



JANKI DEVI MEMORIAL COLLEGE

(University of Delhi)

Sir Ganga Ram Hospital Marg,

New Delhi – 110 060, Ph.: 011-2578 7754,

Email: jdmcollege@hotmail.com; Website: <http://www.jdm.du.ac.in>

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from authorized Microsoft vendors for procurement of the following software licenses under "Perpetual Academic":

1. Microsoft Windows OS with base OS licenses
2. Client Access Licenses (CAL)
3. Microsoft Windows Server 2012 software
4. Microsoft Office
5. Symantec Anti-Virus

Authorized Microsoft vendors are requested to send their quotations in two separate envelopes marked as "Technical Bid" and "Financial Bid".

Technical Bid envelop shall contain:

1. Documents in support of supplies made to Govt. Research/Academic Institutions/ Departments/Ministries/Delhi University or its colleges during the last 3 years by Vendor.
2. Vendor should have executed similar order for any Educational Institution or Corporate in last three financial years.
3. The firm should give PAN/TIN/VAT Registration Number.
4. Authorization letter from Microsoft.

Financial Bid

S.No.	Items from Campus Vide Agreement	Quantity	Rate	Taxes	Total	Remarks
1	Windows OS with base OS licenses	150				
2	Client Access Licenses (CAL)	150				
3	Windows Server 2012 Software	2				
4	MS Office	150				
5	Symantec Anti-Virus					

Contd.../



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Proposals must be submitted in a non-window sealed envelope super scribing "Quotations for Procurement of Software Licenses".

Interested agencies/vendors who fulfill the terms and conditions as stated in Annexure-I may submit proposals complete in all respect as stated above to the Principal, Janki Devi Memorial College (University of Delhi), Sir Ganga Ram Hospital Marg, Delhi-110060, latest by 17th February, 2017

Place: New Delhi

Date: 02.02.2017

प्राचार्या/Principal

जानकी देवी मेमोरियल महाविद्यालय

Janki Devi Memorial College

सर गंगा राम हॉस्पिटल मार्ग नई दिल्ली-110060

Sir Ganga Ram Hospital Marg, New Delhi-110060



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ANNEXURE-I

TERMS & CONDITIONS

1. The quoted rates/cost should be inclusive of all levies/taxes/charges etc.
2. Certificate with respect to incorporation/registration of the company/firm under the relevant law.
3. An Earnest Money Deposit (EMD) of Rs. 25,000/- (Rs. Twenty Five Thousand Only) is required to be submitted along with the quotation in the form of a Demand Draft from any nationalized bank payable at Delhi, drawn in favor of the Principal, Janki Devi Memorial College.
4. EMD will be adjusted against the full & final payment of the successful bidder and will be refunded (without interest) to the unsuccessful bidder within 90 days from the last date of receipt of tender document. Quotations not accompanying the EMD will be summarily rejected.
5. The successful bidder will have to deposit a sum of 5% of the amount of bid as Performance Security to the college at the time of signing the agreement. The Earnest Money paid by the bidder will be adjusted towards the performance security. The performance Security shall be released after one year on submission of written guarantee for satisfactory performance.
6. The Performance Security may be FOREFEITED in case the performance of the product is unsatisfactory or does not meet the specifications mentioned at the time of the bidding.
7. 100% payment after delivery of Microsoft Licenses & Certificates as per requirement, installation, training etc.
8. The order will be awarded to lowest quoted bidder
9. The college reserves the right to increase or decrease the quantity of required items.
10. The college reserves the right to reject any or all bids Part/Full without assigning any reasons thereof. In Case of any dispute, Principal (Janki Devi Memorial college) Decision will be final binding.
11. Conditional bids are liable to be rejected.
12. The media (CDs/DVDs) through which delivery shall be made will be covered under warranty and defects arising out of faulty design, materials etc shall be replaced by the vendor at its own cost.

Swati Pal

प्राचार्या/Principal
जानकी देवी मेमोरियल महाविद्यालय
Janki Devi Memorial College
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