

**Academic Audit**  
**(Experts' Report and Action taken Report)**  
**2021-2022**

**JANKI DEVI MEMORIAL COLLEGE**  
**EXTERNAL ACADEMIC AUDIT, 2021-22**  
**Suggestive Guidelines for the Assessor**

**Department being audited: Commerce Department**

**Name of the Assessor:**

**Designation & Institutional Affiliation of the Assessor:**

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, ***kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement***

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

**Comments:** The students are pretty active in all the activities expected of them. However, there are concerns about lesser number of students showing interests in placement, even though a large number of them join internship opportunities. Moreover, a good number of students do not join the jobs they were offered. This is quite an expected phenomenon. Firstly, many of them are perhaps looking for post-graduate programmes to pursue. Further, being girl students, they are still not independent to decide on their employment profile.

**Grade:** A

**B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

**Comments:** All expected activities have been taken care of.

**Grade:** A<sup>+</sup>

**C. Best Practices of Department/ Department initiatives**

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

**Comments:** Co-curricular and extra-curricular activities taken up by the students are encouraging. The Girl Up Devi programme is really an important activity being conducted. The expectations are that within a few years this programme will engage almost all the students

and create a healthy atmosphere to generate a strong linkage between the students and those girls of their age living outside the campus. The add-on programmes are effective in bringing about social consciousness among the students. More such programmes may be planned.

*Grade: A<sup>+</sup>*

**D. Vision, mission and future plans of the Department**

*Comments:* The vision, mission and future strategy of the college are quite logical. However, given the recent perspective on sustainability and resilience, they may be redrafted to make them the defining objectives of the future of the institutions so that it can play an important role in bridging the gaps between the several parts of the society.

*Grade: B<sup>++</sup>*

**E. Additional remarks:** The discussions and interactions with the members of the faculty provided a lots of clues for betterment of the activities in the college. Some of them are worth mentioning.

1. Ad-hocism in recruitment of teachers should be taken care of immediately.
2. Alumni activities should be made an organic part of the college activities – they should be actively engaged in every activities of the college, so that the college receives a higher visibility in the society.
3. The student research should be published in departmental journal and the journal should be made more visible outside the college.
4. the student-teacher ratio needs to be improved.

**F. Overall comments and Grade:** The college has been playing an important role in enhancing women's education. However, there are lots of scopes to improve its contributions to the social upliftment.

**OVERALL GRADE: A**

### **Departmental Action taken Report**

1. The students are being oriented in details about the placements through college and their future prospects. The number of students seeking placements has increased remarkably in the current year.
2. More add-on courses are being planned for the current year.
3. The future strategy of the department is likely to be redrafted once the new curriculum under NEP 2020 is being notified by the University.
4. The college is considering the permanent appointments for the ad-hoc faculty.
5. The Commerce Alumnae are being consulted in more activities of the college and their involvement in the development of their alma mater is very encouraging.
6. The Departmental Journal will be launched very soon.
7. The improvement in student- teacher ratio will be requested to the authorities.

**Name of the Department: ECONOMICS Name of the Assessor: PROF. PAMI DUA**

**Designation & Institutional Affiliation of the Assessor: Director and Senior Professor of Economics, Delhi School of Economics**

**A. Students**

It is creditable that all students have been awarded first division in the examinations conducted in the OBE mode. It is noteworthy that a number of students are undertaking internships. Students' engagement in research is also appreciated. Student progression and placement seems good. At the same time, department/college can work towards increasing ties with industry and alumni to further improve progression and placement.

Grade: Very good

**B. Faculty**

A reasonable number- six out of ten - faculty members are Ph.Ds and two are doing Ph.D. As far as research work is concerned, department faculty should be encouraged to increase publications in good journals.

Faculty should also be encouraged to increase participation in research-related webinars of various institutions as well as those organized by Delhi University Library System (DULS). I understand that faculty members are unable to get participation certificates from attending DULS webinars. I will take this up with DULS to explore the possibility of issuing participation certificates.

Most of the department faculty is engaged in various college committees. The contribution of teachers in societies such as Enactus and Finance & Investment Cell (FIC) is commendable. Such college-level activities undertaken by department faculty should also be documented in the department report. The department should be encouraged to undertake extension work such as awareness campaigns on financial literacy or digital literacy for college karamcharis as well.

Grade: Very good

**C. Best Practices of Department/ Department initiatives**

I appreciate the efforts taken up by the department in facilitating various webinars, talks, student enrichment programmes, student competitions, add-on courses and publishing the annual department magazine.

The department may also list other best practices that it is undertaking such as alumni engagement. In this context, I will be happy to share some of the inputs that I have gathered during my prior heavily-engaging experience with IQAC, University of Delhi. List of 'Best Practices' and details about the technique of 'Benchmarking Analysis' are attached with this mail.

Few suggestions for best practices that the department can adapt:

- The Economics department should increase its involvement in issues related to Sustainable Development, upliftment of marginalized sections of society and engaging in socio-economic projects including community development.
- Policy Discussion Series can be held to sensitize students regarding various economic policies.
- Peer Assessment can be used that involves evaluation of research projects by a group of students.
- Promoting research culture
- Strengthening Student Feedback system
- Conducting more Field Trips
- Having more workshops to enhance students' Life skills

The department should undertake Benchmarking Analysis by picking a college that you would like to be, say any college in the world that, you feel, offers the best education in Economics, examine its practices and construct a roadmap as to what needs to be done to become like 'it'. The choice of the college is entirely that of the department and the department can then identify the constraints faced such as that of space or funding etc. It is also important to explore websites of various renowned colleges across the globe and learn from them.

Grade: Very Good

#### D. Vision, mission and future plans of the Department

The vision and mission are well-stated. The departments should work out a well-defined strategy towards achieving these. The future plans can be further strengthened by including increased linkages with industry, greater commitment towards quality research and emphasizing the economics component in all its activities.

Grade: Very Good

#### E. Additional remarks

I would like to suggest that the department should create a niche for itself in its discipline.

- Taking up research projects on Sustainable Development Goals (SDGs) that involve engaging with society. For example, survey-based Social Projects for research can be initiated. The outcome of such projects should be policy recommendations and possible solutions to economic problems around us.
- Explore research funds provided by the Research Council/IoE which may provide funds for innovative projects in various disciplines.

- Increase linkages with industry, e.g. industrial involvement can be incorporated in research work.
- External Supervisors/Mentors can be approached for mentoring Student/faculty projects.

#### F. Overall comments and Grade

The department has committed teachers and students with high aspirations. The suggestions given above will help to reinforce the present efforts of the department, in line with the University's motto - 100 Years of Academic Excellence!

I thank Janki Devi Memorial College to give me the opportunity to assess its Economics Department. I hope my inputs will benefit the department and the college-at-large.

Overall Grade: Very Good

Prof Pami Dua July 27, 2022

## **Departmental Action taken Report**

We thank Prof. Pami Dua for appreciating

- number of our students undertaking internships
- students' engagement in research
- contribution of department teachers in societies such as Enactus and Finance & Investment Cell (FIC)
- efforts taken up by the department in facilitating various webinars, talks, student enrichment programmes, student competitions, add-on courses
- publishing of our annual department magazine

We are thankful to Prof Dua for her extremely pertinent suggestions. The department has noted these suggestions and will work towards these. Many of these suggestions have been incorporated in the Department Planner for the session 2022-23.

Department will work towards:

- Increasing ties with industry to give real-world exposure to students as well to improve placement. In 2021-22, department offered two Add-on courses, ‘Introduction to Python Programming’ and “Financial Markets Modelling” to enhance students’ employability and skill set. We plan to explore opportunities to have tie-ups with industry in the coming academic session.
- Increasing ties with alumni to further improve progression data. Department has already set up Whatsapp group to bring Economics department Alumni to a common forum. A team of students dedicated to coordinating with Alumni has been inducted in the Students Union, Economics Department. In 2021-22, we invited our Alumni to take mentoring and career counselling sessions with our present set of students.
- Holding Policy Discussion Series as a part of its Annual Lecture Series to sensitize students regarding various economic policies.
- Conducting more Field Trips in the coming session.
- Having more workshops to enhance students’ Life skills
- Conducting Paper Presentation competition on SDGs and reserving a section in the Department magazine on SDGs.

In response to the suggestion made to undertake Benchmarking Analysis, the department has chosen Miranda House as its benchmark. The reasons for choosing it include MH being ranked No.1 in the NIRF and also it being a women’s college. We will closely study its website and

examine its practices. In addition, we will also explore websites of globally high ranked colleges.

The department faculty will:

- Use Peer Assessment technique in their respective classes.
- Sensitize students towards SDGs by incorporating SDGs-related data in courses such as Data Analysis and Econometrics.
- Encourage students to undertake survey-based Social Projects in the course “Research Methodology” that has the component of a mandatory project submission.
- Explore research funds from various external agencies.
- Encourage students to take up Student Projects on community work such as financial literacy or digital literacy for college karamcharis as well. The results of these surveys will then be used to plan and conduct need-based workshops to promote financial and digital literacy as department contribution towards extension work.

We understand the importance of research for our professional growth and we thank Prof. Dua for emphasizing the same. We do plan to put more efforts into research and increase the number of publications. At present, there are two ongoing faculty research projects (funded by the college). Also, some of our faculty members are Mentors to student research projects that helps to inculcate research culture among students. We hope to get a larger number of publications to our credit in the coming session.

Dr. Shilpa Chaudhary TIC

Economics Department

**JANKI DEVI MEMORIAL COLLEGE**  
**EXTERNAL ACADEMIC AUDIT, 2021-22**  
**Suggestive Guidelines for the Assessor**

**Department being audited: English**

**Name of the Assessor: Dr. B. Mangalam**

**Designation & Institutional Affiliation of the Assessor: Professor, Dept. of English  
Aryabhatta College, University of Delhi.**

The assessors are requested to **comment on and evaluate** the performance of the department on following criteria along with comment and evaluation on overall performance. For evaluation, *kindly use a 5-point scale: Excellent, Very good, Good, Satisfactory, Needs improvement*

We also request assessors to give their **valuable suggestions** to strengthen our efforts towards quality enhancement.

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

*Comments:* The performance of students as reflected in the Result analysis is impressive and commendable. The high scores in terms of first division are indicative of their academic excellence. Their contribution to research papers, selection in internship programmes is good.  
*Grade:* **Excellent**

**B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

*Comments:* Collaborative research work by faculty and mentoring of students for research papers emerge as key contribution in the academic domain. Their research engagements reflect social responsibility and an effort to make research projects purposeful, empathetic towards socially vulnerable strata. Participation in Conferences, FDP is adequate. The Faculty could host FDP and organize UGC Sponsored National, International Conferences to boost greater academic interaction and exchange of ideas with the larger academic community.  
*Grade:* **Very Good**

**C. Best Practices of Department/ Department initiatives**

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

*Comments:* The Department could focus more on offering Add-on courses and skill development courses. A Newsletter to showcase faculty and students' academic achievements and research engagements needs to be initiated.

*Grade:* **Good**

**D. Vision, mission and future plans of the Department**

*Comments:* In future, optimum utilization of Language Lab needs to be considered by the Department to extend their pedagogic practices.

*Grade:* **Very Good**

**E. Additional remarks:** Research engagement, collaborative work, publications by faculty have carved a strong, positive contribution. The faculty's able mentoring is reflected in students' result, placements and alumni's career progression. This advantage needs to be strengthened by greater engagement in extension activities to enhance the Department's social perception. Social media handles could be used pro-actively to showcase the Department's strengths and achievements.

**F. Overall comments and Grade:** **Very Good**

## **Departmental Action taken Report**

Prof. B. Mangalam, Department of English, Aryabhatta College, University of Delhi, audited the department academic audit report and met the department members online for an interactive session on 16<sup>th</sup> June 2022, 4.30 pm.

Prof. Mangalam complimented the department on the following:

- The department made an admirable contribution to curriculum making, in terms of paper setting and devising new courses.
- Great effort can be seen in organizing a variety of webinars, lectures, meetings with writers, within the college and beyond, which is academically productive for students.
- Department had impressive academic results and a good share of first divisions which is reflective of faculty's hard work.
- The quality of research undertaken by the department, along with students, is commendable.
- Remedial classes are an important intervention to improve quality of education and results.

Action taken: the department intends to continue with these good practices in future.

- However, she felt that the presentation did not provide much information about the infrastructure build up which could be added, such as there could be a language lab which could function as an important pedagogical tool. English department could collaborate with other departments like Hindi to make the language lab functional.

Action taken: the college has just set up a Language Lab in the college with facility for learning English, Hindi, Sanskrit, French, German, Mandarin and Spanish. The department has already had some sessions with students in the Language Lab and we intend to continue with this practice in future.

- Prof. Mangalam suggested that the department could have its own newsletter or a department journal focusing on research since, a lot of research is done by both faculty members and students.

Action taken: the department will consider this suggestion seriously and if possible, start the department newsletter in the coming months.

- She commented that the slide on Alumnae was interesting. Another addition to this can be an alumnae lecture series where they could interact with the present students to boost their morale, give inspiration and new career insights.

Action taken: we can initiate a series of lectures by our alumnae.

- She noticed that the presentation was made beautifully yet, its format was not aligned with the recent NAAC format and changes should be made in that regard.

Action taken: we will comply with these suggestions about the presentation of our activities in the future academic audit reports; including the views she has shared below.

- She explained that the department had done a lot of work hence, in terms of content there was nothing lacking, it is only the way it has been presented needs to be changed. For instance:
  - Slide 4: Faculty Highest Qualifications: a pictorial representation of faculty members was advised showing pictures of department members and even some students. Depicting faculty profile as a pie chart or in a graphic format could be more appealing. She pointed out that 1 faculty member had an MA degree.
  - Slide 5: Faculty Awards and recognition: she noticed that promotion to Professorship is not an award and can be shifted to another slide. In fact, making a pie chart clearly showing the number of professors, associate and assistant professors can be more useful.
  - Slide 6: Contributions to Curriculum was very impressive.
  - Slide 7: Avoid listing information, instead can be graphically portrayed. Courses like GEs, SECs, Add-on Courses, and other popular courses which the department offers could be listed and highlighted as bullet points. Learning outcomes should be highlighted here.
  - Slide 9: Result Analysis: this information, again, should be graphic and not tabular. A comparative analysis between this year's result and the previous year is an effective strategy to show a progression.
  - Slide 10: Faculty Publications: she congratulated the department for its substantial contribution. She suggested that categories like full books, chapters in books, research articles in journals, reviews can be given as a pie chart with the number/percentage of publications. Detailed list of publications is not required keeping the NAAC criterion in mind. Collaborative work of faculty and students such as, faculty mentored students'

research projects were a great contribution and needs to be highlighted by giving names of Editors/Contributors on one side and the Title of the book on the other. Pictures of these projects could be added to showcase this work in an impactful way.

**Department being audited: Department of Environmental Studies**

**Name of the Assessor: Prof. Radhey Shyam Sharma**

**Designation & Institutional Affiliation of the Assessor: Professor, Department of Environmental Studies, University of Delhi, Delhi-110007**

**A. Students**

Comments: As per suggestions, the Department showcased the students' results and also compared them with the previous year's results highlighting the role of remedial classes. The youtube channel of the Department is an excellent initiative to showcase students' activities and achievements. The students also participated in the project work, highlighting the importance of research-oriented learning. Showcasing students-led projects via a youtube channel or blog will further showcase the Department's role as a facilitator and encourage other students. The upgradation in the undergraduate course (AEC Environmental studies) will provide more opportunities to the faculty members to extend the research work.

Grade: Excellent

**B. Faculty**

Comments: I congratulate the faculty members for carrying out excellent research, both fundamental and applied, publishing in international journals of repute. Besides active research activities, offering add-on courses alongside experiential teaching are also commendable. The faculty members have designed online courses which provide opportunities for fast learners. Using digital smartboards and software is also an effective way to engage students and enhance learning for slow learners. The improvement in the results is indicative of the efforts done by the faculty members. As per suggestions, the Department organized virtual webinars/tours as well as conducted site visits. I suggest the department design Value Added Courses.

Grade: Excellent

**C. Best Practices of Department/ Department initiatives**

Comments: The Department has successfully organized webinars and two courses as a part of enrichment program initiatives. Developing collaborations with a prominent hospital and providing exposure to experts, and linking environmental and human health demonstrates an excellent example broadening the horizons of teachers and students. Such a collaborations with hospitals to organize an online course on allergies showcase the institution's responsibility as a stakeholder. I suggest the Department organize inter-department/ college activities, collaborative research work, and more student engagement programs to promote practical-based learning.

Grade: Very Good

**D. Vision, mission and future plans of the Department**

Comments: The Department has presented the timeline showcasing the evolution of the Department. I congratulate the college on gaining recognition from the MGNCRE and partaking in different programs. I recommend that the Department design Value Added Courses and work on the practicals for the upcoming session. The faculty members can also take help from the parent department to plan some practical exercises.

Grade: Very Good

E. Additional remarks

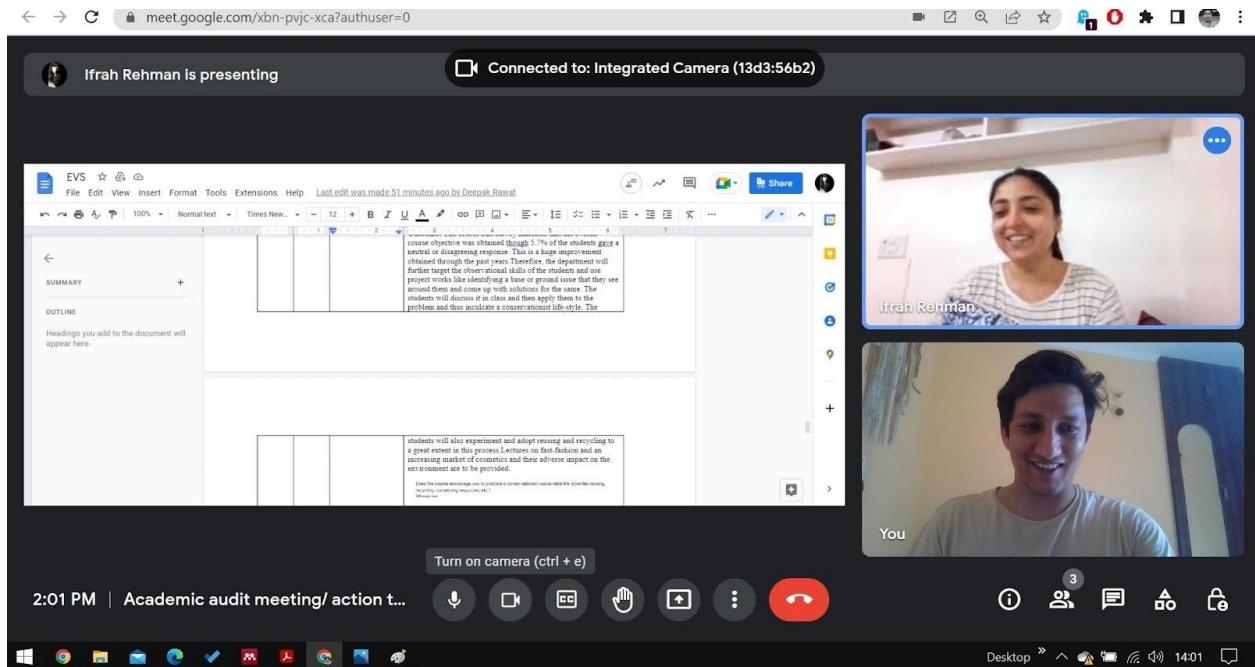
I appreciate the efforts made by all the colleagues of the Department and the principal of JDM to undertake several activities for the benefit of the environment and society. The progression of the Department, along with the accolades won by the college and faculty members, is indicative of the excellent vision and efforts. I am confident that the Department will continue playing a critical role in the progression of the students and the college

F. Overall comments and Grade: Very Good to Excellent

Prof. Radhey Shyam Sharma July 29, 2022

## Departmental Action taken Report

The Department of Environmental Studies held a meeting on May 30, 2022 between 12 noon and 2 PM to discuss the comments of the external auditor on the Academic Audit Report 2021-22. As per the suggestions of the external auditor, Prof. R. S. Sharma, the Department of Environmental studies has planned actions to be taken in the coming academic session.



## Response of external auditor and the response of the EVS Department

### A. Students

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

**Comments from external auditor:** As per suggestions, the Department showcased the students' results and also compared them with the previous year's results highlighting the role of remedial classes. The youtube channel of the Department is an excellent initiative to showcase students' activities and achievements. The students also participated in the project work, highlighting the importance of research-oriented learning. Showcasing students-led projects via a youtube channel or blog will further showcase the Department's role as a facilitator and encourage other students. The upgradation in the undergraduate course (AEC Environmental studies) will provide more opportunities to the faculty members to extend the research work.

**Grade from external auditor:** Excellent

**Action to be taken:** The dept will conduct practicals and carry out invigorating group discussion sessions on matters of local as well as global concerns. More focus on interdisciplinary research work related to environmental issues will be the aim of the department. In the new AEC Environmental Studies curriculum for the upcoming year, the Department will conduct practicals on field as well as classroom training as devised in the coursework. The aim would be to include discipline specific practicals with each unit. The

department will finalize the practicals in the coming weeks. The Department will work towards starting a digital eco blog for student articles related to sustainable living.

## **B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs, etc. attended, Any other aspect related to faculty)

**Comments from external auditor:** I congratulate the faculty members for carrying out excellent research, both fundamental and applied, publishing in international journals of repute. Besides active research activities, offering add-on courses alongside experiential teaching are also commendable. The faculty members have designed online courses which provide opportunities for fast learners. Using digital smart boards and software is also an effective way to engage students and enhance learning for slow learners. The improvement in the results is indicative of the efforts done by the faculty members. As per suggestions, the Department organized virtual webinars/tours as well as conducted site visits. I suggest the department design Value Added Courses.

**Grade from external auditor:** Excellent

**Action to be taken:** The department will plan practical exercises under the new Ability Enhancement Course (AEC-I) Environmental Science: Theory into Practice course. The focus will be on both in-person site visits and virtual tours. The department is also planning to collaborate with various organizations to undertake tree plantation activities suggested by the University. The faculty members of the department will also design Value Added Courses to promote research practices, environmental sensitivity, and people participation.

## **C. Best Practices of Department/ Department initiatives**

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter-university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

**Comments from external auditor:** The Department has successfully organized webinars and two courses as a part of enrichment program initiatives. Developing collaborations with a prominent hospital and providing exposure to experts, and linking environmental and human health demonstrates an excellent example of broadening the horizons of teachers and students. Such collaborations with hospitals to organize an online course on allergies showcase the institution's responsibility as a stakeholder. I suggest the Department organize inter-department/ college activities, collaborative research work, and more student engagement programs to promote practical- based learning.

**Grade from external auditor:** Very Good

**Action to be taken:** The department will further increase student engagement by forming a student-led 'environment committee.' The committee will invite self-motivated students to participate and manage activities related to environmental research and inter-department/ college activities. The department also plans to increase its digital presence by making an environmental blog. The blog will include the writeups from faculties, students, and promotion of environment related work done by JDMC. The faculty members and student volunteers of the Environment committee will handle the blog. This will also promote more practical-based learning.

## **D. Vision, mission and future plans of the Department**

**Comments from external auditor:** The Department has presented the timeline showcasing the evolution of the Department. I congratulate the college on gaining recognition from the MGNCRE and partaking in different programs. I recommend that the Department design Value

Added Courses and work on the practicals for the upcoming session. The faculty members can also take help from the parent department to plan some practical exercises.

**Grade from external auditor:** Very Good

**Action to be taken:** The Department aims to start a course on developing mental, emotional and physical resilience (self-defense) amongst women across all age groups in collaboration with lawyers, media personnel, self-defense training academy, counselors and lived experiences. This course will provide gender, cruelty and sensitivity awareness along with information on digital/cyber crimes. Along with this, the upcoming year AEC Environmental Studies curriculum incorporates weekly field and training based practical sessions which will be carefully devised keeping the various disciplines in mind. The department will also convert the add-on course ‘Multidisciplinary aspect of Environmental Sustainability: Towards Sustainable Fashion and Wildlife conservation’ into a skill and practical based Value Added course. In this regard, the EVS department will also seek help from the parent department.

#### **E. Additional remarks**

**Comments from external auditor:** I appreciate the efforts made by all the colleagues of the Department and the principal of JDM to undertake several activities for the benefit of the environment and society. The progression of the Department, along with the accolades won by the college and faculty members, is indicative of the excellent vision and efforts. I am confident that the Department will continue playing a critical role in the progression of the students and the college

**F. Overall comments and Grade:** Very Good to Excellent

**Department being Audited: Department of History**

**Name of the Assessor: Prof. Sucheta Mahajan**

**Designation: Professor of History, Centre for Historical Studies, Jawaharlal Nehru University, New Delhi**

A. Students: The students of the History Department have given a very good performance in this academic year, with around 90 percent securing first division in the first year and 100 percent securing first division in the second year of the B.A. The students of the department have participated in a range of extra-curricular activities ranging from dance, inter college debate, the highlight being an online history festival spread over two days . The post college progress of the students of the History Department is impressive, with many opting for professions like Law and degrees such as B.Ed and M.A. in Archeology, History of Art and Museology. The progress of these students reflects that the students who have passed out of the Department have gone in for career-oriented paths.

Grade: 5 on a 5 point scale (Excellent).

B. Faculty: The report of the History Department shared with me and my interaction with the faculty makes it evident that the 15 faculty members have been very active throughout the year. The permanent faculty have many years of experience in teaching and research, which has been recognised in their promotion to Associate Professor. The History Department has more than 50 percent as ad-hoc faculty (Assistant Professors). In some contexts this could be a matter of concern, however, this does not seem to be the case in this department. The enthusiasm of the ad hoc faculty to contribute to the department is remarkable.

The faculty of the Department has an impressive record of research, evident in their publications and participation in conferences, workshops and faculty development programmes. It is indeed commendable that about 90 percent of the teachers have doctorates in diverse research areas. The teachers of the department have contributed significantly to curriculum development and a large number of them are members of UGCF 2022 sub-committees. The faculty has published widely in academic journals in year under assessment. The research projects being pursued by many faculty members are often in novel areas. The teachers of the Department have also made a significant contribution to the corporate life of the institution. All the young teachers, despite the fact that they hold ad-hoc positions, have actively participated in the academic and corporate life of the college. This is clearly worth a mention.

Grade: 5 on a 5-point scale (Excellent).

C. Best Practices of the Department: The Department appears to have responded well to the new challenges in the academic field. This is reflected in the modification to the teaching-learning practices. Faculty members of the department have worked very well on online platforms and use of ICT is visible in the best practices. The Department has evolved mechanisms for counselling, guidance and mentor-mentee interactions. The initiatives

undertaken by the Department proves its commitment to the academic and overall development of the students. It is noteworthy that the Department is running four add on courses with a range of themes from Gender, Law, Heritage and Tourism. This outreach beyond the regular academic programme is extremely important.

Grade: 5 on a 5-point scale (Excellent)

D. Vision, Mission and Future Plans: The Department has been working towards the development of critical thinking among students. The activites detailed in the report indicate that the faculty members strive to engage positively with the process of connecting history with concerns of contemporary society.

Grade: 4 on a 5-point scale (Very Good).

E. Additional Remarks: The activities of the Department reflect the existence of a dynamic and vibrant academic atmosphere. The Department has been discharging its academic responsibilities extremely well. The record of various activities, best practices and innovative teaching learning methods is impressive.

I would like to underline that the permanent appointments should be made as early as possible in the interest of the junior ad hoc faculty which has contributed so much to the department and the institution.

While retaining its core focus on history, the History Department could expand its already prevalent inter-disciplinary practices to engage with other social sciences. I appreciate that this may be difficult within the curriculum, given the constraints of being an undergraduate college with a set pattern. However, alternative teaching practices can be employed to this end.

F. Overall Comments and Grades: It is clear from the report that the Department has performed extremely well in spite of facing constraints because of the pandemic. I wish the Department of History and the Janki Devi Memorial College (JDMC) all the best in its future endeavors.

Overall Grade: 19 out of 20 (Excellent)

Prof. Sucheta Mahajan

Center for Historical Studies,

Jawaharlal Nehru University,

New Delhi- 110061

## **Departmental Action taken Report**

Based on the feedback offered by the assessor, Prof. Sucheta Mahajan, on the Academic Audit Report of History Department, the department has made a few alterations in its approach.

Firstly, the department is working on widening the structure of its future plan. True to its mission of connecting history with the concerns of contemporary society, the department will emphasize on relating history to the everyday life issues which will enhance the learning experience of students and improve their learning capacity.

Secondly, even though the assessor has appreciated the practices of department, she has also suggested the department to engage in alternative teaching exercise. Therefore, the history department seeks to expand its ICT practices and interact with contemporary tools of teaching to augment the growth of students.

Thirdly, the department has been encouraging the faculties to engage in academic works such as conducting research work, presenting papers at national and international level, and publishing their work in reputable journals. In the forthcoming years, the department shall extend further support to its faculties to ensure that they can collaborate with other departments of the institution to contribute towards interdisciplinary research.

Finally, for the forthcoming academic years, the department shall organize more academic events along with career mentoring and research work to ensure wholesome growth of the students which will improve the performance of students and will possibly develop their interest in higher studies and research.

**Department being audited: Human Development and Family Empowerment (HDFE)**

**Name of the Assessor: Dr Anubha Rajesh**

**Designation & Institutional Affiliation of the Assessor: Chair Professor, Centre for Early Childhood Development & Research, Jamia Millia Islamia, New Delhi-110025**

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments:

I start with a big applaud of congratulations to Human Development and Family Empowerment (HDFE) department, Janaki Devi Memorial College (JDMC) for nearing the mark of 4 decades and establishing roots and visibility as one of the popular streams in University of Delhi. The range of themes offered by the department (Child Development, Early Childhood Care and Education, Empowerment of Women and Children with Special Needs, Issues and Challenges of Adolescence) provides an opportunity to the students of BA programme a wide array of meaningful options for their knowledge and skill development.

As evident from the information received, it is heartening to see the overwhelming response from students for the Skill Enhancement Courses (SEC) offered through the CBCS mode. An increasing volume of students wanting to enroll and exceeding the sanctioned capacity of seats for courses tilted ‘Life Skills Education’, ‘Introduction to Guidance and Counselling’, ‘Parent and Community Education’ speaks for the recognition achieved by the courses. All the ten papers listed under the department (Principles of Child Development, Introduction to Human Development, Empowerment of Women and Children, Life Skills Education, Principles & Perspectives on Early Childhood Care and Education, Introduction to Guidance and Counselling, Child Rights and Gender Empowerment, Parent and Community Education, Children with Special Needs, Adolescent Development and Challenges) are significant and their contribution towards preparation of students for higher education in fields like gender, advocacy, social work, disability, early childhood education is worthy of appreciation. The course builds the knowledge and capabilities of students to development issues of life span and become active champions in bringing affirmative shifts in families and society. The themes of the department align well with the National Education Policy 2020 and prepare students to be active contributors in implementing the policy at ground level.

It is well established that students are the main stakeholders, have a strong voice and directly contribute to the eminence and visibility of any department. The progression of students to colleges and universities of eminence is not only reflective of their high commitment to learning but also the robust commitment of faculty to their students’ outcomes and growth. Nearly all students scoring first division (100% in II year and 97% in III year) not only highlights the dedication of teachers but also the commitment of students. The result of Year I students is yet to be declared because of the staggered schedule during Covid times. Looking at student progression it is noteworthy to observe that nearly one third of students have enrolled for post-graduation courses like (International Business, M.A Early Childhood Care &

Education, M.A Counseling Psychology, M.A. Psychology, Post Graduate Program in Management) and graduation courses [Bachelor of Education, Bachelor of Education in Special Education (ID), Bachelor of Education in Special Education (ASD)]. The students have attained admissions in prestigious institutions like Kedge Business School, Ambedkar University, Amity University, IBS (ICFAI Business School) Gurgaon, Doon University, Guru Gobind Singh Indraprastha University, Delhi, St. Lawrence College of Higher Education, Maharishi Dayanand University, Ashtavakra Institute of Rehabilitation Sciences and Research, IP University and Decrust University).

Students participation in diverse internship programmes with various institutions of repute [NDMC, Swachh Bharat Mission, 2021, Child Rights and You (CRY), Teach for India, Prachi Educational Society (PES), Udemy, Centre for Equity and Inclusion (CEQUIN), The Kintsukuroi Foundation, Mumbai, Vrikshit foundation, Sampoorna Manosthiti: Mental health Association, The Education Tree, Global Trainers and Counsellors Organisation, TAARINI Charitable Trust, No Hunger Foundation and Our Voix Foundation] is praiseworthy especially during the times of pandemic among numerous challenges. All the students from II year BA Programme completed their internship as a part of their practical in various play schools they could get access to, including Chhattisgarh during the pandemic. This informs that geographical location did not pose a barrier to their experiential learning. The flexibility provided to students to take informed decisions regarding their choice of internships and certification is visible from the diverse areas of internship which range from Wall painting, Marketing, Girls X Tech Design Bootcamp, Digital Marketing, Social Media Campaign, News Anchor, Doodle Art, Basics of Counseling and Self Mastery, Cyber Crime Awareness, Child Psychology, Green warrior for making Delhi clean, Understanding gender). The duration of internship programme also varied from a maximum of two and half months, one month, 15 days to one day. Kudos to students for completing their course through online mode and supplementing their theoretical knowledge with practical experiences! Needless to mention, that this was feasible only because of support and encouragement from faculty and top management.

Additionally it is noted that the students were not only limited to participation but also received several certifications (1st prize for Best intern of year, 2nd & 3rd prize for group presentation, online internship programme conducted by Prachi Educational Society), Distinguished Students Award in category of essay writing and academic excellence, Cyber Champion Ambassador Award).

All these exemplary activities inform the various skills harnessed by students during their learning at HDFE department - Well informed, committed, participative, motivated, good communication skills, critical thinking, creative thinking, decision making, problem solving, stress management, reflective thinking, self-directed learning, research related skills, team work, life-long learning, morals and leadership, well nurtured by the faculty.

The department is proud of student's active contribution to not only academic and experiential life, but also co-curricular activities of college. Once again it is a pleasure to learn that the students affiliated to the HDFE department have held the post of Student Union President and

Vice president. The empowering environment provided by the college and department do promote skills like ownership, collaboration and self-management among students. This is visible from the diversity of activities listed by HDFE department.

Having participated in many of the webinars organized for the certificate course on 'Decoding disability in Children', I laud the collaborative efforts of faculty supported by the students for the commendable efforts made for the skill enhancement of students. The active involvement and engagement of students in various activities of the department and college are reflective of the highly engaging environment provided by the HDFE department, JDMC. It appears from the evidence provided that the students' engagement has promoted opportunities of empowerment that focus on the power of student agency and ownership. Additionally, efforts to spread information on webinars and seminars at diverse platforms for active participation from as many as possible are noteworthy.

Grade: Excellent

#### B. Faculty

(Qualification and experience, Pedagogy used, Research work, Contribution to department/college work, FDPs etc attended, Any other aspect related to faculty)

Comments:

The HDFE course appears to be a popular option for students. Indeed with the diversity of papers offered with a thrust on development programmes it appears to be multifaceted and comprehensive. It is heartening to see the logical progression of the course from Year 1 to Year

3. Each and every paper offers a significant contribution to knowledge, skills and capabilities of the students, widening their horizons as they progress through all six semesters. Nonetheless it is of paramount importance to recognize that having a course in place is one aspect but the effective transaction of the course is completely shouldered by only two faculty members responsible for its implementation.

Both the faculty members are well qualified in the area of specialization aligned with the course offered. As per the information provided by the department, the course spearheaded by Ms Muralidhar showcases a plethora of meaningful activities organized through the academic session 2020-2021. Ms Muralidhar appears to be a seasoned and experienced industry professional with close to four decades of experience. Her long standing experience coupled with the diverse activities scheduled during the academic session 2020-2021 speaks volumes of her valuable contributions to the college, course and students development. Given that teaching experience is positively associated with laudable gains in students' academic achievement, there is little doubt that her experience also has promoted her mentoring skills of both supporting and strengthening skills of her junior colleague. With a minimal staff of two people the department has successfully conducted various activities along with effective transaction of the course.

As per information provided the department utilizes a variety of pedagogical approaches with an effort to complement the learning styles of students for better performance outcomes. It was reassuring that a variety of pedagogical approaches (constructivist, collaborative, reflective, integrative and Inquiry based) were utilized by the department. The theoretical constructs are

supported by experiential learning [practical(s), role play, online internships, case profiles, oral & power point presentations, flipped classroom, virtual visits to organizations, videos, project work, written assignments, group discussions, blended learning, contextualizing content in real life situation, movies, webinars, class tests, tutorials, online workshops, brainstorming, assignments, activity/ games based learning, audio visual aids] to accelerate learning processes. The course is transacted in both English and Hindi for the benefit of students. While most of books, references and articles are available in English the HDDE faculty from various colleges has collaborated to compile articles into a book as resource material for their students.

Networking and connecting with government institutions, universities (IGNOU, Aditi Mahavidyalaya, University of Delhi, Mahatma Gandhi University, Kerala) and other eminent organizations (Prachi Educational Society, Centre for Sight, Centre for Equity and Inclusion (CEQUIN), Love Care Foundation, Emomatrix) the department endeavors to increase its reputation and visibility at both National and International level. In these times of competition these are avenues to stand out by strategically highlighting the departments' contributions and accomplishments.

As a part of recognitions it is observed that both the faculty members are in receipt of multiple certificates for empanelment as academic counselor, presenting at National conference, coordinating courses and activities throughout the academic session. Ms Muralidhar received the best teacher coordinator award and the distinguished teachers' award. Ms. Butta contributed to an article, published in an International Bilingual peer reviewed research journal.

Professional development opportunities provide faculty to step out of their normal routine, keeps them motivated and nurtures their skills to pursue leadership positions and become effective leaders. Both the faculty members enriched their learning and skills by participating in a couple of faculty enrichment programmes with duration of one week. Both the faculty enrichment programmes were observed to be meaningful with a focus on 'Student-centric pedagogic methods' and 'Managing online classes'. Both faculty members productively managed their time to participate in close to 20 seminars/ workshops/ webinars.

Along with the regular teaching responsibilities the faculty members are also involved in various other administrative responsibilities at the college level as a part of their wider workload. I am sure their contributions to the various committees (admission committee, ECA committee for admission, Attendance committee, examination committee, time table committee, Library, Classical dance convener) must be time consuming but exemplary.

Last but not the least, it is true that leadership plays an important role and it is visible from the laudable efforts made by the HDDE department, successfully accomplished under the vision of an effective leader, the Principal by providing a supportive and congenial environment. JDMC showcases the significance of effective leadership - Having a clear organizational vision, appreciation and recognition of the efforts of faculty, building their morale, providing motivation and encouragement to staff, addressing their needs for professional growth, resolving conflicts and providing timely solutions all played a crucial role in maximizing efficiency.

Grade: Excellent

### C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

#### Comments:

The HDDE department showcases a robust Outreach and Extension activity programme for its students. The outreach programme offers diverse opportunities to students to familiarize with the real situation at grass roots. The students get opportunities to translate their theoretical learning through practical interventions they are engaged in. These experiential learning prepare them to respond realistically and meaningfully in relevant areas of focus.

Some of the outreach and extension Activities shared are Joy of Giving; Beti Bachao Beti Padhao campaign; Immunisation Programme (Pulse Polio Program), POCSO awareness walk, Mission 30M and different activities during Covid.

The department is engaged in noteworthy research projects that demonstrates the credibility of faculty and provides opportunities to students to familiarize and gain hands on experiences with nuances and benefits of conducting research. Some research projects that faculty and students are passionate about:

- Project on Early detection of white eye reflex in children (Student research project) – In collaboration with Centre for Sight, the project strengthens the skills of students to screen eyes of children with a smart phone in locations that are accessible to them. Given that the Retinoblastoma, is a life threatening cancer in children and less known, the contributions of students to detect the cancer in early stages for early action and simultaneously sensitize the stakeholders are commendable. As an integral part of the project the department organized World Retinoblastoma Awareness Week, World Cancer Day and a video competition.
- Project on Building Social and Emotional Well Being in Young Adults (Student research project) – the project attempts to empower young women students in the age group of 18 to 21 year to realize their potential fully and face the challenges with confidence. It seeks to bolster the academic training with that of soft skills by balancing their need for career advancement, self- fulfillment and emotional security through suitable intervention strategies. Two webinars by eminent speakers, Dr. Rekha Navneet, Associate Professor, Department of Philosophy, Gargi College, University of Delhi and Mr. Suveen Kumar, Counseling Psychologist, author, Founding member at Emo Matrix and Your Hope Line were organized.
- Project on Little hands at work: A study on child workers in Delhi NCR (Student research project) – The research project attempts to understand the lives of child workers and challenges faced by them especially in Covid times and their management strategies..
- Project on Women working in unorganized sector – Challenges faced during Covid times (Student research project) – The research project attempts to understand the problems and challenges faced by working women in unorganized sector in Delhi with special attention to the pandemic situation.
- Challenges to Mothering: Case Studies of Adoption and ART (Faculty research project, funding supported by JDMC)

The department further strives to build skills in specialization courses for their students. As a part of this programme two add on courses were envisaged and implemented by HDFE Department. The two certificate courses were:

- Decoding Disability in Children is a Certificate course of 30 hours duration organized in collaboration with Aditi Mahavidyalaya, University of Delhi, HDFE Department.
- “Understanding Gender” A short term certificate course in collaboration with Centre for Equity and Inclusion (CEQUIN).

Memorandum of Understanding signed with Womenite for a year. As a part of this collaboration the department organizes lectures, workshops, community based internships and public awareness campaigns.

Memorandum of Understanding signed with Robin Hood Army for duration of 8 months to organize events like food drives, special drives on festivals, women empowerment and children’s education. Efforts of department were sincerely appreciated by Robin Hood Army for HDFE departments’ valuable contributions to reach out to underprivileged. The faculty and students were actively engaged to arrange resources and provide for the needy during the pandemic.

Several workshops were organized by HDFE department to strengthen skills of their students. Some of these were Puppet and mask making; Gender Sensitization and training (By Breakthrough); hearing screening activity (MAX health care); Happiness; Self Awareness, Early childhood education, child rights.

Eminent speakers like Ms. Kamla Bhasin, Indian Developmental feminist activists, poet, author and social scientist, Dr. Rama Srinivasan, MBBS, MD, Obstetrics and Gynecology, MRCOG, DFSRH, MRCGP, GP and Joint Clinical Director, IMP Primary Care Network , Lincoln UK, Dr. Vinita Bhargava, Associate Professor, Human Development and Childhood Studies, Lady Irwin College, University of Delhi, Ms. Pooja Anand, faculty member at Shyama Prasad Mukherji College, University of Delhi, Ms. Harleen Walia, Deputy Director, Childline India Foundation, Ms. Samyukta Subramanian, Program Head at Pratham Education Foundation, Ms. Chitra Panchkaran, Freelance trainer and Consultant on Gender Issues & Non Violent Communication, Ms. Ketki Sanghavi, Child Rights Professional were invited to speak on pertinent issues. Various lectures/ talks/ webinars on meaningful topics were organized (PNDT and POCSO Act; Domestic Violence; Hearing Impairment; Social and Emotional well being, Communication skills, Life skills, Career counselling, Child abuse, Gender sensitization).

Grade: Excellent

#### D. Vision, mission and future plans of the Department

Comments:

The course conducted by HDFE Department has not only sustained for nearly 4 decades but also has attracted numerous students. Given the skills imparted by the course the progression of students appears to be successful and a reason for celebration. With the recent impetus

received by early childhood education, gender equality and inclusion, the students are likely to acquire meaningful employment and make substantial contributions to society. However the absence of specialization to a significant field impacts not only its identity but reduces its value too. Aggressive efforts are required to increase advocacy of course. In the era of pandemics and humanitarian crisis such courses will be of eminent value. It may be worthwhile to continue to track the pathways taken up by students not only for further education/ PG courses but also to understand the employment status of students.

Years after years the deep rooted notions of the Honours courses being robust result in grave misconception for BA (programs) and prevent it from attaining a value oriented place in academic world. While comparing the two unique programmes we forget that admissions in University of Delhi, even for BA programme, are challenging and require a credible percentage.

Leveraging the college focus and continuous support from management for sustaining the diverse activities (outreach, extension, research, webinars, workshops). Supporting the HDDE department to increase visibility, recognition and a specialization status.

The greatest challenge perceived by me is the crunch experienced in recruiting adequate staff for the department. One permanent faculty member supported by an Ad-hoc faculty is an injustice to the course, faculty and students. Given the accolades received by the department, efforts are required to increase the strength of the department, along with the much required due recognition. This will facilitate favorable class sizes (teacher student ratio) and also provide an opportunity to students to choose the course as one of Generic Electives (GE).

Sustained efforts to keep the course, themes and curriculum relevant with the needs of dynamic society are required. Simultaneously the professional development opportunities for faculty, opportunities for exchange and learning within intra-department/ intra-college/ inter-college/ inter-university, need to be made and sustained.

Continuous efforts to develop SMART measures (clear and unambiguous) of teaching effectiveness should be made. Conducting exit surveys with students to inquire what skills they have acquired and what more could be added, will help faculty understand the perspective of students and make the course student centric. Collating quotes from students and taking feedback after a few years from former students will also be helpful in ensuring the course content continues to align with market demands. While informal connections with students may be on, conducting formal alumna meetings with senior students, inviting former students to speak to the current enrolled students will be advantageous for students' growth. Encouraging interactions between former students and existing students will be beneficial in supporting the professional and career growth of students.

Grade: Not applicable

#### E. Additional remarks

None!

#### F. Overall comments and Grade

It was a pleasure and privilege to engage in this meaningful activity. I truly enjoyed the opportunity to learn the diverse activities the HDFE department is engaged with. It would have been an immense pleasure to visit and observe the activities in actual context. Nonetheless one understands the limitations of the current pandemic scenario.

Maybe a participatory and consultative approach where the evaluator may have informal discussions with faculty and students may be helpful in providing a nuanced and genuine audit.

To conclude my best wishes to HDFE department and hope it achieves its much deserved specialization and great heights.

Thank you!

Dr. Anubha Rajesh

Chair Professor

Centre for Early Childhood Development & Research Jamia Millia Islamia| New Delhi-110025| India Mobile: 9958050302

## **Departmental Action taken Report**

An online meeting of the faculty members of the Department of HDDE (Ms. Nirmala Muralidhar, Associate Professor and Ms. Prerna Butta, Assistant Professor) was held on 29th May, 2021 at 3:00 PM to review and discuss the report sent by external auditor and forwarded by the Principal on the Academic Audit (2020-2021) of the HDDE department.

The following suggestions have been made by the expert in the academic audit report (2020-2021) of the Department of HDDE. Some of the suggestions are already been compiled to and few others being done informally. The suggestions and the guidelines stated by the expert are extremely relevant and will prove to be beneficial in the strengthening the course/department.

Some of the important points that emerged as a result of the discussion held in the meeting to plan a road ahead are stated below:-

### **D. Vision, mission and future plans of the Department**

1. It may be worthwhile to continue to track the pathways taken up by students not only for further education/ PG courses but also to understand the employment status of students.

The Department is in contact with the former students of the HDDE department through whatsapp groups and has collected information about their education and employment. We are also encouraging the students to post their current information on the JDMC website. We could include the information about the same in our future academic audit reports.

2. Aggressive efforts are required to increase advocacy of course.

We are constantly working on the visibility of the course on various platforms by organising multiple events like webinars, add on courses, short term certificate courses, internships, competitions, workshops and so on. We try to organise these events at different levels: Intra-department, inter-department, intra-college, inter-college and inter-University.

1. Leveraging the college focus and continuous support from management for sustaining the diverse activities (outreach, extension, research, webinars, workshops). Supporting the HDDE department to increase visibility, recognition and a specialization status.

The institute is supporting the department in all its endeavors (workshops, internships, add on courses, FDPs, webinars, projects and so on) and also by encouraging multidisciplinary projects. A few projects are funded by the research centre of the college. The college also provides technical support for conducting various events on the college online platform.

2. Sustained efforts to keep the course, themes and curriculum relevant with the needs of dynamic society are required.

The activities and events organised and conducted by the department are in keeping with the needs of the contemporary society. Efforts are made to offer diverse opportunities to students to encourage discussions, brainstorming, enhancing their skills, providing them the opportunities for hands on experiences and to discover their own selves. Although all the activities are designed to supplement the curriculum with webinars, community outreach,

research projects, internships, add on courses and so on. Our main aim is to take learning beyond the curriculum

3. Simultaneously the professional development opportunities for faculty, opportunities for exchange and learning within intra-department/ intra-college/ inter-college/ inter-university, need to be made and sustained.

The faculty members of the department are actively engaged in attending FDPs, conducting add on courses, networking with NGOs, organising webinars on various topics, mentoring students in the Student-Faculty research projects, presenting paper based on student faculty research project in UGC conferences, publishing paper in International journal, receiving various awards from different organisations for coordinating events and working with the community and taking session as resource persons for various webinars (career counselling, in add on course on decoding Disability to name a few).

4. Continuous efforts to develop SMART measures (clear and unambiguous) of teaching effectiveness should be made.

This point is very well taken. We will definitely continue our efforts for teaching effectively. We are using various methods to make the teaching learning process interesting and effective. Some of the methods used by us and mentioned in the Academic Audit report (2020-2021) are: online internships, videos, virtual visits to the organisations, PowerPoint presentations, brainstorming, online workshops, audio visual aids, movies and activity/ games based learning to name a few.

We will continue to develop and introduce more SMART measures to make our teaching effective.

5. Conducting exit surveys with students to inquire what skills they have acquired and what more could be added, will help faculty understand the perspective of students and make the course student centric. Collating quotes from students and taking feedback after a few years from former students will also be helpful in ensuring the course content continues to align with market demands. While informal connections with students may be on, conducting formal alumna meetings with senior students, inviting former students to speak to the current enrolled students will be advantageous for students' growth. Encouraging interactions between former students and existing students will be beneficial in supporting the professional and career growth of students.

We are doing this informally. We will formalize it and suitably document it in future. We will plan to have a formal session, where we will invite our former students to interact with the present students which will encourage interactions between them and will definitely help them to gain information.

6. The greatest challenge perceived by me is the crunch experienced in recruiting adequate staff for the department. One permanent faculty member supported by an Ad-hoc faculty is an injustice to the course, faculty and students. Given the accolades received by the department, efforts are required to increase the strength of the department, along with the much required due recognition. This will facilitate favorable class sizes (teacher student ratio) and also provide an opportunity to students to choose the course as one of Generic Electives (GE)

This cannot be addressed by the faculty members as it falls under the purview of the college administration.

We intend to focus on the above mentioned points for the future course of action.

**Department being audited: Department of Mathematics, JDM College Name of the Assessor: Prof. Shobha Bagai**

**Designation & Institutional Affiliation of the Assessor: Director, Cluster Innovation Centre**

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: Students learn a lot through project mode. The department has taken a good initiative to engage students in some projects. More students can be encouraged to do projects and participate in events. It would have been preferred if the students result was depicted under percentage/ CGPA range rather than divisions to give a better visualization of the result.

Grade: Excellent (4.5 on 5 point scale)

**B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

Comments: Apart from two permanent faculty, others are ad-hoc in the department. These young faculty members must be encouraged to enroll themselves into PhD. College must also try to appoint permanent faculty in the Department.

Grade: Good (3.5 on 5 point scale)

**C. Best Practices of Department/ Department initiatives**

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: The department had adapted very well to the changes in the pedagogy due to COVID

Also it is commendable of the department to have initiated three add on courses and adapted to the IT for the teaching-learning process. The webinars and events organized by the department are appreciated.

Grade: Excellent (5 on 5 point scale)

D. Vision, mission and future plans of the Department.

Comments: The future plans were generic. Could have been more specific.

Grade: Very Good (4.5 on 5 point scale)

E. Additional remarks: The Department's achievement and dedication are highly commendable. The passion of the teachers is visible in the activities that they have organized for developing a holistic personality of the students.

F. Overall comments and Grade: Excellent (4.5 on 5 point scale)

31st May 2022

Prof Shobha Bagai

## **Departmental Action taken Report**

**A. Students (Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)**

Comments from the Expert: Students learn a lot through project mode. The department has taken a good initiative to engage students in some projects. More students can be encouraged to do projects and participate in events. It would have been preferred if the students' result was depicted under the percentage/ CGPA range rather than divisions to give a better visualization of the result.

Grade: Excellent (4.5 on 5 point scale)

### Action Taken

It is really encouraging that the Department is appreciated for student's performance. It boosts the morals and encourages the faculty to improve the academic standards further. We will continue to motivate students to take up more Research projects. The valuable suggestions for the PPT are duly noted and will be applied in the future.

**B. Faculty (Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)**

Comments from the Expert: Apart from two permanent faculty, others are ad-hoc in the department. These young faculty members must be encouraged to enroll themselves into PhD. College must also try to appoint permanent faculty in the Department.

Grade: Good (3.5 on 5 point scale)

### Action Taken

The appointment of regular faculty depends upon the rules and regulations of the University of Delhi. Out of 14 faculty members, 7 are Ph.D. and 5 are pursuing Ph.D. from the University of Delhi. To update their knowledge and be aware of recent developments in various research fields, faculty members attend FDPs, Workshops, Webinars, Conferences, and Refresher Courses throughout the year, which help them improve their knowledge and ICT skills and perform academic duties in a better way.

**C. Best Practices of Department/ Department initiatives (Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association-intra-Department events, intra-college events, inter-college/ inter university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)**

Comments from the Expert: The department had adapted very well to the changes in the pedagogy due to COVID 19. Also, it is commendable of the department to have initiated three add on courses and adapted to the IT for the teaching-learning process. The webinars and events organized by the department are appreciated.

Grade: Excellent (5 on 5 point scale)

Action Taken

The Department is continuing with its practice of holding regular webinars for students, to apprise them about various upcoming research areas in different fields of Mathematics. We also hold counselling sessions to boost the mental wellness of the students. Regular Mentoring sessions, remedial classes are being held. The Department has conducted 3 add-on courses in the last academic year, out of which “A Glimpse to the world of programming” was the students' initiative. Three students' research projects are also underway.

*D. Vision, mission and future plans of the Department*

Comments from the Expert: The future plans were generic. Could have been more specific.

Grade: Very Good (4.5 on 5 point scale)

Action Taken

We will take care of this in our future presentations.

*E. Additional remarks: The Department's achievement and dedication are highly commendable. The passion of the teachers is visible in the activities that they have organized for developing a holistic personality of the students.*

*F. Overall comments and Grade: Excellent (4.5 on 5 point scale)*

The Department is thankful to the Auditor for taking her time for giving her valuable feedback. It is really encouraging to be praised for the efforts that we are taking and we would continue to work with the same zeal and dedication. We will also try to incorporate her valuable suggestions for improvement.

**Name of the Department: MUSIC DEPARTMENT**

**Name of the Assessor: Prof. Som Datt Battu ( Retd.)**

**Designation & Institutional Affiliation of the Assessor : Former Chairman & Head of the Department of Music, Himachal Pradesh University, Shimla (HP)**

**A. Students**

1. Students performance (Results)  
2. How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities

3. Engagement in research work  
4. Student progression/ placement  
5. Any other aspect related to students

- The students of Music Department have fared extremely well with 90% of 3rd year students securing First Division,
- In 2nd year more than 81% students obtained First Division.
- In 1st year, 94% students attained First Division.
- Student's achievements are encouraging and it is apparent from all the other relevant slides, of their active involvement and participation in departmental and college activities.
- Student progression is notable, with 60% going for higher education and 10% in job placements and the remaining 30% for internships.
- I feel happy to see the young students giving brilliant solo performances on the YouTube.
- I suggest that a few informal departmental solo performing sessions be organised which will help in grooming students for stage performances and for becoming professional artistes. This is also a requirement of a fine arts subject like music.

Grade: Excellent

**B Faculty**

1. Qualification and experience
2. Pedagogy used
3. Research work
4. Contribution to department/ college work

5. Any other aspect related to faculty

1. Faculty is well qualified with several years of teaching experience as well as stage/concert performances.
2. Pedagogy methods used for Voice Culture, Riyaz, Theory, Solo & Group Performances, Visiting Music & Art Institutions, and Remedial/Mentoring sessions are according to the requirement of the subject.
3. Although the Faculty has published research articles, however I suggest that some more work should be put in this area and more articles should be published in Peer Reviewed and UGC Care journals.
4. Contribution to departmental and college work is noteworthy.
5. It is commendable that apart from teaching they are also empanelled with ICCR, All India Radio, Doordarshan and have kept up with the performance aspect as well as recorded several commercial albums. Faculty is also well known in the field of music. All this requires regular training and long hours of Riyaz every day. Balancing both the aspects requires consistent hard work and restraint. Sincerely hope that they can make this possible. It is encouraging seeing the awards.

C. Best Practices of Department/ Department initiatives

1. Student Enrichment programs organized by the department - invited talks by academia/ industry etc
2. Department Association- intra-Department events, intra-college events, inter-college/ inter-university events
3. Add-on courses conducted/ coordinated by the department
4. Department magazine/ blog
5. Any other activity/ practice

Visibly the Music Department has organized a number of webinars pertaining to relevant issues which is indeed heartening to note.

1. Research Methodology in Music
2. Intellectual Property Rights
3. Gender Equity
4. Bharatiya Sangeet ka Ithas
5. Lecture Demonstrations
6. Music Workshops
7. Inter College Competitions
8. Library Festival Participation

9. Patriotic Song competitions for Azaadi ka Amrit Mahotsava
10. Raagini- Classical Vocal Inter College Competition
11. Sarasanjali-Light Music Inter College Competition
12. Patriotic Song Videos
13. Teaching traditional values to children

- Vision, mission and future plans of the Department

The Vision and Mission of the music Department in Striving for excellence, imparting value based education, making responsible citizens and good cultural ambassadors, will surely go a long way in enriching the students in every aspect of life.

#### E. Additional remarks

- All the above points and the PPT slides prepared for the Academic Audit 2021-2022 have been viewed, studied and discussed in detail with both the teachers, (Dr. Gurinder H. Singh and Dr. Prerna Arora) in an interactive session on the Google Meet Platform and the report prepared thereafter.
- Having spent a lifetime in this field I can well understand the involvement of the music department (both the faculty and the students) in all small and major events of the college and the amount of work (along with teaching the curriculum) that must be put in each time. It is indeed appreciable.

#### F. Overall comments and Grade

- Faculty has reasonable number of research articles & publications, however, I suggest that some more work should be put in this area and more articles should be published in Peer Reviewed and UGC Care journals.
- I would also like to suggest that a few informal departmental solo performing sessions be organized which will go a long way in grooming students for stage performances and for becoming professional artistes, which is a requisite of a fine arts subject like music.
- Thankyou.

Grade Point: 5- Excellent.

## **Departmental Action taken Report**

In an interactive session held between Prof. Som Datt Battu, Dr. Gurinder H. Singh and Dr. Prerna Arora on the Google Meet, the following was suggested by Prof. Som Datt Battu:-

### **Observations and Suggestions:**

- Faculty has reasonable number of research articles & publications, however, I suggest that some more work should be put in this area and more articles should be published in Peer Reviewed and UGC Care journals.
- I would also like to suggest that a few informal departmental solo performing sessions be organized which will go a long way in grooming students for stage performances and for becoming professional artistes, which is a requisite of a fine arts subject like music.

### **Action to be taken**

Both the teachers of the Music Department (JDMC) have taken cognizance of the very expedient suggestions made by Prof Som Datt Battu and we plan to conscientiously implement them right away.

- We plan to make more research publications related to our subject which would not only augment our research repertoire but also benefit future research scholars.
- As a department we will immediately start holding informal solo vocal performing sessions for the music students at each level.

Dr. Gurinder H. Singh (Teacher-Incharge)

Dr. Prerna Arora

**Department being audited:**

**Name of the Assessor: Professor Bal Ram Singh**

**Designation & Institutional Affiliation of the Assessor:**

**Professor, Director, and President, Institute of Advanced Sciences, Dartmouth, MA, USA**

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments: The number of students in the program is sufficient for a good undergraduate program, and the engagement of faculty with Master's and Ph.D. students is a very positive effort on the part of the faculty and the department. The students are engaged in learning activities beyond the classroom. This extension of classroom activities in the fieldwork may be expanded to locations beyond city limits. The College seems to get well-qualified students in the programs, and Philosophy students are well placed after completing the program.

Alumni links may be maintained for students' encouragement.

Interaction with students may also be helpful to provide a better assessment of their accomplishments.

Grade: Very Good

**B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs, etc attended, Any other aspect related to faculty)

Comments: Faculty members appeared highly enthusiastic about the program, and it was obvious in the interactions that they're a good level of cooperation in advancing the mission of the department. With access to PhD and Master's level students in more recent years, the research output of the faculty should increase. With the enthusiasm seen amongst faculty, a new avenue of collaborative research for providing new directions to philosophy in modern times may be pursued.

Grade: Excellent

**C. Best Practices of Department/ Department initiatives**

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: The department has a wide variety of courses, some of them socially very relevant to the contemporary world, in the program for students to get exposure to basic and advanced knowledge. Seminars on advanced topics with national and international speakers are certainly helpful in increasing the horizons of students. Department students have been involved in intercollege debate competitions. Addon courses and projects would certainly enhance the level of understanding and for generating additional curiosities in students.

Students could be further encouraged to develop research and learning projects and participate in national and international academic events.

Efforts may be made to develop contrasts of Indian Darshana from the Western philosophy framework. This may be more possible with student projects.

Grade: Excellent

#### D. Vision, mission, and future plans of the Department

Comments: Incorporating holistic and practical learning with a flexible curriculum, supplemented by add-on courses and integrative practices make this program very unique. The department is making efforts in this direction which is very forward-looking and admirable.

Grade: Excellent

#### E. Additional remarks

Philosophy has been a very rich culture of India, and there are some unique aspects that may be incorporated either as a framework to examine philosophy or a contrasting feature. This may help students to connect and contrast their society work with classroom learning.

Given the work particularly in the area of philosophy in India, and its tradition of Seva as the moto, I was inspired to come up with an alternative to the SWOT analysis, as SONA analysis in the Seva framework, for motivation and inspiration of one's work. S in SONA stands for Self, O for others, N for None or Neutral, and A for anti-societal or Anti-Seva.

I would love to see the departmental assessment described in the SONA framework.

#### F. Overall comments and Grade

I was pleasantly surprised that the University, College, and Department have instituted such a process of self-evaluation and its external audit on an annual basis. This is a culture that can help the academic world tremendously. While the faculty need to develop a stronger research presence and perhaps seek some funding from agencies, the work carried out in the department is highly impactful and progressive.

Overall grade: Excellent

## **Departmental Action taken Report**

### **A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students).

Comments: The number of students in the program is sufficient for a good undergraduate program, and the engagement of faculty with Master's and Ph.D. students is a very positive effort on the part of the faculty and the department. The students are engaged in learning activities beyond the classroom. This extension of classroom activities in the fieldwork may be expanded to locations beyond city limits. The College seems to get well-qualified students in the programs, and Philosophy students are well placed after completing the program.

Alumni links may be maintained for students' encouragement.

Interaction with students may also be helpful to provide a better assessment of their accomplishments.

Grade: Very Good

Action Taken:

1. Alumnae links have been created

2. This extension of classroom activities in the fieldwork expanded to locations beyond city limits. To meet these needs the department has thought of doing online extension activities, such as teaching slum children, adopting village schools in remote areas -the process has started, working with Old Age homes, Orphanages, etc.

3. Small educational trips -such as Parliament visits, Historical interests in order to discover the hidden talents of the students. This will create an environment where teachers and students will interact with each other

### **B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs, etc attended, Any other aspect related to faculty)

Comments: Faculty members appeared highly enthusiastic about the program, and it was obvious in the interactions that they're a good level of cooperation in advancing the mission of the department. With access to PhD and Master's level students in more recent years, the research output of the faculty should increase. With the enthusiasm seen amongst faculty, a new avenue of collaborative research for providing new directions to philosophy in modern times may be pursued.

Grade: Excellent

The action was taken: Faculty members decided to increase their research work by taking various research projects and also will emphasize more Publishing articles and books in the coming year 2022-23

#### C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments: The department has a wide variety of courses, some of them socially very relevant to the contemporary world, in the program for students to get exposure to basic and advanced knowledge. Seminars on advanced topics with national and international speakers are certainly helpful in increasing the horizons of students. Department students have been involved in intercollege debate competitions. Addon courses and projects would certainly enhance the level of understanding and for generating additional curiosities in students.

Students could be further encouraged to develop research and learning projects and participate in national and international academic events.

Efforts may be made to develop contrasts of Indian Darshana from the Western philosophy framework. This may be more possible with student projects.

Grade: Excellent

#### Action Taken

Department students have been involved in intercollege debate competitions. Addon courses and projects would certainly enhance the level of understanding and for generating additional curiosities in students.

Students could be further encouraged to develop research and learning projects and participate in national and international academic events.

Efforts have been taken to work on Indian Darshana from the Western philosophy framework by taking more student projects and involving them working in these areas.

#### D. Vision, mission, and future plans of the Department

Comments: Incorporating holistic and practical learning with a flexible curriculum, supplemented by add-on courses and integrative practices make this program very unique. The department is making efforts in this direction which is very forward-looking and admirable.

Grade: Excellent

#### E. Additional remarks

Philosophy has been a very rich culture of India, and there are some unique aspects that may be incorporated either as a framework to examine philosophy or a contrasting feature. This may help students to connect and contrast their society work with classroom learning.

Given the work particularly in the area of philosophy in India, and its tradition of Seva as the moto, I was inspired to come up with an alternative to the SWOT analysis, as SONA analysis in the Seva framework, for motivation and inspiration of one's work. S in SONA stands for Self, O for others, N for None or Neutral, and A for anti-societal or Anti-Seva.

I would love to see the departmental assessment described in the SONA framework.

Action Taken:

The Department will work on its future assessment in the SONA framework.

#### F. Overall comments and Grade

I was pleasantly surprised that the University, College, and Department have instituted such a process of self-evaluation and its external audit on an annual basis. This is a culture that can help the academic world tremendously. While the faculty need to develop a stronger research presence and perhaps seek some funding from agencies, the work carried out in the department is highly impactful and progressive.

Overall grade: Excellent

Dr. Jayanti P Sahoo

Associate Professor

Teacher -In-Charge

Department of Philosophy



## DEPARTMENT OF PHYSICAL EDUCATION & SPORTS SCIENCES

(Faculty of Inter-Disciplinary & Applied Sciences University of Delhi)

B-BLOCK, VIKASPURI, NEW DELHI-110 018

Website: www.dudpess.du.ac.in E-mail: dudpess1@gmail.com Ph.: 28543753

Ref.No. DPE/2022/1333

Dated: 13/05/2022

### Janki Devi Memorial College (University of Delhi)

#### Academic Audit 2021-22

Department being audited - Physical Education Department

Name of the Assessor - Prof. Dhananjoy Shaw

Designation and Institutional Affiliation of the Assessor - Head, Department of Physical Education,

Faculty of Inter-disciplinary & Applied Sciences,

University of Delhi, B-Block, Vikaspuri, New Delhi -1100

The achievements /activities /programmes of the department may be rated as 8 on a 10-point scale.

Following have been suggested and recommended as future plans -

- 1) Sports motivational speech/lectures should be conducted for sports excellence aspirants.
- 2) Motivational lectures on Fitness should be conducted for all according to specific target groups.
- 3) Regular feedback as a whole (yearly basis) as well as against each programme should be an important table of the departmental report.
- 4) Research programme in collaboration with other institution/s should be promoted with financial and administrative support.
- 5) Some research equipments be procured specific to Physical Education, Sports Sciences, games, sports and fitness.
- 6) Yearly ratings of randomly selected sample (who have actively participated), regarding the department as well as future programmes needed for the department.
- 7) Display the feedback on notice boards & reports as and when required.
- 8) There should be a number of sports academies in the college for promotion of sports as well as excellence in performance with controlled entry.
- 9) Research programme with external agencies/researchers on contractual basis should be the part and parcel of departmental activity.
- 10) For outstanding achievements and contributions of sports alumni /mentor / resource persons/faculty, there should be some kind of honour/award as well as appreciation - as good practice.

Prof. Dhananjoy Shaw

Head, Department of Physical Education,

Faculty of Inter-disciplinary & Applied Sciences,

University of Delhi, B-Block, Vikaspuri, New Delhi -110018

## **Departmental Audit taken Report**

The expert rated our achievements / activities / programmes of the department as 8 on a scale of 10 points.

Following measures have been taken -

- 1) Sports motivational speech/lectures should be conducted for sports excellence aspirants – We have been touch with various experts to chalk out the programme to implement it.
- 2) Motivational lectures on Fitness should be conducted for all according to specific target groups – same as above.
- 3) Regular feedback as a whole on yearly basis as well as against each programme should be procured – We already have adopted this as a practice, but did not reflect in our academic report. We will include the feedback in the next report.
- 4) Research programme in collaboration with other institutions should be promoted with financial and administrative support – We have started the collaboration with the Department of Physical Education, University of Delhi.
- 5) Some research equipments be procured specific to games, sports and fitness – We have purchased some as part of research programme and in the process of purchasing more as per requirement.
- 6) Yearly ratings of randomly selected sample (who have actively participated), regarding the issues of department as well as future programmes be generated – We are doing the same for the last three years.
- 7) Display the feedback on notice boards & reports – This we will do as soon as our feedback analysis is ready.
- 8) There should be a number of sports academies in the college for promotion of sports as well as excellence in performance with controlled entry- This is a policy matter and needs elaborate discussion with the governing body of the college trust.
- 9) Research programme with external agencies/researchers on contractual basis - We will work on it.
- 10) For outstanding achievements and contributions of sports alumni, there should be some kind of honour/award to the mentor/resource persons/ alumni/faculty – We already have adopted this practice on a regular basis on the occasion of Alumni Association Function and the distinguished alumnae are invited as experts or motivational speakers to have discussion with the sports girls.

.

**DR. ABHA JAIN**

TIC, Physical Education

**Department being audited: Political Science**

**Name of the Assessor: Prof. Rekha Saxena**

**Designation & Institutional Affiliation of the Assessor: Professor, Department of Political Science, University of Delhi**

#### A. Students

Comments: It is good to know that more than 90 per cent of students get first division. For better development of students, more and more students should be provided opportunities for internships and projects. Students should also be encouraged to take the initiative in organizing seminars and activities. The students should explore fieldwork opportunities provided by various government agencies and research organizations. It is praiseworthy that a passed-out batch of students is enrolled in higher education in national and international universities. It is terrific that some of the passed-out students are placed in reputed companies and organizations, and the Department also has some distinguished alumni.

Grade: 3

#### B Faculty

Comments: It's remarkable that 10 out of 17 faculties are doctorate. The remaining faculty should enroll themselves on PhD. The faculty specializations are rich and diversified. It is good that the faculty also contribute toward curriculum development at the university level. One of the highlighting points is that faculty also engage in research and present papers and write research articles and books. Seven faculties also have publications in the previous academic session, out of which two have published books and others have research articles in reputed journals. Nine out of 17 presented papers in national /international seminars and conferences. It is remarkable that faculty also contribute to several college-level committees and have presented papers in seminars and conferences. It is heartening to note that two faculties have been promoted to Professorship, and one has been promoted to Associate Professorship.

Grade: 4

#### C. Best Practices of Department/ Department initiatives

Comments: The Department has organized seminars and webinars and one National Seminar in the previous session. The Department should try to organize an international conference. This can be done in collaboration with the university-level department research groups and other institutes. Besides seminars, the Department also tries to engage students in co-curricular activities by organizing an annual fest. The hard work of students and faculty is reflected in the fact that the Department also publishes an annual magazine. The Department should aim to start a journal.

Grade: 3

#### D. Vision, mission and future plans of the Department

Comments: The Department has a clear vision for the development of its students. Its mission to promote a healthy and friendly two-way relationship between the teachers and the students by strengthening the academic feedback mechanism is commendable.

Grade: 4

#### E. Additional remarks

The Department should try to do institutional collaborations with research organisations, think tanks, and research groups at university departments and organize seminars, conferences and workshops in collaboration with them.

Moreover, the students can be engaged in research projects or fieldwork in association with such institutions. This would provide exposure to students and broaden their horizons.

The faculty should apply for innovative projects provided by the University of Delhi or other research organisations in India and abroad. The faculty can also apply for joint projects with the University department faculty.

The Department should organise weekly seminars/ webinars on themes related to curriculum and current issues to stimulate academic thinking amongst the students.

The Department should start adding courses for the academic enrichment of students. It can be also be done on interdisciplinary themes in association with other departments

The Department should organise more intra college co-curricular events for the development of leadership and management skills of students

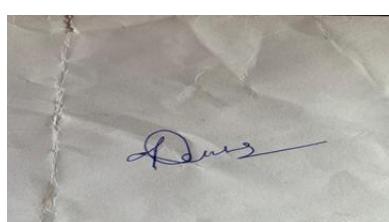
The faculty should constantly update themselves on the new teaching methodologies and pedagogies through engagement in Faculty Development Programmes.

#### F. Overall comments and Grade

Grade : 3.5

- The Department's overall performance is good, and it should strive to fulfil its vision and mission and move ahead with its future plans.

Best wishes



(Professor Rekha Saxena)

## **Departmental Action taken Report**

On the basis of the recommendations of the auditor, the department proposes to take the following actions:

- Promoting engagement of students in Internships by exploring more areas for effective convergence.
- Encouraging students to organize more seminars, workshop and education-oriented activities in collaboration with think-tanks and research organization for more diverse exposure.
- Promoting more research-oriented projects of students in collaboration with various Government organization for building an acumen for research skills.
- Promoting more grass-root level real-time experiences and fieldwork like Psephological studies, Model United Nations, Parliament visits.
- Promoting faculty and student engagement in Department of Political Science, University of Delhi led research projects.
- Organizing National and International conferences more frequently in collaboration with research groups.
- As advised, the department will take a step to start its own Journal.
- The department will try to facilitate the availability of Hindi reading material by undertaking translation projects under the aegis of Hindi Directorate.
- The Department will start adding courses for the academic enrichment of students. It can be also be done on interdisciplinary themes in association with other departments.
- The Department will take the lead to organize more intra college co-curricular events for the development of leadership and management skills of students.
- The faculty will also indulge in Faculty Development Programmes more actively for upskilling and updating their teaching methodologies and pedagogies.

**Department being audited: Sanskrit**

**Name of the Assessor: Prof. Ranjit Behera**

**Designation & Institutional Affiliation of the Assessor: Professor, Department of Sanskrit, University of Delhi, Delhi – 110007. Mob – 9911333620. Email - rbehera@sanskrit.du.ac.in**

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments:

- i. Students were involved/participated in different academic activities like – Sanskrit Speaking Course, Workshop, Research, Slogan Writing, Sanskrit Quiz etc.
- ii. Some students have received the prizes in different competitions.
- iii. Sanskrit Bhasha Naupunya is very helpful to improve the speaking and writing skill among the students.
- iv. Students to be guided to attend the Internship programs.

Grade: Good

**B Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

Comments:

- i. All teachers are qualified and Ph. D of some permanent faculty members should be completed.
- ii. Different pedagogies are being used by the teachers. Sanskrit medium should be used in the classroom teaching learning process.
- iii. Four faculty members have published research papers only. Other faculty members should publish the research papers and articles.
- iv. Research papers in Sanskrit should be published.
- v. The faculty members attended/presented the paper in different seminars/webinars/FDP etc.
- vi. All faculty members are involved in different academic activities/committees of the college.
- vii. Number of permanent faculty members should be increased.

Grade: Good

### C. Best Practices of Department/ Department initiatives

(Student Enrichment programs organized by the department - invited talks by academia/ industry etc; Department Association- intra-Department events, intra-college events, inter-college/ inter- university events; Add-on courses conducted/ coordinated by the department; Department magazine/ blog; Any other activity/ practice)

Comments:

- i. Sanskrit Department has organized good academic lectures and workshops.
- ii. Academic collaborations with other institutions (Delhi Sanskrit Academy, ICCR, ICSSR, Maharshi Sandipani Rashtriya Veda Vidya Pratishthan, ICHR, CSU etc) should be initiated.
- iii. Offline Sanskrit Speaking Courses to be organized.
- iv. Sanskrit Dramas to be played by the students and video recording to be uploaded on the website of the college.

Grade: Good

### D. Vision, mission and future plans of the Department

Comments:

- i. The proposed future plans to be achieved during the current session.

Grade: Good

### E. Additional remarks

- i. Student progression/placement to be prepared.
- ii. Departmental activities to be presented in Sanskrit Language.
- iii. Simple Standard Sanskrit to be used during the teaching-learning process.
- iv. Academic collaboration to be done.
- v. Major and minor research projects to be undertaken.
- vi. Carrier counseling programs to be organized and the renowned scholars may be invited.
- vii. Alumni Meet of the Sanskrit Department may be organized.
- viii. E-resources to be uploaded on the website of the college.

#### F. Overall comments and Grade

The Department is actively involved in the promotion of Sanskrit Language Teaching Learning process. Efforts are being made for proficiency in Sanskrit Language Skills among the students.

Overall Grade – Good

## **Departmental Action taken Report**

### A. For students

1. Our students performed well with respect to participation in various activities, most of them have been organized in Sanskrit medium. They are continually improving their Sanskrit speaking and writing skills. We make sure that these things stay in practice.

2. We will give special attention to increase the number of internship programs for students, which help them to developing necessary skills.

### B. For faculty

1. A couple of our faculty members are pursuing Ph.D. In the next two years Sanskrit department will be contained with 100 % Ph.D. faculty.

2. faculty members are using innovative teaching techniques to reach out to the mind of the students. We will continue to embrace and make our teaching way more interesting and innovative. To strengthen the command of students over language, we will focus to deliver lectures in Sanskrit language.

3. To increase the research impact in the department, all faculty members are working in direction to publish their research articles in national and international quality journals and conferences

3. We assure that, in future, faculty members publish some of their research articles in Sanskrit language too.

4. We will make sure that our faculty members stay active with respect to participation in seminars/webinars/FDPs, and work towards organising some of them too.

**Department being audited: Sociology**

**Name of the Assessor: Tulsi Patel**

**Designation & Institutional Affiliation of the Assessor: Professor of Sociology (retired), Department of Sociology, University of Delhi, Delhi.**

**A. Students**

(Results, How active are the Students- doing internships, students achievements, organizing department/ college activities, participating in department/ college activities; Engagement in research work, Student progression/ placement, Any other aspect related to students)

Comments:

The Department of Sociology in JDM is relatively young in the long history of the University of Delhi. It began in 1987. The two features of the Sociology Dept at JDM are noteworthy: a) the students admitted have lower cut-off marks than of those in other colleges offering Sociology honours courses in DU, b) almost all the students come from states other than Delhi. Both these features necessitate extra effort and time on the part of the faculty as well as the students in raising the level of students to match with others in DU through teaching and hand holding. Pedagogy becomes more challenging in this context, which is admirably handled by the faculty.

Grade: Very Good

The student results are very impressive. With 82% of those graduated in 2021 having scored first division and the rest second division. The current batches in the three years are doing even better at obtaining higher marks.

**B. Faculty**

(Qualification and experience, Pedagogy used, Research work, Contribution to department/ college work, FDPs etc attended, Any other aspect related to faculty)

Comments:

Three of the six teachers are Ph. D holders. Even the ad hoc teachers either hold or are pursuing Ph.D. The permanent faculty have been in teaching for a good length of time, some have been with the college since the department's inception.

The report on pedagogy informs of a wide range of efforts in as well as outside the classroom. The efforts are reflected in the results obtained by the students. Research is an integral part of good teaching. All the faculty members and even a few students are engaged in research activities and publication of their research, which would make the college proud. This year the research is very topical and contemporary especially the inclusion of Covid-19 issues and its various social implications.

Collaborative research by the faculty is worth special mention. The publication of the volume on Tribes of India is commendable. The National Conference, Webinars and Seminars organized at the college level is a good way to reach out to faculty in other colleges and universities. This is a positive contribution to the health of the department and the college in enhancing its general academic ambience and exposure opportunities to the students.

The faculty is also engaged in several other activities with students and colleagues at the college level. Various clubs and committees are run by the active participation of its faculty and Sociology faculty is active in them. Its students are encouraged to participate in college committees. Students are also exposed to other organizations, academic and non-academic for internship and research work. A few students are also able to find jobs in some of the organizations they intern with, a noteworthy result of the pedagogic practice. Besides inter-college and inter departmental activities by students, they are also encouraged and mentored to enable active student participation within the department.

Academic field trips outside Delhi accompanied with faculty members and reports as well as films based on the field trips are a good learning exposure for students and build their confidence. The ethnographic film making course gels very well with these field trips.

The faculty offers courses to students from other Departments in the college and also participates in course revision and designing at the University level. Besides, examination related work also brings the faculty interaction with the university.

Grade: Very good

#### C. Best Practices of Department/ Department initiatives

Student Enrichment programs organized by the department - invited talks by academia and industry, intra-Department and intra-college events, inter-college events along with the student conducted courses coordinated by the department and the magazine- SOCH / blog are commendable practices. Experience in Fieldwork and internships are exemplary practices of the Department.

Grade: Very good

#### D. Vision, mission and future plans of the Department

Comments:

Besides classroom learning, teacher and peer mentoring, sensitization to one's surroundings and extension activities drawing on what is learnt in the courses are envisioned and implemented by the department. Add on courses and wider participation through extension and internship programmes enrich student confidence and capabilities. It is reflected in many of them going for higher education in reputed universities and many students have taken up jobs after BA.

Grade: Very good

#### E. Additional remarks

The vibrant atmosphere is sustained through regular appropriate inputs by the faculty. As stated earlier, this is reflected in the grades secured by the students and their placements after college. The seed money provided by the college for research and related activities is showing positive results.

#### F. Overall comments and Grade

There is a possibility to explore remedial courses for students to upgrade their language and related skills (especially those who are from the Hindi medium background) at the college and/or department level.

Collaborative research, MOUs with international bodies, papers published in reputed journals are worthy of acknowledgement.

Grade: Very good.

## **Departmental Action taken Report**

The academic auditor Prof. Tulsi Patel appreciated the efforts of the department at employing multiple pedagogical techniques ranging from conventional teaching methods to flipped classroom, extra and co-curricular activities along with internships and experience in fieldwork. We plan to enrich the teaching learning experience through introduction of more innovative pedagogies.

The auditor also emphasized on the significance of student-faculty collaborative projects. We intend to engage more students in such projects to give them a hands-on experience in sociological research and encourage the students as well as the faculty members to publish the outcome of the collaborative research.

The department's magazine- SOCH / blog were regarded as 'commendable practices'. So also the experience in fieldwork and internships were rated as 'exemplary practices' of the Department. The department will encourage all students to participate and contribute towards these activities on a regular basis.

The auditor suggested that we explore remedial classes to improve the language skills of the students who come from the Hindi medium background, both at the department and college level. We shall try and implement this suggestion in the forthcoming session.

The department will endeavor to increase the scope of collaborative learning through furthering MOUs of collaborations with international and national agencies.