rounded educational approach. These efforts not only nurture academic growth but also shape students into well-prepared individuals for their future pursuits.

The accomplishments mentioned in the report above, such as faculty members' involvement in research, the success of students in higher studies, and the initiatives organized by the History Heritage Association, all reflect a vibrant academic culture. This culture undoubtedly has a positive impact on the overall learning experience of students and contributes to their personal and intellectual development.

Furthermore, the department's proactive stance in considering areas for improvement, such as introducing add-on courses and encouraging more faculty engagement, is a demonstration of its dedication to continuous enhancement. This shows that the department is not complacent but seeks to evolve and provide even better educational opportunities.

Overall, the faculty of the History Department at Janki Devi Memorial College deserves commendation for their valuable contributions to education, research, and student development. Their commitment to excellence and their efforts to create a thriving academic environment are pivotal in shaping the future success of the department and its students.

F. Overall comments and Grade: 19/20 (Excellent)

Professor Vipul Singh

Janki Devi Memorial College
History Department
Academic Audit: Action Taken Report 2022-
2023

The feedback offered by Prof. Vipul Singh, the assessor, has steered the department to the path of further improvement. Taking his suggestions into consideration, the department has decided to introduce a few measures for the forthcoming academic session.

Firstly, cognising the value of internship, the department will seek to widen its established internship coordination by designating a faculty member the responsibility to locate and secure internship opportunities for our students. Besides, the department will soon be initiating collaborations with organisations in the relevant fields to expand its network providing diverse internship options. The students shall also be guided into identifying and applying for internships, including resume workshops, and interview preparation.

Secondly, while Prof. Singh appreciated the engagement of the faculty members into academic research, the department shall continue encouraging the faculty members to engage in academic works such as conducting research work, presenting papers at national and international level, and publishing their work in reputable journals. In the forthcoming years, the department shall extend further support to its faculties to ensure that they can collaborate with other departments of the institution to contribute towards interdisciplinary research.

Thirdly, addressing one of the few challenges faced by the department i.e., receiving students from diverse background, Prof. Singh advised the department to develop a strong peer group that would function as a student-support group providing academic assistance to students from non-history background. The department will soon incorporate the suggestion re-arranging the tutorial groups to create an ecosystem promoting academic support for students from their peers.

Finally, Prof. Singh emphasised on the need of Add-on courses covering unique topics, emerging trends, and interdisciplinary subjects. Faculty members with expertise in these areas are actively involved in course design. The department has advised the faculty members to introduce such add-on course that would facilitate an all-round growth of students.

By incorporating these recommendations into our future plans, we aim to maintain our department's upward trajectory, create a more vibrant learning environment, and better prepare our students for success in their chosen fields. We appreciate your valuable feedback and look forward to the continued growth of our department.

Feedback on Academic Audit

On behalf of the Department of History, I would like to express my sincere gratitude to Prof. Vipul Singh from the University of Delhi, who served as our external auditor for the academic audit of 2022-23. Throughout the entire process, Prof. Singh's meticulous examination and acute attention to detail were evident. His invaluable insights have greatly facilitated the identification of both our strengths and areas that require improvement. During the virtual interaction on September 1st, 2023, Prof. Singh adeptly conveyed his findings and observations in a clear and succinct manner. His conduct during the audit was highly commendable, characterized by professionalism, constructive feedback, and recognition. The department has

taken cognizance of the suggestions made by Prof. Singh during the audit and will take necessary the actions.

Dr. Saumya Gupta
Teacher In-Charge
Department of History

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT
2022-2023

Suggestive Guidelines for the Assessor

Department being audited:

Human Development and Family Empowerment

Name of the Assessor: Prof. Renu Gulati

Designation & Institutional Affiliation of the Assessor:

Retired Professor, Department of Human Development, Institute of Home Economics, University of Delhi

At the outset, I would like to extend my congratulations to the college and the Faculty of the Department of Human Development and Family Empowerment (HDFE) for achieving an A+ rating from NAAC and obtaining ISO certification. The report sent was very comprehensive and highlighted the tremendous capable work being carried out by the faculty members. I would like to emphasize that an interaction with Ms. Nirmala Muralidhar and Ms. Purna Butta was very meaningful and stimulating. It was a pleasure to see their commitment, enthusiasm and far reaching vision.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments:

From the report and the discussion the HDFE course appears to be a popular choice opted by students. However, with a minimal staff of two members the department has very effectively conducted impressive set of diverse activities. The HDFE faculty members have created resource material for their students in Hindi and English for the benefit of all the students. The course has been taught using different methodologies like presentation, project work, case studies, group discussions, webinars, to name a few. Along with these are practical experiences- working in Communities, internships. It was heartening to see Ms. Muralidhar's involvement, passion towards the curriculum. Experiential learning is the focus which is extremely beneficial for students' progress.

The successful transition of students (student progression and placement) to prestigious colleges, universities, and organizations is a testament to their dedication, education and the strong support they received from faculty. The outstanding achievements of students, scoring first division in their second and third year, not only showcase the teachers' devotion but also the students' determination.

The students' involvement in a range of internships, research projects, visits, and mentoring fellow students demonstrates that they are being provided with opportunities to apply their learnings beyond traditional classroom settings.

The department takes pride in the students' active involvement not only in academics and experiential learning but also in the co-curricular activities of the college. Furthermore, it is worth mentioning that the students not only participated but also acquired numerous certifications in academics and co-curricular activities (Sh. Surinder Dutt Malhotra Prize for highest marks in HDFE in I and II Year combined, Certificate of Appreciation and Award of Excellence -Joy of Giving, certificates for internships, community activities). It is delightful to know that HDFE department students have held position in the Student Union, as student coordinators in the Add on course and so on. The college and department's supportive atmosphere fosters skills like responsibility, teamwork, problem solving, and decision making, as evidenced by the diverse range of activities organized by the HDFE department.

Grade: Excellent.

B. Faculty-

(Qualification and experience, Pedagogy used, research work, Contribution to department/College work, FDPs etc attended, Any other aspect related to faculty.)

Comments:

The faculty members are well qualified and professionally trained to implement HDFE Course. Both the faculty members are in receipt of multiple recognitions, Ms. Muralidhar was awarded Dr. Sarvepalli Radhakrishnan Excellence Award 2021 in Human Development on National Teacher's Day by Center for Professional Advancement, India and was felicitated with Teacher's Award for Excellence 2021 in the category of 'Community Outreach and Sensitization' by Love care Foundation on September 5th, 2021. She has also contributed two articles in 'International journal of creative research thoughts' and 'Rabindra Bharati Journal of Philosophy' respectively. She presented a paper in an International Conference on Natural Products and Human Health.

Ms. Purna Butta was felicitated with Teacher's Award for Excellence 2021 in the category of 'The All Rounder teacher' by Love care foundation on September 5th 2021.

The Department of Human Development & Family received a Certificate of Appreciation from the Love Care Foundation on October 16th, 2022, for contributing 276 thalis and volunteering in the World Food Day campaign at Noida and Kaushambi.

Both the faculty members enriched themselves by participating in several faculty enrichment programmes and organized workshops, trainings, visits, Add on course (designing the curriculum and coordinating), events for student. Along with the regular teaching responsibilities the faculty members are also involved in various other administrative responsibilities at the college level various committees (admission committee, ECA committee for admission, Attendance committee, examination

committee, time table committee, Library, Classical dance convener). Ms. Muralidhar is also teacher member of faculty of Science. The Faculty members have been actively involved in designing & formulating the NEP curriculum. They have also participated in question paper setting and Evaluation (University level), Recorded Lectures (E-content) and developed e-content.

It is heartening to see that student mentoring is done not only for the internships, but in all activities of the department where student participation is seen. Active involvement in research projects, add on courses, outreach activities etc.

Continuous evaluation is crucial, as it helps identify different types of learners, enabling personalized instruction and support. Teachers have also channelized the skills of advanced learners in various activities (Student coordinators, peer mentoring, poster designing, research projects and so on). Additionally, teachers go the extra mile by offering remedial, revision, and extra classes to provide additional support and need based instruction for students to excel and thrive.

Involving the alumni of the department as Resource Speakers, and conducting workshops for the students is praiseworthy. It is an excellent initiative and also reflects the progression of the students.

Engaging in research is crucial for academics as it nurtures intellectual development, propels the progress of knowledge, improves teaching methods, and cultivates critical thinking and problem-solving abilities. It is pleasing to observe that the faculty members not only focus on teaching but also actively participate in research projects, exploring topics such as 'Implications of Self-Presentation and Identity Formation in the Digital Space' and 'Sociological Analysis of the Impact of Medical Tourism in India'. Furthermore, they encourage student involvement through faculty-led student research projects, such as the 'Early Detection and Screening of White Eye Reflex in Children' (ongoing project – in its fifth phase).

There is tremendous potential shown by Ms. Muralidhar in Academic, Research and Administration and her commitment to the college. She has kept herself abreast on all contemporary advances in the discipline. At this point I would stress that one more permanent staff member be inducted to share the burden and allow academic transference to take place in the best interest of the Department.

Grade: Excellent

C). Best Practices of Department/Department initiatives.

(Student Enrichment programs organized by the department-invited talks by academia/industry etc; Department Association-intra-Department events, intra-college events, inter-college/inter university events; Add-on course conducted/coordinate/coordinated by the department; Department magazine/blog; Any

Other activity/practice)

Comments:

Outreach and Extension activities are the strength of the HDFE department. The list of webinars, lectures and workshops is truly impressive, the 2 faculty members deserve credit. Not only were these events well organized they also had very large number of participants in each event both from the college and from outside.

The department is engaged in research projects that provide opportunities to students gain experience with conducting research. Project on Early detection of white eye reflex in children (Student research project) strengthens the skills of students to screen eyes of children with a smart phone in location that are accessible to them. New projects on 'Medical Tourism' and 'Implications of Self-Presentation and Identity Formation in the Digital Space' have also been initiated. Long

term projects are extremely beneficial in creating a culture of research and providing large sample data and greater understanding of the area. The passion that Ms. Muralidhar has created in students and the younger faculty member is evident in the interactions.

The faculty also mentors and provides guidance to students of other departments in undertaking Internships. The networking with NGO's and organizations working for women and children has given them an edge in undertaking this very important task.

The department has adopted a village which is a very important step towards making the education meaningful.

Collaboration and Networking- One of the appreciable moves of the department has been is to collaborate and network with NGOs, technical Institutions, Corporates, and Hospitals, etc. Some of these are Prayas, JAS Society, Eunoia you, Prachi Educational Society, Love Care Foundation and Robinhood Army to name a few. Appropriate care has been taken to follow procedures and complete the required paper work by signing a MOU between the two parties. Formalizing joint ventures by clearly spelling out terms and conditions results in smooth interaction. This action was indeed a smart action. This obviously has been of mutual benefit and advantage to both organizations, and enabled the department to undertake several projects and research activities besides facilitating internship placement for the students. There are three MOUs signed with organizations - Ripudaman Charitable Trust, Poshangipur Gaon Awam Mandir Welfare Association, and WinVinaya Foundation, a Charitable Trust.

The department also organized an Add on course for their students, titled "Structure Knowledge into Live Lesson" (SKILL), which focuses on developing soft skills.

It's truly impressive to witness the department's involvement in community outreach through the 'Community First Initiative' unit under the Centre for Extension and

Outreach Activities. I am delighted to know that Ms. Muralidhar, with her extensive experience of over three decades, is leading the center as its Director. With her leadership and the collective efforts of the team, I am confident that the center will reach new levels of success.

The 'Community First Initiative' comprises multiple components that thoroughly encompass different aspects of outreach and extension activities (Outreach Activities - Giving Back to the Community, Community Sensitization & Awareness; Helping Hands; Village Adoption and Early Detection and Screening of Retinoblastoma in Children, and Awards and Recognitions).

Grade: Excellent

D) Vision, mission and future plans of the Department Comments:

The department has organized activities in alignment with the curriculum needs to a great extent which is commendable.

With National Education policy being implemented programmes focusing on some key areas could be:

- The department could also continue their work in the areas of well-being, having worked on

a longitudinal project and skill based add on courses.

- Parenting could be another area in conjunction with family well-being.
- Early childhood education. More in-depth knowledge regarding the area would also open job opportunities for students. They can become early childhood Educators. Also they could start their own centers.

It is creditable that the department observes important National & International days to spread awareness on important issues such as - World Cancer Day, International day of persons with disabilities, National Nutrition Month, World Food Day, Joy of Giving week, Independence Day drive, Diwali celebration, Children's Day, and Teacher's Day, to name a few.

Grade: Excellent.

E) Additional remarks

F) Overall comments and Grade: Excellent

It has been a pleasure interacting with the Department and once again congratulate the faculty for their commitment, sincerity and passion in creating an enriching learning environment for the students. I recommend that they showcase the activities that they have undertaken with the Departments of HDFE in other colleges through a webinar. The

college authorities, administration and faculty members have worked together cohesively to ensure smooth running of the course which is commendable.

Academic Audit 2022-23
Department Action Taken Report and Feedback

Name of the Department: Human Development and Family Empowerment

Name of the Auditor: Prof. Renu Gulati

Designation & Institutional Affiliation of the Auditor: Retired Professor, Department of Human Development, Institute of Home Economics, University of Delhi

Part A: Follow-Up Action Planned

In light of the Auditor's recommendations and SWOC analysis, what is the Follow-up Action planned by the department?

A meeting of the Faculty members of the HDFE department was held to discuss, review the suggestions and feedback given by the external auditor during the interaction with the faculty on 26th June, 23 in the college and the auditor's report shared by the principal.

The feedback received from the auditor is being incorporated in planning the future course of action in the forthcoming academic session. As suggested by the auditor the department has planned to strengthen the component of Early Childhood Care & Education. The students are already doing placement in playschools to get hands on experience. We plan to offer more opportunities to the students by giving them exposure to experts from the field of ECCE, giving them in-depth knowledge and equipping them to become Early Childhood Educators. Another important suggestion that the department could continue it's work on wellbeing of young adults, incorporating life skills will be taken ahead in the form of workshops, talks, discussions involving experts from diverse fields.

The auditor also stressed on the need to address issues in the area of parenting & Family wellbeing. The Department plans to collaborate with NGO's working in this field and hold talks/ webinars. In the context of research projects, the auditor appreciated that that, Early Detection & Screening of White Eye Reflex was not limited only to Delhi. The department has already started spreading awareness across the country. We plan to strengthen the reach of this project further as recommended by the auditor.

The department will take steps to enhance alumni interaction with the present batch of students as part of peer mentoring. This practice has been appreciated by the auditor as it also reflects students' progression.

Many suggestions that were made during the interaction are already being implemented / complied with and only need to be worked on keeping in mind the vision of the department.

The feedback and insights shared by the external auditor are extremely relevant and beneficial and will enhance the quality of work done by the department.

Part B: Department Feedback on Audit

What was the overall experience of the audit? How has feedback from the auditor contributed to quality enhancement?

The overall experience of the audit was extremely positive and encouraging. The auditor had more than four decades of teaching experience in Human Development in Delhi University. Prof Renu Gulati had gone through the power point presentation very thoroughly and knew the details of the work done by the department. The auditor was enthusiastic about meeting the Faculty and engaging in fruitful discussions on activities conducted, was appreciative of the efforts put in by the Faculty and students. We also received valuable suggestions on strengthening our core areas. The experience and expertise of the auditor has provided insights which will enhance the quality of our initiatives.

Would you like to make any suggestions for the improvement of the audit process?

N. Muralidhar

Nirmala Muralidhar
Teacher-In-Charge

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2022-23

Department being audited: Sociology

Name of the Assessor: Prof. Janaki Abraham

Designation & Institutional Affiliation of the Assessor: Professor, Department of Sociology, Delhi School of Economics, University of Delhi.

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, *kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement*

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: Students have been engaged with a range of activities- organizing events in the college, participating in the several activities organized by the faculty and also conducting research in certain areas.

Grade: Very Good

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

Comments: JDMC's Sociology Department has excellent faculty – both well qualified and with several years of teaching experience. Many faculty are actively involved in research and have published articles in academic journals in this past year. The contribution of the faculty to the college is impressive: they serve on several important committees in college, and this past year contributed substantially towards the work required for NAAC. Faculty from the Department have contributed substantially to the syllabus revision of the BA Sociology programme under the NEP. In addition, they have organised so many activities for students over the past year – these include film screenings, workshops in addition to mentoring student projects.

Grade: Excellent

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: Several events have been organized for students in the past year: film screenings, a study trip, workshops, talks on different subjects such as Prevention of Sexual harassment (POSH), Research Methods, Designing cities for people, and personal branding. These cover a wide range of subjects and I am sure enriched the students considerably. Also, faculty have clearly worked hard mentoring research projects and assist students in bringing out a department magazine.

In addition, I feel the Department could have asked sociologists to come to college to speak to students. Am also wondering if college can organize a seminar series in which academics, including from the Social Science faculty at JDMC are invited to share their research. Both of these will help students get a sense of the kind of research being done, will feed into the different courses they study during their years in college and will add value to students own research capacities.

Grade: Very Good

D. Vision, mission and future plans of the Department

Comments: The plans for the Department laid out are well defined and range from increasing faculty publications and a commitment to innovative pedagogies and organising seminars. It will be nice if the college can further enable faculty to undertake independent fieldwork and research and to strengthen this aspect which is already being done. For students the Department have excellent plans which they should get as much support as possible for: They plan to set up an Ethnographic Film Club, and Academic Research Groups. Both of these will be an excellent addition to an already vibrant Department. Plus, they plan to address student needs for more materials in Hindi by setting up a repository of reading material in Hindi. Collaborating with the Hindi Department at JDMC for this will be very good and the Sociology Department at JDMC can take the lead in the University in this much needed translation project. In addition, the plan to augment skills in Academic writing, Research Methodology and Soft skills will add value to the already strong undergraduate programme.

Grade: Excellent

E. Additional remarks

F. Overall comments and Grade: Excellent

JDMC has one of the best Sociology Departments in the University of Delhi. Excellent faculty, good facilities, and good students. I congratulate the Department for their excellent work this past year.



***Prof. Janaki Abraham
Department of Sociology
Unievrsity of Delhi***

Academic Audit 2022-23
Department Action Taken Report and Feedback

Name of the Department: Sociology

Name of the Auditor: Prof. Janaki Abraham

Designation & Institutional Affiliation of the Auditor: Professor, Department of Sociology, Delhi School of Economics, University of Delhi

Part A: Follow-Up Action Planned

In light of the Auditor's recommendations and SWOC analysis, what is the Follow-up Action planned by the department?

The Auditor had suggested the organisation of a seminar series, inviting academicians from the social sciences to augment the students' understanding of contemporary research in the field. Following this recommendation, the Department has decided to organise a series of Lectures by academicians to share their expertise with the students.

The Auditor has also recommended the strengthening of research-based activities and publications for both the faculty and students. The Department has decided to engage in more research projects, as well as organise workshops with experts to further guide students and faculty to explore more avenues of research and publication. The Department has further planned to set-up an Ethnographic Film Club, and offer an Add-On Course on Ethnography.

The Auditor has also recommended a collaboration of the Department with the Department of Hindi to undertake translation projects of sociological readings to augment the teaching-learning resources of the Department and make the process more inclusive. The Department has decided to start planning in this direction.

Part B: Department Feedback on Audit

What was the overall experience of the audit? How has feedback from the auditor contributed to quality enhancement?

The experience of the audit was very interactive, positive and enriching. The Department feels that the audit process has enabled it to define its future goals and planning with greater clarity and purpose. The suggestions have been well received, and implementation of the recommendations of the Auditor will help the Department in achieving quality enhancement in its areas of functioning.

Would you like to make any suggestions for the improvement of the audit process.

The Department is very satisfied with the audit process and the constructive suggestions of the Auditor. The Department is grateful to the College Administration and the IQAC for facilitating the smooth audit process.

Signature: *Charu Kala*

Teacher-In-Charge: Charu Kala

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2022-23
Suggestive Guidelines for the Assessor

Department being audited: Mathematics.

Name of the Assessor: Prof. APARNA MEHRA

Designation & Institutional Affiliation of the Assessor: Professor, Department of Mathematics, IIT Delhi, Hauz Khas, New Delhi - 110016

The assessors are requested to **comment on and evaluate** the performance of the department on the following criteria along with comments and evaluation on overall performance. For evaluation, **kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement; 5 is used for Excellent**

We also request assessors to give their valuable suggestions to strengthen our efforts towards quality enhancement.

The interaction with the faculty members of the department was held on Monday, August 7, 2023, in an online mode via zoom meeting at 4:30 pm. The interaction lasted for an hour. It was a very well-organized interactive session giving a chance to meet the faculty and listen to their ideas to take their department forward. The outlook of the department is positive and promising.

After a successful exchange of ideas and interactions, I write down my observations on the requisite points.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: The results of the BSc program is praiseworthy. It demonstrates the general diligence of the faculty and students. It also suggests that the lectures are delivered in a thorough, organized manner, which results in the students' strong performance. It is very healthy for students to participate in a variety of extracurricular activities, skill development programs, seminars, and workshops. Students benefit much from the computer programming classes on R and Python, and the professors put up commendable effort. Participation by students in workshops, summers, or winter schools, such as ATM schools, seminars, or paper presentations at other universities should all be encouraged by the instructors.

Grade: 5 – Excellent

Action Taken:

We express our gratitude to the auditor for her appreciation for the department, her insights not only validate our commitment to fostering a vibrant educational environment but also provide us with a fresh perspective on how we can further enhance these activities to benefit our students. We are committed to taking the following actions:

- We will plan more ICT-related workshops for the students.
- As a part of the NEP curriculum, we are offering IT-based SECs this semester that are technical in nature. The SECs that we are offering are: Python, Mathematical Python, and IT skills & Data analysis.
- Our students apply for various summer schools as participants and we provide them with letters of recommendation also, we will encourage them to increase the number in terms of participation.

B. Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/college work, FDPs etc attended, Any other aspect related to faculty)

Comments: The faculty involvement in organizing various programs and participation in FDP is encouraging. The hard work of the faculty is reflected in the result of the college. The research work and research contributions of the members are praiseworthy. The contributions of senior faculty members in this aspect are encouraging. The younger faculty members are also putting sincere efforts into research, pursuing Ph.D., and taking part in FDP. They are encouraged to continue and do positive research in the future. The faculty members of the department are actively involved in many committees to look after the betterment including disciplinary, canteen and library, admission, attendance, NEP implementation. This is an important and integral part, and it is healthy to see the active participation of faculty in the college as a whole.

Action Taken: We are thankful to the auditor for her generous comments and appreciation for our faculty members during the recent audit. Her comments not only boost our morale but also motivate us to continue striving for the highest standards of teaching and mentorship. The faculty members will continue to participate in FDPs and research activities. More faculty members will become members of the college research center and take up research projects.

Grade: 5 - Excellent

C. Best Practices of Department/ Department Initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: *The department contributes to the college magazine; this is praiseworthy.* The department has planned many events, such as workshops, seminars, invited sessions, career development paths, and skill development programs. It's encouraging to see how hard instructors and students work together to make these programs a success. The computer programming skill development programs by the department are especially commendable. There's always room for improvement in this area by diversifying to a variety of application areas that will open opportunities for students in internship, placement, and higher studies.

Action Taken: We thank the auditor for her thoughtful comments on the initiatives of organising workshops, seminars, invited sessions, career development paths, and skill development. It's wonderful to know that you acknowledge the positive influence these activities have on our student's personal growth, skills, and overall well-being.

Her insights serve as a source of motivation for our department to continue diversifying and enhancing our offerings in terms of academic events. This feedback encourages us to explore new avenues and invest further in creating opportunities for our students to explore their interests and passions. As a part of the NEP curriculum, we are offering application-based SECs this semester that are technical in nature such as Python, Mathematical Python, and Data analysis. These courses will definitely help them in their internship, placement, and higher studies.

Grade: 5-Excellent

D. Vision, mission and future plans of the Department

Comments: Professors are working hard to advance the department and promote the general welfare and development of the students. The plan of the department to organize an international conference and more workshops surely is a positive sign.

The department can organize a few programs, like ATM school, invite students from other colleges and universities, and provide a platform for learning more by sharing, exchanging, and meeting ideas with others

with the help of the college or some joint efforts from systems. Finances are undoubtedly a concern, but if it can be resolved, the department is keen to hold one or two excellent short-term programs with active student participation for the benefit of all university students studying mathematics.

Faculty members can also consider inviting interdisciplinary area experts who are using mathematics in their profession, for instance, investment banking, agricultural statistics, biologists/doctors, data analysts, and economics analysts using extensive Mathematics, cryptanalysis and some upcoming domains like blockchain; to excite the students to look for new avenues and new applied areas for higher studies. The department can also invite some eminent professors, who are visiting Delhi University or some other academic institutes and can spare some time to interact with students. Some scientists from research organizations can also be invited for colloquium or discussion sessions.

Additionally, a certificate program on imparting programming skills in R and Python for students across different colleges will help the department to stand out at the university-level platform. The department and the college can work out together on such certificate programs on a regular basis. Encouraging students to attend some summer/winter schools, or online courses or internships would also help in their outlook and growth.

Grade: 4 - Very good

Action Taken:

- The department will also explore the possibility of hosting ATM summer/winter schools in the near future.
- We will definitely plan talks/workshops by eminent academicians, industry experts etc.
- As a part of the NEP curriculum, we are offering IT-based SECs such as Python, Mathematical Python, and IT skills & Data analysis in this semester.

E. Additional Remarks

Overall comments and Grade: The department is making every effort to advance growth, development, skill development, and research while maintaining an optimistic outlook. The outcomes of the mathematics BSc program are excellent. The faculty does a good job of carrying out the existing academic counseling, which is crucial. The members are actively engaged in research and professional development initiatives, and giving the department and the students their best, demonstrate their dedication, focus, and discipline in their work. Overall, the team effort is excellent in every aspect.

Making a little more of an effort with first-year students and planning a few extra events for both students from the department's own college and those from other colleges can help the department present a positive image and elevate its standing.

Grade: 5- Excellent

Action Taken:

Once again, we thank the auditor for her constructive feedback. Her thorough analysis and attention to detail not only highlighted our strengths but also provided us with actionable recommendations for further improvement. Her positive comments have not only acknowledged our hard work and commitment but also motivate us to continue striving for excellence.

We will plan to organise special inter-college events and counseling sessions, especially for the first year students.

Department of Mathematics

Feedback on the Academic Audit 2022-23

On the behalf of Department of Mathematics, I would like to express my appreciation to the external auditor Prof. Aparna Mehra, Head of the department, IIT Delhi, for conducting the recent academic audit of 2022-23. Her thorough examination and attention to detail were evident throughout the process. The insights she provided have been invaluable in identifying areas of strength and opportunities for enhancement. She communicated her findings and observations in a clear and concise manner during her online interaction held with the department on 7th August 2023. Her conduct during the audit was highly appreciative, constructive, and professional.

Dr. Ritu Arora

TIC, Department of Mathematics

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2022-23
As per Suggestive Guidelines provided to the Assessor

Department being audited: Department of Philosophy

Name of the Assessor: Professor Ram Nath Jha

Designation & Institutional Affiliation of the Assessor: Professor, School of Sanskrit and Indic Studies, JNU, Delhi

Comments and evaluation on the performance of the department are based upon the following criteria along with comment and evaluation on overall performance.

For evaluation, a *5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement* is adopted

Needful some **suggestions** to strengthen the efforts towards quality enhancement of the department are also given at the end.

A. Students

Parameters/ Grading	<i>Needs improvement</i> (If 25% Activity)	<i>Satisfactory</i> (If 40% Activity)	<i>Good</i> (If 55% Activity)	<i>Very good</i> (If 75% Activity)	<i>Excellent</i> (If >75% Activity)
Results					Excellent
How active are the Students- doing internships,				Very good	
Students achievements			Good		
organizing department/ college activities,					Excellent
participating in department/ college activities;					Excellent
Engagement in research work,				Very good	
Student progression/ placement,				Very good	

Any other aspect related to students)				Student's participation in Yoga practices	
<i>Grade:</i>	Very Good				
<i>Comments:</i>	Nil				

B Faculty

Parameters/ Grading	<i>Needs improvement</i> (If 25% Activity)	<i>Satisfactory</i> (If 40% Activity)	<i>Good</i> (If 55% Activity)	<i>Very good</i> (If 75% Activity)	<i>Excellent</i> (If >75% Activity)
Qualification and experience					Excellent
Pedagogy used				Very good	
Research work				Very good	
Contribution to department/ college work				Very good	
FDPs etc attended				Very good	
Any other aspect related to faculty					
<i>Grade:</i>	Very Good				
<i>Comments:</i>	Nil				

C. Best Practices of Department/ Department initiatives

Parameters/ Grading	<i>Needs improvement</i> (If 25% Activity)	<i>Satisfactory</i> (If 40% Activity)	<i>Good</i> (If 55% Activity)	<i>Very good</i> (If 75% Activity)	<i>Excellent</i> (If >75% Activity)
Student Enrichment programs organized by the department - invited talks by academia/ industry etc					Excellent
Department Association- intra- Department events, Intra-					Excellent

college events					
Inter-college/ inter-university events			Good		
Add-on courses conducted/ coordinated by the department				Very good	
Department magazine/ blog				Very good	
Any other activity/ practice					
<i>Grade:</i>	Excellent				
<i>Comments:</i>	Title of the Magazine should be Indian Knowledge centric so that students and masses can relate themselves easily with the thought process.				

D. Vision, mission and future plans of the Department

Comments: The Department is doing their best to implement NEP 2020. However Department should focus on the foundational terminology and texts of Indian Philosophy at research level.

The Department of Philosophy is progressing with Student Centric Interactive and Participatory Learning Outcomes. The Department has kept on track Critical Thinking, Ethical Decisions Making, Skill Development, Inculcating Values and Holistic Education which are in need of time.

Grade: Very Good

E. Additional remarks: The Department in its presentation has depicted Teaching-Learning Methods as:

- Group discussions
- Brain storming
- Problem solving
- Critical Thinking/Logical Analysis
- Reading of the Texts and beyond the text
- Research Methodology
- Seminar/Symposium/Conferences/Workshops &
- Integrated Teaching

The Department should address the social issues by applying philosophical thought in general and Indian Philosophy in particular.

F. Overall comments and Grade:

Comments: The Department is equipped to meet future challenges. However As per the mandate of NEP 2020 Indian Knowledge System should be brought to the fore front. It will help students and teachers to get rooted to their own tradition and develop their personality to face global challenges. Indian Pramana Sidhhanta and Vada tradition will help students to develop analytical skill and acquire valid knowledge.

Grade: Excellent

ATR-2023- PHILOSOPHY DEPARTMENT

Philosophy department academic audit was done by Prof. Ramnath Jha, professor in the School of Sanskrit and Indic Studies, JNU, Delhi. The department chose Prof Ramnath Jha as the auditor as he is a subject expert and a renowned scholar on Indian knowledge systems and Sanskrit. Further, he has had a wide exposure with various philosophical perspectives.

The department had an engaging and a fruitful interaction with the subject expert. The expert asked regarding the various FDP's done by the faculty, internships and research projects taken up by the students and about the departmental magazine 'Meraki'.

The overall assessment of the expert for the philosophy department was excellent. The expert did point out that the name of the departmental magazine should be Indian centric so that it can cater to a wider audience.

The expert highlighted the mandate of the NEP 2020 that is to bring Indian knowledge systems to the forefront.

The department in its meeting on action taken report has decided to offer papers that focus on Indian Knowledge systems as SEC's, VAC, GE, DSE. Further, the department will be organising seminars, talks, workshops that will highlight these aspects. The department hopes that such interactions, talks will help the students to develop analytical skills.

Dr. Sudnya N. Kulkarni

Teacher-in-Charge

Department of Philosophy

JDMC

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2021-22
Suggestive Guidelines for the Assessor

Department being audited: Department of Environmental Studies

Name of the Assessor: Prof. A. J. Urfi

Designation & Institutional Affiliation of the Assessor: Head of Department of Environmental Studies, University of Delhi

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: Students performed well in all the activities conducted by the department. They also showed impressive growth in the curricular activity. Remedial classes conducted by the department will help in identifying slow and fast learners which might help in holistic growth of the students. The Department's YouTube channel is a great way to highlight the accomplishments and activities of the students. Showcasing student-led initiatives on a blog or online channel will stimulate other students and highlight the Department's function as a facilitator. The students' involvement in the project work served to emphasize the value of learning that is research-based. The improvement to the undergraduate course (AEC Environmental Studies) will give the faculty members greater chances to expand their research projects. Since the number of students per semester is quite high and it is difficult to manage questions and difficulties I suggest to use alternative online methods insert learning and give access to open learning resources.

Grade: *Excellent*

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc. attended, Any other aspect related to faculty)

Comments: The faculty members of department have well rounded experience in teaching learning process. They have been conducting outstanding basic and applied research and publishing in reputable, Scopus indexed journal. Offering 3 add-on courses in addition to experience teaching is also laudable with major participation of the students, in addition to active research efforts. These online courses have created opportunity for quick learners to better understand and in-depth knowledge of the subject. It is also a successful strategy to engage pupils and improve learning for slow learners when using digital smartboards and software. The results have improved, which is a reflection of the faculty members' work. The Department performed site visits and virtual webinars/tours in accordance with recommendations. The department has offered a Generic Elective Course on the Corporate Social Responsibility and Environmental Sustainability to benefit student. I suggest the faculty to do more research and participation in training programs through either parent departments of collaboration with other academic institution in India and abroad.

Grade: *Excellent*

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry)

etc.; Department Association- intra-Department events, intra-college events, inter-college/ inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: The Department's endeavors for the enrichment Programme have included the successful organisation of three courses. Creating partnerships with a reputable hospital, exposing students to specialists, and connecting environmental and human health provide wonderful examples of how to extend the perspectives of instructors and students. The department has worked along with MGNCRE: Working with Mahatma Gandhi National Centre for Rural Education to make college Swachhta Action Plan institution. It is commendable that College also won 'District Green Champion award' in year 2022 under able workmanship the faculties and students. Two field visits have also been conducted during the session along with publication of Butterfly census and Tree Census. Efforts of conducting various external audits are also appreciable. An aerobiology walk with nearby hospital may help in expanding students' knowledge in multi-disciplinary aspects. To encourage application-based learning, I advise the Department to plan more field visits and citizen science for more student engagement.

Grade: Very Good

D. Vision, mission and future plans of the Department

Comments: According to timeline provided by the Department, it has development tremendously throughout last few years . The college deserves congratulations for participating in several programmes and receiving recognition from the MGNCRE and many awards from local government organization. I advise the Department to create more Skill enhancement and Value Added Courses. Field based as well as lab. Based Practicals may also be conducted by the department. I suggest establishing and fully equipped practical lab for the benefit of the students with updated instruments for smoothly conducting Practicals present in the curriculum. The parent department can also provide assistance to the faculty in the planning of various practical exercises.

Grade: Very Good

E. Additional remark: *I appreciate the efforts put out by all of the Department's coworkers and the principle of JDM to carry out various initiatives that will help the environment and society. The development of the Department, in addition to the honor's received by the college and faculty members, is proof of the exceptional vision and efforts. I have no doubt that the Department will continue to be essential to the development of the students and the college.*

F. Overall comments and Grade: Excellent

JANKI DEVI MEMORIAL COLLEGE
Action To be Taken Report for Academic Audit 2022-23

Department being audited: Department of Environmental Studies

Name of the Assessor: Prof. A. J. Urfi

Designation & Institutional Affiliation of the Assessor: Head of Department of Environmental Studies, University of Delhi

	Auditor's Comments	Response
A	<p>Students</p> <p>Students performed well in all the activities conducted by the department. They also showed impressive growth in the curricular activity. Remedial classes conducted by the department will help in identifying slow and fast learners which might help in holistic growth of the students. The Department's YouTube channel is a great way to highlight the accomplishments and activities of the students. Showcasing student-led initiatives on a blog or online channel will stimulate other students and highlight the Department's function as a facilitator. The students' involvement in the project work served to emphasize the value of learning that is research-based. The improvement to the undergraduate course (AEC Environmental Studies) will give the faculty members greater chances to expand their research projects. Since the number of students per semester is quite high and it is difficult to manage questions and difficulties I suggest to use alternative online methods, insert learning and give access to open learning resources.</p> <p>Grade: Excellent</p>	<p>The faculty members completed Refresher Courses (RC) on various applications required for designing online project work, class tests and quizzes for the students. The department is also encouraging faculty and students to use online open sources and using it to design practicals for the same. The practical classes for AEC environment sciences are being taken using the hybrid mode where students are taught using online repositories to collect and analyze data.</p>
B	<p>Faculty</p> <p>The faculty members of the department have well rounded experience in teaching learning process. They have been conducting outstanding basic and applied research and publishing in reputable, Scopus indexed journal. Offering 3 add-on courses in addition to experience teaching is also laudable with major participation of the students, in addition to active research efforts. These online courses have created opportunity for quick learners to better understand and in-depth knowledge of the subject. It is also a successful strategy to engage pupils and improve learning for slow learners when using digital smartboards and software. The results have improved, which is a reflection of the faculty members' work. The Department performed site visits and virtual webinars/tours in accordance with recommendations. The department has offered a Generic Elective Course on the Corporate Social Responsibility and Environmental Sustainability to benefit student. I suggest the faculty to do more research and participation in training programs through either parent departments or collaboration with other academic institutions in India and abroad.</p> <p>Grade: Excellent</p>	<p>Both faculty members participated in 1 Faculty Induction programmes (FIP) organized by GAD-TLC-Khalsa College, Delhi University to learn updated teaching techniques. Both Faculty members have completed 1 Refresher Course (RC) organized by TLC-Ramanujan College, Delhi University on "MOOCS" and participated in 2 Faculty Development Programs (FDPs) on the topic on "Hydroponics and Aeroponics" organized by Haryana Agricultural University and GAD-TLC-Khalsa College, Delhi University, and "MOOCS and e-content development" organized by TLC-Ramanujan</p>

		<p>College, Delhi University. In addition, faculty have been participants in numerous workshops on improving the teaching learning processes. The department intends to participate in such programmes in the future as well and look for collaboration with foreign institutions.</p>
C	<p>Best Practices of Department/ Department initiatives The Department's endeavors for the enrichment Programme have included the successful organisation of three courses. Creating partnerships with a reputable hospital, exposing students to specialists, and connecting environmental and human health provide wonderful examples of how to extend the perspectives of instructors and students. The department has worked along with MGNCRE: Working with Mahatma Gandhi National Centre for Rural Education to make college Swachhta Action Plan institution. It is commendable that College also won 'District Green Champion award' in year 2022 under able workmanship the faculties and students. Two field visits have also been conducted during the session along with publication of Butterfly census and Tree Census. Efforts of conducting various external audits are also appreciable. An aerobiology walk with nearby hospital may help in expanding students' knowledge in multi-disciplinary aspects. To encourage application-based learning, I advise the Department to plan more field visits and citizen science for more student engagement. Grade: Very Good</p>	<p>The department plans to conduct several field visits to Yamuna Biodiversity Park and Aravalli Biodiversity Park in the month of November and December for the 3rd semester students. These field visits are part of the AEC paper offered by the department. The department will offer an add on course with Sir Gangaram hospital on Respiratory allergies in the month of October. The add on course will help student to identify allergy causing plants on the campus.</p>
D	<p>Vision, mission and future plans of the Department According to timeline provided by the Department, it has development tremendously throughout last few years. The college deserves congratulations for participating in several programmes and receiving recognition from the MGNCRE and many awards from local government organization. I advise the Department to create more Skill enhancement and Value Added Courses. Field based as well as lab. Based Practicals may also be conducted by the department. I suggest establishing and fully equipped practical lab for the benefit of the students with updated instruments for smoothly conducting Practicals present in the curriculum. The parent department can also provide assistance to the faculty in the planning of various practical exercises. Grade: Very Good</p>	<p>The department at present has not offered any Skill Enhancement or Value Added Courses suggested by Delhi University in the 1st Semester (2023-24). The additional workload due to simultaneous teaching 1st and 2nd year students in 1st and 3rd semester has made it difficult for faculty members to provide optional papers. The added work load for AEC paper has been resolved by inviting guest faculty members.</p> <p>The department plans to establish an environmental lab. The department is seeking guidance of the parent department to resolve the issue to additional workload because of which the faculty members are unable to offer optional courses.</p>

E	<p>Additional remark: I appreciate the efforts put out by all of the Department's coworkers and the principle of JDM to carry out various initiatives that will help the environment and society. The development of the Department, in addition to the honor's received by the college and faculty members, is proof of the exceptional vision and efforts. I have no doubt that the Department will continue to be essential to the development of the students and the college.</p>	<p>We thank the Auditor for providing valuable suggestions and feedback. The Department look forward to work on the suggestions and excel.</p>
F	<p>Overall comments and Grade: Excellent</p>	

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2021-22

Department being audited: *Department of Political Science*

Name of the Assessor: *A.K. Ramakrishnan*

Designation & Institutional Affiliation of the Assessor: *Professor, School of International Studies, Jawaharlal Nehru University.*

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, **kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement**

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: I find that students are enthusiastic not only to learn the prescribed lessons and attend classes but also to organize and/or participate in collective department and college level activities. I was impressed by the collective efforts of the department students in bringing out a comprehensive magazine SPECULO on the extremely relevant theme “Being Feminist”. I think students behind this effort properly understood the meaning of ‘personal is political. I understand that the students in general are inquisitive and are keen to have class discussions. An active student population is one of the most important assets of any department or college. A concerted effort is needed to have a comprehensive record of alumni profile as it is a good measure of the achievements of the efforts the department and the institution put in.

Grade: Very Good.

B Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

Comments: From my interaction with faculty members and from the information that I gathered from the presentation, I can confidently say that the teachers are well-qualified and experienced. I also found them to be more than willing to engage with students and to generate discussions and deliberations within the classroom and beyond. Many of them have well-researched publications. Many teachers find it difficult to devote time for research as the workload for teaching is quite high. Another area where they need greater assistance is in materializing conference participation in India and abroad. NAAC-related activities also consume substantial time of the faculty members. Most faculty members contribute to the department and college work. I was extremely

happy to see the leadership of Political Science faculty in launching college level initiatives such as the Centre for the Study of Disability and Exclusion.

Grade: Very Good.

C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: I find the Political Science Department as an active department contributing to many college level endeavors. The Political Science Association is an active body. Annual inter-collegiate departmental festival POLITIQUE, the publication of the magazine SPECULO, teachers offering popular add-on courses and student-centric pedagogical practices are examples of best practices of the Department of Political Science.

Grade: Very Good

D. Vision, mission and future plans of the Department

Comments: The Department intends to organise more student seminars, conduct Mock Parliament sessions, enhance extension activities and developing collaborative endeavours with research institutions and NGOs. It also has plans to increase the frequency of educational excursions and conduct field visits to various academic institutions.

A concerted effort to increase the number of faulty research papers and to conduct more invited lectures, etc. would further enhance the profile of the Department.

Grade: Very Good

E. Additional remarks

Nil

F. Overall comments and Grade

Department of Political Science is an active student-friendly department. Apart from the regular teaching and assessment of students, teachers are involved in college-level committees and in promoting various activities of students beyond the classroom. I see tremendous potential for the Department to achieve newer heights.

Overall Grade: Very Good.


(Prof. A.K. Ramakrishnan)

Academic Audit 2022-23
Department Action Taken Report and Feedback

Name of the Department: Political Science

Name of the Auditor: Prof. A.K Ramakrishnan

Designation & Institutional Affiliation of the Auditor: Professor, School of International Studies, Jawaharlal Nehru University

Part A: Follow-Up Action Planned

In light of the Auditor's recommendations and SWOC analysis, what is the Follow-up Action planned by the department?

The department has planned collaborative actions on various fronts.

The Alumni profile is being worked on as suggested by the auditor in order to have a comprehensive list of the students in terms of career progression, higher studies, achievements etc. A special committee for Alumni Association has been established at the department level, consisting of two faculty members: Dr. Md. Zuber Ahmed and Dr. Raju Keshari. The committee will engage with the alumni at various fronts, by organizing talks by the alumni, holding special lectures and also organizing a special meet for interaction. To strengthen the connectivity special WhatsApp group has also been curated, where the students will share their achievements, and progression to higher studies. Further, the department will continue to organize a special paper presentation by the alumni under the banner of SAMVAAD at least once in a year in association with the college level Alumni Committee.

On the faculty research profile, their publications and research collaborations, the department will strive to maintain a balance between the teaching hours and research engagements of faculties. Since we have a larger department after faculty recruitment, the balance will be easier to maintain. The IQAC cell of JDMC is also taking initiatives to offer grants for attending FDPs and also for attending conferences. JDMC Research Centre has been revamped and there will be larger participation and facilitation to engage in faculty research and student-led faculty research. Certain proposals have also been submitted for the same.

In the category of Best Practices, the department was commended for its co-curricular and academic departmental activities. The department has decided to strengthen these initiatives and practices, especially student's magazine SPECULO, the departmental festival Politique, and the social outreach programmes amongst the students and faculty through collaborations with NGOs.

The department aims at extending its podcast section and enriching students' exposure and experiences by engaging with various societal issues.

The department aims to build up the spirit of social outreach amongst the students and faculty members as well through collaborations with NGOs. Donations have been carried out by the department in the recent floods as well.

The department has also decided to hold various workshops related to research methodology, gender issues, environmental concerns, use of ICT and other soft skills. The department has also decided to start an Add-on course on Human Rights. The department is planning to collaborate with the Centre for International Programmes (CIP/ JDMC) to organise academic events, talks, presentations with international institutions of various fields. Dr Debahuti Brahmachari and Mr Dinesh Ahirrao of the department are already working as members in CIP.

The department also plans to enter into a research collaboration with Centre for Global Studies, University of Delhi for the upcoming Rajasthan Assembly Election Survey so that the students can engage in psephology at the ground level and can engage in a practical study of voting behaviour.

The department plans to carry forward the Bystander Intervention Program (BIP) with greater zeal and conduct a series of workshops aimed at gender awareness and sensitization and teaching the strategies of intervention to students.

Part B: Department Feedback on Audit**What was the overall experience of the audit? How has feedback from the auditor contributed to quality enhancement?**

Academic Audit is an imperative step for ensuring persistent development and growth within the department. It is a fruitful exercise to self-analyze and constructively work on the feedback, received through the academic audit process. It results in more engaged and capable actions through a systematic process. The external auditor was patient throughout the process and provided valuable suggestions. He acknowledged and congratulated the department for its various achievements and initiatives over the last session and added suggestions for further improvement. The department has holistically incorporated the suggestions and aims to work for a better outcome in the coming academic session.

Would you like to make any suggestions for the improvement of the audit process?

The department members are quite satisfied with the present academic audit process.



Signature

Teacher-In-Charge

Dr. Poonam Kanwal

Department of Political Science

Janki Devi Memorial College,

University of Delhi

JANKI DEVI MEMORIAL COLLEGE
EXTERNAL ACADEMIC AUDIT, 2022-23

Assessor's Feedback

Name of the Department: English

Name of the Assessor: Prof. G J V Prasad

Designation & Institutional Affiliation of the Assessor: Professor (Retd.) Centre for English Studies, Jawaharlal Nehru University

- A. The academic performance of the students of the department in the academic year has been impressive.

The wide ranging co-curricular and extra-curricular accomplishments of the students and faculty of the department is also appreciated and commended.

- B. All faculty members of the department who do not have PhD should start working on their doctoral degrees, as that is not just a professional requirement, it also makes the faculty better teachers. Teaching and research are deeply connected to each other, and for the professional and academic development of teachers the doctoral degree is extremely important.

- C. The faculty members of the department need to start publishing more scholarly articles in reputed Scopus-Indexed international journals. Publication is an essential aspect of a teacher's academic career, and publishing in respected and well-reviewed journals will not only improve a teacher's academic credentials but also hone and improve her/his research and writing skills.

From the perspective of NAAC requirements from colleges and departments, if each faculty member publishes at least one article in a well-established journal annually, then by the end of the next NAAC cycle, the department will have an impressive number of academic articles to its credit.

Prof. G J V Prasad

23 June 2023

Action Taken Report (ATR): English Department Academic Audit Report 2023

Prof. GJV Prasad (Retd. Faculty, JNU) had consented to be the external auditor for this year's academic audit of the English department.

In May 2023, the department had emailed a PowerPoint presentation that had been prepared to highlight the department's activities in the academic year 2022-23. Prof. Prasad had an offline interactive session with the faculty to share his impressions of the department's performance in this year. The session was held on 23rd June 2023 in the Committee Room of the college from 11 am to 1.00 pm.

Prof. Prasad began by complimenting the department on the impressive academic performance of the students in the academic year.

He also reiterated his deep appreciation for the wide ranging co-curricular and extra-curricular accomplishments of the students and faculty of the department.

Lacuna 1:

Prof. Prasad felt that all faculty members of the department who do not have PhD should start working on their doctoral degrees, as that is not just a professional requirement, it also makes the faculty better teachers.

Action taken – the department has decided to create email and whatsapp groups to share information about openings for PhD enrolment in different universities. Collectively working towards this goal may act as an incentive for the faculty to undertake this task.

The department also plans to organise lecture sessions on the abstract writing process and research methodology etc to help the faculty achieve this goal.

Lacuna 2:

This point is connected to the preceding one. Prof. Prasad felt that the department faculty needs to start publishing more scholarly articles in reputed Scopus-Indexed international journals.

He advised that if each faculty member publishes at least one article in a well-established journal annually; by the end of the next NAAC cycle, the department will have an impressive number of academic articles to its credit.

Action Taken - The department will organise seminars on how to publish articles in academic journals to encourage the faculty achieve this goal.

The faculty could also attend the online sessions that the DU Library organises on this subject to get a better understanding of the process of publishing in academic journals.

Dr. Namita Sethi

Teacher-in-Charge

English Department Feedback on External Academic Audit

A meeting of the faculty members was held on 23 June 2023 at 1 pm to discuss and provide feedback regarding the external academic audit of the department.

Attended by: Dr J Gill, Prof P. Nagpal, Dr N. Sethi, Dr S. Naskar, Ms T. Negi, Ms T Pandey, Ms T Sharma, Mr Ankan Dhar, Ms R Kalita, Ms R. Bhatia, Mr A Kumar, Mr S Ghissing, Mr Tarun Sharma, Dr M Nirmal and Ms M Yadav

All members of the department expressed their satisfaction with regards to the process of the audit and the valuable feedback shared by Prof G J V Prasad, the external auditor.

Dr Gill, Mr Kumar and members of the EDA (Ms Bhatia, Mr Sharma and Dr Nirmal), along with all the members of the department were thanked for making the event a success.

Dr Gill and Mr Kumar apprised the department about the rough format of the Action Taken Report, to be presented by the department following the receipt of the Auditor's report.

Dr Gill and Prof Nagpal said that they were happy that the auditor was happy with the students' performance and the support provided by the department to enhance the quality of teaching learning as well as the all-round development of students.

The two areas identified by the auditor, for making the department reach its full potential, are:

- 1) More PhDs
- 2) More quality and consistent publication by the department faculty

Dr Sethi pointed out that the department had already received its first session on suggestions for publication from Prof Prasad himself.

The department members collectively decided to organize and attend workshops on the following topics:

1. Best avenues and strategies for publication.
2. How to draft a good proposal for a PhD application. Dr Gill offered to take this up as a workshop organized by the Research Centre.
3. Avenues for PhDs open outside Delhi University.
4. Dr Sethi advised on attending sessions organized by DU E library on publishing.
5. The department also decided to maintain an e media network to circulate CFPs (for conferences), publishing opportunities and advertisements for PhD applications. More suggestions shall be forthcoming.

Dr. Namita Sethi
Teacher-in-Charge

JANKI DEVI
MEMORIAL COLLEGE EXTERNAL
ACADEMIC AUDIT. 2022-23

Department being audited: ह॑िंदी हि॑भाग

Name of the Assessor: प्रो. अ॒जमेर ह॑िं॒स का॒जल

Designation & Institutional Affiliation of the Assessor: प्रो॒फे र, भारतीय भाषा कें॒द्र, भाषा,
ाह॑त्य एिं॒ िंस्कृ॑ हत अध॒यन िं॒स्थान, जे एन यू, नयी ह॑दल्ली-110067

**Comments, Grade & Suggestions by the
Assessor**

A. Students

Comments:

छा॒त्रा॒ओं की शै॒हिक-अ॒काद॒हमक॑ िमता, ाह॑त्यक- ािं॒स्कृ॑ हतक ग॒हत॒हि॒हियाँ, खे॒लोिं॑ ह॑त
अन्य िं॒त्रोिं॑ मे

॑भा॒हगता, प्र॒दश॑शन और उ॒पल॒त्तियाँ॑ उ॒त्तम॑ ॑ैं।

Grade: Excellent

B. Faculty

Comments: िं॒काय द॒स्ोिं॑ की यो॒ग्यता, अनु॒भि, ह॒शिण॑ प्र॒हिया ि॑ मा॒ध्यम, शो॒ि का॒यश॑ और म्मान,
फै क॒ल्टी डे॒लि॒पमेंट॑ के का॒यशि॒मोिं॑ में भा॒गीदारी॑ तथा म॑ा॒हि॒द्याल॒यी ग॒हत॒हि॒हियोिं॑ में हि॒भागी॑य
भू॒हमका॑ का॒हिले॑ तारी॒फ़ ॑ैं।

Grade: Very Good

C. Best Practices of Department/ Department initiatives

Comments: ह॑िंदी हि॑भाग द्वा॒रा िं॒ा॒री हि॒शेष॒ज्ोिं॑ को आ॒मिं॒त्रत॑ करके ह॒कए॑ गए अ॒काद॒हमक॑
आ॒योजन॑/ व्वा॒ख्यान, िं॒ाद-हिं॒ाद प्र॒हतयो॒हगता, लै॒हगक॑ िं॒िदी॒करण॑ और ा॒मा॒हजक॑
ािं॒स्कृ॑ हतक रू॒पािं॒तरण॑ े जुड़े

अिं॒तरहि॒भागी॑य और अिं॒तरम॑ा॒हि॒द्याल॒यी आ॒योजन॑, हि॒भागी॑य प॒हत्रका॑ का म्पा॒दन-प्र॒काशन॑, एनईपी-2020
क त॑त नये पा॒ठ्यक॑मों की र॒चना तथा ई-र॒र ो श॑ े जुड़ी ह॒शिण-प्र॒हि॒हियाँ॑ प्र॒शिं नीय॑ ॑ैं।

Grade: Very Good

D. Vision, mission and future plans of the Department

Comments: ह॑िंदी हि॑भाग की अ॒काद॒हमक॑ द॒हि, ल॒क्ष्य॑ और भ॒हिष्य॑ की यो॒जनाएँ॑ -पर॒रयो॒जनाएँ॑
िं॒े॒तरीन॑ ॑ैं।

Grade: Very Good

E. Additional remarks

1. ह5िंदी हिभाग के भी हशिक स्थायी रूप े कायशरत 5ैं और भी को मयिद्ध प्रोन्नहत हमल र5ी 5ै।

ाथ 5ी हिश्वहिद्यालय द्वारा भी हशिकोिं को पीएच.डी शोि हनदेशक की हजम्मेदारी भी दी जा र5ी 5ै, हज े म5ाहिद्यालय की अकादहमक गुणित्ता में अहभित्यद्ध हुई 5ै।

2. हिश्वहिद्यालय के स्तर पर म5ाहिद्यालय ने अकादहमक परीिा पररणामो, खेल-कू द तथा एक्स्ट्र ा कु रीकु लम

ऐत्यिहिटीज में जो स्थान 5ाह ल हकए 5ैं, उनको भी दशाशया जाये। ाथ 5ी रािर िय स्तर या अंतरहिश्वहिद्यालय े जुड़ी प्रहतयोहगताओं में म5ाहिद्यालय ने जो त्यस्थहत 5ाह ल की 5ो, उ े भी दर्श हकया जाये।

3. िंकाय दस्ोिं द्वारा अहजशत की गई शोि पररयोजनाओं को भी उल्लेत्यखत हकया जाये।

4. ाहऱतुत और ढारतीय ढाषाओं ढे िंऱतर शोऱि को िढाऱिा ढेने ऱेतु ढिढाग ढ्वारा ँक शोऱि जनशल (रर चश जनशल) ढररिं ढ करने की ढदशा ढें कायश ढकया जाये।

Overall comments

A. ढऱिंढी ढिढाग की अकादढढक ढरिहयायेँ, ढठन-ढाठन े जुड़ी ढरिहियाँ, आलोचनातढक- ृजनातढक लेखन

ि अन्य िंऱोऱिं की गढतढिहियाँ िंऱूणशता ढें िढुत अच्छी ऱैँ और ढिढागीय ढलताएँ और उपलितुढुढयाँ इ का ढरढाण ऱैँ।

Grade: Very Good

Azmer Singh

(ढु. अजढेर ढ िंऱ काजल)

06-09-2023

ATR REPORT AND FEEDBACK

Action Taken Report on the Academic Audit of the Hindi department for 2022-23

ढु. अजढेर सिंढ काजल, ढारतीय ढाषा केंद्र साढितुत ँवं संसुकृति अधुययन संसुथान , जवाहर लाल ढेहरु विशुवविढुयालय ढें वरिषुठ ढुढेसर के ढद ढर कारुतरत ढैं।ढु.अजढेर सिंढ काजल जी ढे ढिंढी विढाग, जानकी ढेवी ढेढोरियल कॉलेज, अकादढिक सत्र 22-23 की अकादढिक रिढुऑ आडिट की ढै।

ढु. अजढेर सिंढ काजल जी ढे ढिढुनलिखित ढिंढुओं ढर विढाग की सराढना की ढै:

- छात्राओं संबंढी गतिविढियां(शैक्षिक-अकादढिक क्षढता, साढितुतिक-सांसुकृतिक, खेल संबंढी)
- संकाय संबंढी गतिविढियां(शिक्षण संबंढी)
- विढागीय गतिविढियां (उढलढुढियाँ संबंढी)

Action taken - ढिंढी विढाग ढी गई उक्त टिढुढणी के आढार ढर ढविषुय ढें सढी गतिविढियाँ को और अधिक ढजढूत और सशक्त तरीके से जारी रखने का लक्षुय रखता ढै।

Suggestions - प्रो. काजल ने सुझाव दिया कि संकाय के सभी सदस्यों द्वारा भविष्य में अधिक शोध कार्य किया जाना चाहिए।

Action taken- विभाग इस सुझाव पर गंभीरता से विचार करेगा और भविष्य में कॉलेज परियोजना के अलावा ICCR, ICSSR, UGC द्वारा संचालित तथा अन्य शोध परियोजनाओं पर व्यक्तिगत अथवा सम्मिलित रूप से कार्य करेंगे।

Suggestions- प्रो. काजल ने बातचीत के दौरान एक सुझाव यह भी दिया कि विभाग की गतिविधियों के आधार पर विश्वविद्यालय के स्तर पर अपना स्थान क्या रहा, वह भी अंकित करें। साथ ही ऐसे प्रतिष्ठित पूर्व छात्राओं से भी, जो शिक्षण के क्षेत्र में नहीं हैं, संपर्क में लाना चाहिए ताकि वे कॉलेज के गतिविधियों से जुड़े सकें।

Action taken: विभाग प्रो. काजल जी के सुझाव पर गंभीरता से विचार करेगा और sec vac के पाठ्यक्रम से संबंधित शिक्षण संबंधी पुस्तकें तैयार करेगा। इस कार्य में विभाग भविष्य में ऐसे प्रतिष्ठित पूर्व छात्राओं को कॉलेज एवं विभाग के ऐसे कार्यक्रमों और परियोजनाओं में की भागीदारी सुनिश्चित करेगा। इसके साथ ही विभाग अपने उद्देश्य पर पर्याप्त रूप से विमर्श कर उसे विस्तृत आयाम देने की भरपूर कोशिश करेगा।

Suggestions- प्रो. काजल ने यह सुझाव भी दिया कि शोध को बढ़ावा देने के लिए विभाग एक शोध जर्नल का प्रारंभ करें।

Action taken: विभाग प्रो. काजल जी के सुझाव पर गंभीरता से विचार करेगा। विभाग ने सभी साथियों से विमर्श कर यह मत रखा है कि एक शोध जर्नल भविष्य में प्रतिवर्ष निकालने का प्रावधान रखेंगे।

एकेडमिक ऑडिट की उपयोगिता

एकेडमिक ऑडिट द्वारा विभाग द्वारा किए गए कार्यों तथा गतिविधियों से संबंधित जानकारी प्राप्त हुई एकेडमिक ऑडिट से विभाग को विकास की ओर ले जाने के लिए किन गतिविधियों तथा कार्यों को किया जाना चाहिए इसके बारे में विस्तार से बताया

गया विभाग में जिन कार्यों को किया उनसे संबंधित प्रतिक्रिया ऑडिटर द्वारा बताई गई तथा विभाग किन गतिविधियों द्वारा और आगे जा सकता है, उनसे संबंधित सभी जानकारी को बताया गया इस प्रकार एकेडमिक ऑडिट विभाग के लिए बहुत महत्वपूर्ण रहा।

