

Janki Devi Memorial College
Non-Teaching Staff Feedback Form
2019-20

Your Email

1. Are you satisfied with your work environment?
 - a. Yes
 - b. No
2. Do you think that the college can make your work-life more productive?
 - a. Yes
 - b. Other suggestion
3. Does the college provide facilities for professional development?
 - a. Yes
 - b. No
 - c. Sometimes
 - d. Answer to 2nd question
4. Is your job description in keeping with your assigned work?
 - a. Yes
 - b. No
 - c. To some extent
5. Are you satisfied with the opportunities of promotion/ advancement in your job?
 - a. Yes
 - b. To some extent
 - c. Working on contractual basis
6. Are you given adequate time to fulfil your duties?
 - a. Yes
 - b. Mostly
 - c. No
7. Do you provide help to your colleagues in fulfilling their responsibilities when required?
 - a. Always

- b. Mostly
8. Do your colleagues help you, when required, in completing professional task?
- a. Always
 - b. Mostly
 - c. Sometimes
9. Are you familiar with the rules and regulations related to your job?
- a. Yes
 - b. To Some extent
10. Are technical facilities (like computers, wi-fi etc.) adequate for your needs?
- a. Yes
 - b. To some extent
 - c. No
11. Are you satisfied with conveniences (like toilets, wate etc.) available in the college?
- a. Yes
 - b. To some extent
 - c. No
12. Are the medical facilities provided by the institution satisfactory?
- a. Yes
 - b. To some extent
 - c. No
13. Is information related to your job / designation made available to you on time?
- a. Always
 - b. Mostly
 - c. Sometimes
14. Is the administration receptive to your grievances?
- a. Always
 - b. Mostly
 - c. Sometimes
15. Rate the level of efficiency of the administrative department.
- a. Excellent
 - b. Satisfactory
16. Is information about salary slips/ PF/ allowances made available to you on time?
- a. Yes
 - b. No

- c. Sometimes

17. Is the account section receptive to your grievances?

- a. Yes
- b. No
- c. Sometimes

18. Rate the efficiency of the Accounts section.

- a. Excellent
- b. Satisfactory

19. Rate your interaction with the students.

- a. Excellent
- b. Satisfactory

20. Rate your interaction with the faculty.

- a. Excellent
- b. Satisfactory
- c. Unsatisfactory

21. Is there adequate space for stacking of books?

- a. Yes
- b. No

22. Is there sufficient space for library users (in the reading room/ reference section)?

- a. Yes
- b. No