

जानकी देवी मेमोरियल कॉलेज

(दिल्ली विश्वविद्यालय)

JANKI DEVI MEMORIAL COLLEGE

(University Of Delhi)

सर गंगा राम अस्पताल मार्ग, नई दिल्ली-११००६०

Sir Ganga Ram Hospital Marg, New Delhi-110060

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STAKEHOLDERS' FEEDBACK, 2021-22

Swati Pal

प्राचार्या/Principal

जानकी देवी मेमोरियल महाविद्यालय

Janki Devi Memorial College

सर गंगा राम हॉस्पिटल मार्ग नई दिल्ली-110060
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JANKI DEVI MEMORIAL COLLEGE
STAKEHOLDERS' FEEDBACK, 2021-22
ACTION TAKEN REPORT

The college collects feedback from various stakeholders- students, teachers, parents, Alumni, employers and non-teaching staff on an annual basis. In addition, students share their feedback in **monthly Student-Faculty meetings** held at department level, during **Contact periods** and **mentoring sessions** conducted by individual teachers/departments/Principal.

Students/Alumni/ Parents Feedback

| Issue/Concern | Source of Concern | Action Taken |
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| Students welcomed the offline classes. They shared the importance of face-to-face communication with teachers as well as peers. | Students | The University resumed offline classes in end-February 2022, since the pandemic situation was much under control. The students have been attending classes in the offline mode since then. |
| Students were satisfied with teachers' preparation for the classes and their approach to teaching. Most of the students found internal evaluation process by the teachers as fair. | Students | Students' appreciation has been conveyed to faculty. |
| Students were satisfied with the multiple opportunities that the college provides to learn and grow, including extra-curricular, soft skills, lifeskills etc | Students | Various department/ societies/ Centres provide such opportunities so as to provide holistic development of the students. |
| Coverage of syllabus in the class should be complete and discussion of performance of students in assignments/ tests should be undertaken | Students | Classes are held as per schedule. TICs take stock, on a regular basis, regarding status of completion of syllabus. Departments were advised to ensure completion of syllabus in the class in an effective manner. TICs were asked to seek the status on a more regular basis. If teacher is unable to complete the syllabus due to ill-health and other reasons, extra classes need to be fixed. Tests and Assignments also need to be discussed in the class so that students know the rubrics and are fully prepared for semester-end examinations. Stud can approach in tuts |
| More internship opportunities should be provided | Students Alumni Parents | Information regarding Internship opportunities is shared with students from time to time. It was conveyed to the Career Opportunity Cell to ensure such |

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| | | information reaches all students. Students will be urged to check their official email-ids and Whatsapp on a daily basis. |
| Student exchange programs and field visit opportunities for students should be arranged. | Students Alumni | <p>Due to the pandemic, field visits and student exchange programs were stalled. Departments have now been advised to organize field trips/ industrial visits.</p> <p>Student exchange may be planned in the coming year with Mahatma Gandhi Govt College, Andaman – collaboration under the Vidya Vistar Scheme of University of Delhi.</p> <p>The college has recently set up Office of International Collaborations that will explore possibilities of student exchange in the coming years.</p> |
| Mics should be used by soft-voiced faculty. | Students | It has been conveyed to faculty, to use the mic facilities provided in the classrooms. Most classrooms are equipped with Mic facility. |
| More ICT should be used for curriculum transaction. | Students Alumni | Most classrooms are equipped with A-V facility. Three Smart-Boards have been installed and Smart Classrooms have been added. More training sessions will be conducted for faculty to facilitate use of ICT and give students a rich learning experience. |
| Career guidance sessions should be arranged | Students | Several workshops are organized by various departments as well as Career Opportunity Cell for career counseling. Students can contact teachers in their contact periods and can also meet their Mentors and discuss career-related issues with them. Students should also check their official-email-ids regularly as information is being mailed to them as well. |
| Real-life examples, Practical exposure, more interactive classrooms | Students Alumni Parents | It has been conveyed to faculty to incorporate real-world experience into their teaching and they should use interactive pedagogies in the class. |

Swati Pal

Principals/Principal

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| Participation in atleast one society should be made compulsory | Students | The college has more than 30 societies and 6 Centres. Also Various department have their own Associations with Students participation. In addition, there is a Students' Union at the college level. Students are welcome to join any society as per their interest and skill-set. |
| Improve ICT facilities in labs | Students | The college is working towards upgrading its lab facilities. |
| Conveniences should be improved | Students Alumni | The A.O. and the Caretaker have been instructed to look into the matter. Students will be urged to spread the footfall and not over-use one or two washrooms. |
| Closed auditorium should be provided | Students | The college hopes to provide it in the coming years. |
| More revision classes and doubt-clearing classes should be organized | Students | Students are asked about which courses they would like to have the Remedial classes. Remedial classes are conducted as per the students' requirements. Students will be urged to check the notices and provide their requirements well in time. |
| Courses should be provided for improving employable skills | Students | Almost 30 Add-on courses were provided in the last session to improve the skill set of students. If any particular course is desired, they can convey it in Student-Faculty meeting or approach Add-on Course Committee. |
| To bring liveliness in the overall environment | Parents | As far as events are concerned, numerous activities are conducted in the college. For increasing the liveliness, students also have to take the initiative such as participating more in peer group as well as college activities. All departments and societies have been asked to ensure that information related to various activities are shared with all students in time. |
| Greater focus needed on personality development and communication skills | Students Parents | Departments conduct workshops on developing soft skills of students. They will be urged to arrange more workshops, now in the offline mode. |
| There is pressure of assignments | Parents | JDMC is known for its regular tutorials and assignments. The objective is to prepare |

Bhakti Pal

Principal

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| | | <p>students for final examination, train them to write well-structured answers and learn time management.</p> <p>Teachers have been requested to give sufficient time to students to submit assignments and spread them over the entire semester.</p> |
| To hold more discussions with students for real world exposure | Students Parents | It has been conveyed to departments to hold such sessions and set up Student Discussion Forums/ Peer Discussion Groups. |

EMPLOYER FEEDBACK AND ACTION TAKEN

| Aspect and Analysis | Action Taken |
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| <p><i>Feedback on effectiveness of curriculum in development of skills, innovative thinking, professional competence among students needed for industry.</i></p> <p>While employers expressed satisfaction at the way curriculum is transacted at JDMC by integrating it with co and extra-curricular activities, they shared that there is scope of improvement in curriculum in terms of providing hard skills, innovative thinking so as to meet the needs of the industry.</p> | <p>The Career Opportunity Cell of Janki Devi Memorial College and the respective departments had conducted numerous workshops to develop soft skills and provide guidance on professional competence. The college had ensured maximum participation of students to the workshops. To boost innovation the research cell 'KHOJ' has taken ample number of measures. The college has always attempted to instill values and ethics among students. It is heartening to know that such virtues are being recognized by the employers.</p> <p>Few teachers participate in curriculum revision process at university level. They do convey their suggestions related to curriculum.</p> |
| <p><i>Feedback on Students' participation and performance in the campus placement drive</i></p> <p>Employers found performance of our students to be good and support provided by Career Opportunity Cell adequate. They responded that they would like to be a part of campus placement drive in future.</p> | <p>The participation of students in recruitment drive fell during the year due to sudden opening of colleges and lack of students' preparedness for examinations. The Career Opportunity Cell is instructed to conduct more workshops on issues such as facing interviews, resume writing, handling group discussions etc. Mentor-Mentee sessions are also used to assist students in placement related issues and to encourage students to participate in such events. The placement team along with the employers are developing single point of contact and planning adequately to fetch positive results in the coming years.</p> |
| <p><i>Feedback related to quality of our students</i></p> <p>Employers find our students possessing virtues like honesty and integrity, productivity, communication skills, teamwork, creativity, leadership qualities, planning and organization skills, keenness to learn, decision-making ability and readiness to take up extra responsibility.</p> | <p>The curriculum of university and teaching patterns have evolved a lot to prepare students to take up extra and unprecedented responsibilities. Flipped classroom model ensures students become more confident and responsible for what they do. Participation in student activities helps raising their confidence.</p> |

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| | Departments and Career Opportunity Cell have been advised to organize workshops to improve students' time management skills, technical knowledge and problem-solving ability. |
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FACULTY FEEDBACK/SELF-ASSESSMENT AND ACTION TAKEN

| | Aspect | Action Taken |
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| 1. | Feedback on test/ assignment | Rubrics should be discussed with students, as needed. |
| 2. | Need for training programs to use more ICT | IQAC and ICT Committee will arrange training sessions in the month of September to promote the use of ICT. The college will be having ICT Drive from 1 st September to 31 st December 2022 |
| 3. | Curriculum related concerns - sequencing of papers, insufficient practical component. | The college follows the Delhi University curriculum. Since many teachers take part in syllabus related meetings, they voice the concerns in these forums. The new NEP curriculum is expected to overcome the shortcoming sin the present curriculum. |
| 4. | Students' mentoring needs | Students approach Mentors for advice/ discussion on several matters such as career guidance, exam preparation, personal issues and mental health. Departments have been requested to forward the issues most talked about to the concerned society/ Centre so that need-based workshops can be arranged. For eg more session scan be held for mental health and such students can be made aware of the college facility of a Counsellor being available for one-to-one interaction. |

NON-TEACHING FEEDBACK AND ACTION TAKEN

| Aspect | Action Taken |
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| The staff members felt that the college can make work-life more productive. | The college will organize workshops related to various aspects of their work to increase their efficiency and productivity. |
| Timely oppotunities for promotion should be provided | The college is very pro-active in ensuring timely holding of promotion process. The authorities facilitate promotions by granting permission to complete the eligibility criteria needed for promotions. |
| Adequate time should be given to fulfil their duties. | The authorities ensure that sufficient time is given to complete the tasks. The staff also needs to understand the time constraints that arise at times. |


Principal

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| Familiar with the rules and regulations can be improved | Workshops will be organized to increase awareness regarding rules, policies and procedures. College encourages non-teaching staff to attend Skill Enhancement Courses and has the policy to reimburse the Registration fee of such courses. One week training programme “Enhancing Administrative Efficiency in HEIs” was organized by IQAC in November 2021 in collaboration with TLC, Ramanujan College. |
| More storage space needs to be added in the library | College is working on expansion of library infrastructure and to make more space by weeding out old books. |


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