NOTIFICATION FOR APPOINTMENT OF VICE PRINCIPAL

Applications are invited on the prescribed form for appointment of VICE PRINCIPAL from Associate Professors with a total service/experience of atleast 15 years of teaching/research in College/University or any other institution of higher education.

The applicants must fulfill the eligibility conditions as prescribed for the post of Principal in the UGC Regulations on Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.

The Application form can be obtained from the office of the Principal on all working days between 10 a.m. and 5 p.m.

Last date for submission of duly filled in application is 22\textsuperscript{nd} July, 2019.

\[\text{(DR. SWATI PAL)}\]
PRINCIPAL
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<tr>
<th>Date</th>
<th>Application No.</th>
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Application Fee: NIL

**Personal Details**

First Name_____________________ Middle Name_________ Last Name___________________
Parent’s /Spouse Name________________________________ Date of Birth_________________
Age (As on 01-07-2019) _______ Y ______ M ____ D_____

Category(Gen/SC/ST/PWD/(OH/VH)_____

Nationality ____________________ Gender___________ Telephone No. ________________
Mobile No. ________________ Email ________________

**Postal Address**

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**Permanent Address**

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**Educational Qualifications**

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<tr>
<th>Examination</th>
<th>Year</th>
<th>Main Subject/s</th>
<th>Marks (%)</th>
<th>College Attended</th>
<th>University</th>
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<tr>
<td>Matriculation/ Senior Secondary/ Equivalent</td>
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<tr>
<td>Bachelors Degree</td>
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<td>Masters Degree</td>
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<tr>
<td>M.Phil</td>
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<td>(Please mention your specific degree in case of integrated course/programme)</td>
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<tr>
<th>Degree</th>
<th>Year of Award</th>
<th>Thesis of Title</th>
<th>Date of Registration</th>
<th>University</th>
<th>Date of Submission</th>
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<tbody>
<tr>
<td>Ph.D</td>
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<td>Other Distinctions</td>
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Post-Doctoral Research Experience

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<th>Name of University/College/Institution</th>
<th>Post Held/Designation</th>
<th>From</th>
<th>To</th>
<th>Experience (in years)</th>
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Full-time Teaching Experience

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<thead>
<tr>
<th>Name of University/College/Institution</th>
<th>Designation</th>
<th>Status (Permanent/Temp/Adhoc)</th>
<th>Classes Taught</th>
<th>Course Subject</th>
<th>From</th>
<th>To</th>
<th>Experience in Years</th>
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Administrative Experience

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<tr>
<th>Name of University/College/Institution</th>
<th>Designation</th>
<th>Status (Permanent/Temp/Adhoc)</th>
<th>From</th>
<th>To</th>
<th>Experience in Years</th>
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Academic Profile

API Score is to be calculated in accordance with screening/shortlisting guidelines for direct recruitment for the post of Principal, as available in the UGC Regulations on Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.

Give detailed API score with calculations as per the guidelines given in the above mentioned UGC Regulation for the post of Principal.

Mention your most significant contribution as a teacher (in about 100 words)

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Mention your most significant research contribution in order of preference (in about 100 words)

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Honours and Awards Received (Please provide details in the box below) in chronological order

1. ____________________________________
2. ____________________________________
3. ____________________________________
4. ____________________________________

Notable contributions, if any, beyond what has been mentioned above (Please provide details below)

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Membership / Fellowship of learned bodies / societies (Please provide details below)

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Participation in Literary, Cultural or other activities (Please provide details below)
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Mention your vision for the College for next five years taking into consideration both academic and administrative aspect (in about 100 words)
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Briefly describe your administrative experience including your knowledge of relevant rules (Service Rules, Leave Rules, Disciplinary Rules, General Financial Rules etc.) (in about 100 words)
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Declaration

I declare that the statements made and documents enclosed with the application form are true to the best of my knowledge and belief. If any information is found to be incorrect, my candidature is liable to be cancelled and that I may be subject to legal / disciplinary proceedings.

Date : _______________  
Applicant’s Signature