

MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN  
JANKI DEVI MEMORIAL COLLEGE  
UNIVERSITY OF DELHI  
AND  
JANKI DEVI VOCATIONAL CENTRE

MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (MOU) is made on 31<sup>st</sup> January, 2022 between Centre for Career Counselling, Career Opportunities and Skill Enhancement, Janki Devi Memorial College, University of Delhi, Sir Ganga Ram Hospital Marg, New Delhi- 110060 (Herein after called the 'First Party')

and

Janki Devi Vocational Centre (under the Aegis of Shri Banarsidas Chandiwala Sewa Smarak Trust Society) (Herein after called the 'Second Party').

And whereas the First Party and the Second Party have agreed to the following terms and conditions of the agreement:

1. The aim of the hereby agreement is to jointly offer an online Add-on/Certificate Course to enhance the capacity building of communication skills among students through **organizing LANGUAGE COURSE IN FRENCH** (Certificate Course of 2 month duration) in 8 levels. Total 8 level will be there of 2 months duration (24 hours) each.

One hour online classes will be held on Monday, Wednesday and Friday for each level. The classes will be held ONLINE through Zoom Link.

*Adhuni*

*Jr*

Minimum no. of students required to start the course will be 25  
Minimum 75% attendance is required to get the certificate.

2. The Deliverables by First Party i.e., Janki Devi Memorial College, University of Delhi are given as follows:

- a. Promotion of courses
- b. Administrative support
- c. Creating Registration Link
- d. Collecting fee from enrolled students and maintaining their record
- e. Distribution of certificates

3. The Deliverables by Second Party i.e. Janki Devi Vocational Centre (SBCSSTS) are given as follows:

- a. Brochure and poster preparation
- b. Creating link for classes
- c. Creating and maintaining WhatsApp group
- d. Arranging resource person
- e. Maintaining record of daily classes, students feedback and performance
- f. Evaluation of assignments
- g. Generation of Certificates (certificate will have logo of both the parties)

4. Details about Financial aspects

The fee will be collected by Janki Devi Memorial College and further it will be share in 10:90 percentage sharing ratio. Where Janki Devi Memorial College will receive 10% and Janki Devi Vocational Centre will Receive 90% of total collected fee. Details are following:

COURSE	TOTAL FEE	JDMC SHARE 10%	JDVC SHARE 90%
FRENCH LANGUAGE - LEVEL 1	Rs. 2500	Rs.250	Rs.2250
FRENCH LANGUAGE - LEVEL 2	Rs. 2500	Rs.250	Rs.2250
FRENCH LANGUAGE - LEVEL3	Rs. 2500	Rs.250	Rs.2250
FRENCH LANGUAGE - LEVEL4	Rs. 2500	Rs.250	Rs.2250
FRENCH LANGUAGE - LEVEL5	Rs. 2500	Rs.250	Rs.2250
FRENCH LANGUAGE - LEVEL6	Rs. 2500	Rs.250	Rs.2250

*Aashu*

*[Signature]*

FRENCH LEVEL-7	LANGUAGE	Rs. 3000	Rs.300	Rs.2700
FRENCH LEVEL 8	LANGUAGE -	Rs. 3000	Rs.300	Rs.2700

JDVC will raise the bill after completion of each level.

If student leave course in between in that case fee once paid will not be refunded.

5. Logos of both the parties will be used in the promotional material with prior discussion.

6. Benefits/ significance of the course:

• For students:

Skill and professional development

Certificate for completion

Expert guidance

Scope for Counselling

• For college:

Improvement in NAAC grade

7. Certification:

As Janki Devi Memorial College, University of Delhi and Janki Devi Vocational Centre (under the Aegis of Shri Banarsidas Chandiwala Sewa Smarak Trust Society) will be offering jointly the Add-on course. The certificate will comprise the logo and signature of both the institutes.

8. Both the parties have agreed that they will extend every form of co-operation to each other.

9. Coordinators from the Janki Devi Memorial College shall be as follows:

A. Dr. Poonam Bewtra, Director, Centre for Career Counselling, Career Opportunities and Skill Enhancement, Associate Professor, Department of Commerce

B. Dr. Jayanti P Sahoo, General Secretary and ADD-ON Course Coordinator, Centre for Career Counselling, Career Opportunities and Skill Enhancement, Associate Professor, Department of Philosophy. Dr. Jayanti P Sahoo will be the Programme coordinator of the course.

C. Dr. Sipu Jayswal, Treasurer and ADD-ON Course Coordinator, Centre for Career Counselling, Career Opportunities and Skill Enhancement, Associate Professor, Department of Philosophy

Whereas Coordinator from Janki Devi Vocational Centre shall be Ms. Madhuri Verma

*Madhuri*

*Ja*

10. The hereby agreement shall be made in two identical copies. All the versions are equally valid.

Each of the parties of the hereby agreement shall receive one copy of the agreement.

We hereby signify our acceptance of the terms and conditions stated above.

Second Party



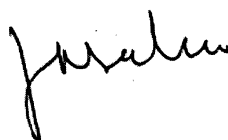
Ms. Madhuri Verma  
Coordinator  
Janki Devi Vocational Centre  
(under the Aegis of Shri Banarsidas Chandiwala  
Sewa Smarak Trust Society)  
Sir Ganga Ram Hospital Marg  
New Delhi- 110060



First Party



Prof. Swati Pal  
Principal  
Janki Devi Memorial College  
University of Delhi  
Sir Ganga Ram Hospital Marg  
Vice Chair,  
Indian Association for Commonwealth Literature  
and Language Studies (IACLALS)  
Member, Executive Body,  
Indian Association for the Study of Australia (IASA)  
Member, English Language Teachers Association  
of India, ELTAI



Dr. Jayanti P. Sahoo  
Programme Coordinator  
Teacher In-charge  
Associate Professor  
Department of Philosophy  
Janki Devi Memorial College  
University of Delhi, Sir Ganga Ram Hospital Marg  
New Delhi- 110060

Date: 31<sup>st</sup> January, 2022  
Place: New Delhi

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