KRISHNA HOSTEL
JANKI DEVI MEMORIAL COLLEGE
UNIVERSITY OF DELHI

SIR GANGA RAM HOSPITAL MARG, NEW DELHI-110060

NAAC Accreditation B++

Admission Form for session _____

FORM NO.....

COURSE.....

RECENT PHOTOGRAPH OF THE APPLICANT ATTESTED BY PRINCIPAL OF THE COLLEGE

INSTRUCTIONS

1. All entries are to be filled in ink/ ball-point pen by the candidate in English/ Hindi.
2. The Application must be accompanied by Photographs and attested copies of the following certificates.
   a. Fee receipt of admission to the course in original.
   b. Self-attested mark-sheet of last examination passed.
   c. Documents supporting reserved category status attested by Gazetted/Class I Officer, if applicable.
   d. Document supporting admission under sports quota/ ECA by competent authority.
   e. Permanent Residence Certificate of parents/ husband as specified in the information bulletin.
   f. Anti-ragging undertaking by student and parents (Annexures I & II).
   g. Undertaking by student and parents (Annexures III and IV).
   h. Certificate from employer of father/ mother/ husband in service (Annexure A). In case of self-employed parents/ husband, certificate from a First Class Gazetted Officer currently posted at the place of residence of the applicant (Annexure B).
3. **Incomplete forms will not be considered.**
4. Furnishing incorrect information will lead to cancellation of admission to the hostel.
5. **The admission will be valid for the current academic session only.**

APPLICANT'S DETAILS

Name (in block letters).....

Course.....University of Delhi Enrollment No.....

College/Department.....

Subject..... Year (I/ II/ III).....

Date of admission.....

Merit list ranking (for admission through entrance).....

Examination last passed..... Year of passing.....

Name of examination board.....

Marks obtained out of total marks.....Marks (%).....

Best of three/ four subjects (basis of admission) (%).....

Attendance (for 2nd and 3rd year students) (%).....

Category (Tick the applicable one)

UR ☐ SC ☐ ST ☐ OBC ☐ PMSSS ☐

Foreign ☐ SPORTS /ECA ☐ PwD ☐ CW ☐

Scholarship availing, if any ☐

Amount of Scholarship.....

Date of Birth.....Nationality.....

Marital status.....

Permanent residential address.....

.....

Address for correspondence.....

.....

Email ID.....Phone number.....

Father's/ Husband's.....

Name.....

Employed/ self-employed /retired .....Occupation.....

Mother's name.....

Employed/ self-employed/ retired.....Occupation.....

Father's office address.....

.....Telephone no.....

Mother's office address.....

.....Telephone no.....

CERTIFICATE FROM COLLEGE

Certified that Ms. .....is a bonafide, full time student of.....class of the ..... College/ Department.....She is neither employed nor is an ex-student.

Her position in Admission list/ Merit list no. I/II/III/IV/V is...../ her best of four (basis of admission) is..... and she has deposited the college fee for the academic year 2018-19 vide Receipt no..... dated.....

Date…….

Signature of the Prinicipal of College/ HoD/ Director- CIC

Name……..

Seal…….

ONLY FOR FOREIGN STUDENTS

1. Recommendation of the Foreign Students' Advisor, University of Delhi.

   Foreign Students' Advisor

   Name.....

   Signature with official seal.....

2. Recommendation of the concerned Embassy

   Name of the recommending authority.....

   Designation.....

   Signature with official seal.....

MEDICAL FITNESS DECLARATION

1. I declare that I am not suffering from any infectious, chronic or any other disease which makes me unfit for stay in the hostel.
2. In case I have any medical problem requiring any specific facility in the hostel, the same is indicated along with supporting documents.

Signature of the applicant…….

In addition to the above medical declaration, foreign students are also required to produce a Medical Certificate from the National Institute of Communicable Diseases, 22 Sham Nath Marg, Delhi -110054 as per terms of Letter No. F-14-686ESII dated 20th April 1987, from the Human Resource Development, Department of Education, Government of India, and New Delhi.

FINANCIAL GUARANTEE AND DECLARATION BY PARENTS/HUSBAND

(Please tick as applicable)

1. I certify that the applicant is seeking admission with my consent and that I shall be responsible for her financial liabilities to the hostel.
2. I permit/ do not permit my ward to avail the facility of night out as per hostel rules, at her/ my risk and responsibility, at the local guardian/s address/es provided below, duly approved by me/ us, after due permission from the concerned hostel authority.
3. I permit/ do not permit my ward to avail the facility of late night till 10.00 pm, as per hostel rules, at her/ my risk and responsibility after obtaining due permission from the concerned hostel authority.
4. I shall be responsible for payment of fees in time. In case I fail to do so, the hostel is free to take legal action against me.
5. I appoint the following two persons as local guardians* for my ward Ms.....

Local Guardian 1

Name.....

Residential address.....

Official address.....

Tel. no. of residence.....Tel. no. of Office.....

Signature of local guardian.....

Local Guardian 2

Name.....

Residential address.....

Official address.....

Tel. no. of residence.....Tel. no. of Office.....

Signature of local guardian.....

Date.....

Signature of Father/Mother/Husband.....

Name.....

*Please note that the local guardians may be contacted for any official purpose or emergency that may arise during her stay in the hostel. No student can be a Local Guardian.

DECLARATION BY THE CANDIDATE

(Please tick as applicable)

1. This application is being made in full knowledge of my parents/ husband and local guardian.
2. I declare that my parents/ husband do/ does not reside in National Capital Territory of Delhi and within a radius of 70 kms from Delhi.
3. I hereby declare that in case I absent myself from the hostel for more than a month without prior permission/ intimation to the Hostel authorities, the room allocated to me is liable to get vacated by the Hostel authorities.
4. I declare that I am neither employed nor doing any paid job anywhere, full or part time.
5. I am not an ex-student.
6. I have read the rules and regulations of the hostel contained in the Information Bulletin and undertake to abide by them. I shall not plead ignorance of regulations that may be notified from time to time.
7. I vouch for the correctness of the particulars given by me in the application form. I understand that in case particulars given by me are found to be inauthentic, my admission will be cancelled.
8. I declare that I do not possess a Ration card/or my name has not been included in any Ration card in the National Capital Territory.
9. I hereby declare that I shall be responsible for any kind of theft/ fire in my room.
10. I undertake to inform the authorities, in writing, any change in any of the particulars given above as and when they occur.

    I also undertake to submit myself to the disciplinary jurisdiction of the Vice-Chancellor, Proctor, Provost/Principal and other authorities of the University who may be vested with the authority to exercise discipline under the Act, the Statutes, the Ordinances, including ORDINANCE XV (B), (C) and Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, and the rules that have been framed thereunder by the University and the Hostel.
11. I also understand that the Provost/Principal is the final authority in all matters.

Date……..

Place…… Signature of the applicant

Countersigned by parents/husband……..……..

Name of the signatory……..……

ANNEXURE-A

(IN CASE OF EMPLOYED PARENTS/ HUSBAND)
CERTIFICATE FROM EMPLOYER OF FATHER/ MOTHER/ HUSBAND OF THE APPLICANT

This is to certify that Mr./Mrs.....Father/Mother/Husband of Ms..... an applicant for admission to Krishna Hostel, Janki Devi Memorial College is working in this office as (designation)..... and at present is posted at.....and his/ her office address is.....Also certified that Mr./Mrs.....is presently residing at .....

Date:..... Signature

Name & address of office with seal

Note: In case both the parents are employed, two separate certificates from their respective offices are to be submitted.

ANNEXURE-B

(IN CASE OF SELF EMPLOYED/ RETIRED PARENTS/ HUSBAND)
CERTIFICATE FROM FIRST CLASS GAZETTED OFFICER CURRENTLY POSTED AT THE PLACE OF RESIDENCE OF THE APPLICANT

Mr./Mrs.....Father/ Mother/ Husband of Ms..... an applicant for admission to Krishna Hostel, Janki Devi Memorial College is a person retired from service/ running business, namely ..... at ..... Also certified that Mr./Mrs. .....is presently residing at .....

Date:..... Signature

Name & address of office with seal

Note: In case both the parents are employed, two separate certificates from their respective offices are to be submitted.

ANNEXURE – I

ANTI-RAGGING UNDERTAKING BY THE STUDENT

I, _____(Full name of student with admission/ registration/ enrolment number)

D/o. of Mr. /Mrs. /Ms._____, having been admitted to Krishna Hostel, Janki Devi Memorial College, have received a copy of UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009 (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:

   (a) I will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations.

   (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging: and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:_____

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at_____(Place) on this the_____(Day) _____of_____(Month), _____(Year)

_____

Signature of deponent

Name:

ANNEXURE II
ANTI-RAGGING UNDERTAKING BY PARENT/ GUARDIAN

I, Mr./Mrs./Ms. _____(full name of parent/ guardian) Father/ Mother/ Guardian of _____(Full name of student with admission/ registration/ enrolment number), having been admitted to Krishna Hostel, Janki Devi Memorial College have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

   a) My ward will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations,

   b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

Address:

Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at_____ (place) on this, the _____(day) _____ of_____(month) _____ (year).

_____

Signature of deponent

Name:

ANNEXURE III
UNDERTAKING BY THE STUDENT

I, _____ (name of student with admission/ registration/ enrolment number) do hereby solemnly affirm that I shall not participate in any act of indiscipline that will disturb the peace and harmony of the hostel, will not indulge in vandalism or any other action that will spoil the image of the hostel and the College.

I fully understand that my admission is liable to be cancelled if I indulge in such activities.

Declared this …. (day).....(month) of.....(year).

Signature of deponent

Name :

ANNEXURE IV
UNDERTAKING BY THE PARENTS

We, _____ (name of father and mother of student), parents of_____(full name of student) do hereby solemnly affirm that our ward shall not participate in any act of indiscipline that will disturb the peace and harmony in the hostel, will not indulge in vandalism or any other action that will spoil the image of the hostel and the College.

I fully understand that my ward's admission is liable to be cancelled if she indulges in such activities. I confirm that Mr./Ms.....resident of.....
Tel./Mob. No. ..... is the authorized local guardian of my ward.

Declared this ..... (day).....(month) of .....(year).

Signature of deponent

Name :

Address :

Mobile No. :

For Office use only

Admitted	**Pending**	**Not admitted**	**Cancelled**
	Hostel Committee	Warden	Provost