

**Janki Devi Memorial College  
(University of Delhi)**

**Minutes of the IQAC Meeting- 13<sup>th</sup> January 2023**

An emergent meeting of the Internal Quality Assurance Cell (IQAC) was held on 13<sup>th</sup> January 2023 at 4:00 PM in blended mode. The meeting was attended by the following members:

**Chairperson** - Prof. Swati Pal

**Chairperson, Governing Body:** Dr. Kusum Krishna

**External Nominees**

Cdr. Abhijit Sinha- CEO, ShinMaywa, India

**Members from Administrative Staff**

Mrs. Nivedita Sharma, Librarian

Dr. Kaushal Kishore, A.O.

Mr. Surinder Kumar, A.O.

Mrs. Pushpa Rawat, S.O. (Accounts)

Mrs. Poonam Abbot, S.O. (Administration)

**Faculty Members:**

Dr. Neeru Vasishth

Dr. Namita Sethi

Dr. Saumya Gupta

Mr. Zubair Ahmad

**Members from Student Union**

Ms. Saumya Vig, President

Ms Prachi, Vice-President

**Nominee from the Alumni-** Ms. Ruchi Khurana, Advocate

**Parent Representatives-**

Mrs. Bindu Singhal (Expressed regret)

Mrs. Rohini Ranjan (*Expressed regret*)

Mr. Bhoopendra Kumar (Expressed regret)

**Mentor-** Dr. Jitender Gill

**Coordinator** - Dr. Shilpa Chaudhary

The Principal informed the IQAC members that the External Audit for ISO 21001 and ISO 9001 certification was successfully conducted and that the college has been recommended for ISO Certifications.

The members were informed about the dates for NAAC Peer Team Visit- 29<sup>th</sup>-30<sup>th</sup> March 2023. The tentative schedule was shared with the members. Full support n participation was sought from internal as well as external members. All members were cordially invited to join for lunch on the first day of the Visit with NAAC Peer Team.

The entire college is working hard in preparing for the Visit. There will be a Rehearsal on 17th March 2023. The students, parents and Alumni have been contacted for being available for the Interaction Sessions with NAAC PTV, for which they will be issued identity cards. Peer Mentorship sessions have been initiated and are being conducted.

An exhibition by societies and centres is being planned and approval was sought from IQAC members for its funding. The idea was supported and appreciated by IQAC members as it will allow larger set of achievements to be showcased in a short span of time. The approval was granted.

There were several suggestions from the members regarding the PTV and the college preparations, which were all duly noted.

All members wished good luck to the college.

The Principal and IQAC Coordinator extended sincere thanks to all members for their support. The meeting ended with a vote of thanks to the Chair.

Dr. Shilpa Chaudhary  
IQAC Coordinator

Prof. Swati Pal  
Principal