

जानकी देवी मेमोरियल कॉलेज  
(दिल्ली विश्वविद्यालय)  
**JANKI DEVI MEMORIAL COLLEGE**  
(University Of Delhi)

सर गंगा राम अस्पताल मार्ग, नई दिल्ली-११००६०  
Sir Ganga Ram Hospital Marg, New Delhi-110060  
दूरभाष : २५७८७७५४ फैक्स : २५७९०८३२  
Tel. : 25787754, Fax : 25710832  
E-mail : jdmcollege@hotmail.com, http://jdm.du.ac.in

**Stakeholders Feedback Action Taken Report**  
**2021-22**

**DEPARTMENT: English**

Stakeholder	Feedback	Action Taken
Students	<ul style="list-style-type: none"><li>• Offline classes to be held</li><li>• Long screen time due to online classes</li><li>• Coverage of syllabus on time and discussion of performance of students in internal assessment should be undertaken.</li><li>• Students' mental and emotional needs taken care of</li></ul>	<ul style="list-style-type: none"><li>• Delhi University colleges will reopen in accordance to university rules and the pandemic situation. Online were held the university officially announced the opening of the colleges for regular classes.</li><li>• Unfortunately, it is unavoidable till the classes are taken in the online mode due to the covid pandemic.</li><li>• Online classes are taken with full focus. The situation is assessed regularly by the department with regard to the curriculum Teachers also discuss the assignments and tests conducted with the students during tutorials.</li><li>• The college offers counselling sessions to students on a regular basis. The College also offers personal counselling. Teachers discuss their issues and concerns of the students during. Mentoring sessions and Contact Periods</li></ul>
Teachers	<ul style="list-style-type: none"><li>• Feedback on test/assignment</li></ul>	<ul style="list-style-type: none"><li>• Tests and tutorials are taken regularly and discussed with the students.</li></ul>



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	<ul style="list-style-type: none"><li>• Need for training programs to use more ICT</li><li>• Curriculum related concerns.</li><li>• Students' mentoring needs</li></ul>	<ul style="list-style-type: none"><li>• Teachers have been encouraged to make use of ICT. Teachers of the have been regularly attending sessions organized by the IQAC to upgrade their skills in ICT. Smart boards have been installed in classrooms and training has been given about their optimal use.</li><li>• The college follows the curriculum provided by Delhi University, in which the college faculty also contribute.</li><li>• Students consult faculty mentors for help on a variety of topics, including career planning, exam preparation, personal issues, and mental health.</li></ul>
Alumni	<ul style="list-style-type: none"><li>• New and innovative teaching methods to be used</li><li>• More use of ICT</li><li>• Individual attention to students</li></ul>	<ul style="list-style-type: none"><li>• Pedagogy workshops are held at the college, and Faculty actively participate in such workshops/ FDPs etc.</li><li>• Smart board usage</li><li>• The department faculty also wrote a book on pedagogy for the students.</li><li>• Students are taken to see performances of plays at NSD.</li><li>• Films and visual media are used to enhance the experience of studying literature</li><li>• Research is encouraged</li></ul>



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		<ul style="list-style-type: none"><li>• Workshops/Seminars. Teachers are making an effort to use such methods as and when accessible. Smart boards, PPTs, film screenings are a regular feature, along with online classrooms.</li><li>• Faculty take remedial classes to motivate students. Regular tutorial are held to solve and interact with the students.</li></ul>
Employer	<ul style="list-style-type: none"><li>• Need to improve placement drive</li><li>• Need to improve communication skills</li><li>• Students possess adequate professionalism</li><li>• Need to improve time management skills of students</li></ul>	<ul style="list-style-type: none"><li>• Department has been regularly organising such sessions. Additionally, we also encourage students to participate in and gain from the many workshops that the Career Opportunity Cell holds throughout the year.</li><li>• As per institution requirement, each department has to conduct at least one session on soft skills throughout the school year and to guarantee that as many students as possible attend. We also teach courses on soft skills and personality development whenever we get a chance</li><li>• The Department as well as the College has always made an effort to foster morals in its students.</li><li>• Students might be encouraged to take part in various societies, clubs as well as workshops and sessions.</li></ul>



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<p>Parents</p>	<ul style="list-style-type: none"><li>● Improvement in college library</li><li>● Increase the participation of students in extra-curricular activities</li><li>● Classrooms need to be more interactive</li></ul>	<ul style="list-style-type: none"><li>● Department has representatives in the Library Committee. They keep updating books related to discipline in the Library after discussion with the Department. Books and other items are added. Library is upgraded regularly in accordance to the department's recommendations.</li><li>● The English Association is a vibrant space and conducts numerous lectures, seminars, workshops and creative writing events for the students. We have an online journal in which students contribute. The department also takes care of the college magazine. Many of our students are encouraged to research and write projects under the aegis of the Research Centre</li><li>● The nature of the course makes it highly interactive in classrooms. Furthermore, we organise seminars, creative writing competitions, invite great writers and thinkers to address our students.</li></ul>
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Dr Jitender Gill  
Teacher -in- charge



*Swati Pal*

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## Stakeholders Feedback Action Taken Report 2020-21

### DEPARTMENT: English

Stakeholder	Feedback	Action Taken
Students	<ul style="list-style-type: none"> <li>Online classes have led to an increase in screen time and affects the health of the students</li> <li>Coverage of syllabus on time and discussion of performance of students in internal assessment should be undertaken. Help with the online mode for examination.</li> <li>Students' mental and emotional needs taken care of, especially due to the pandemic</li> </ul>	<ul style="list-style-type: none"> <li>The matter was discussed at the department level as well as with the time table committee. Unfortunately, it is unavoidable till the classes are taken in the online mode due to the covid pandemic</li> <li>The situation is assessed regularly by the department with regard to the curriculum Teachers also discuss the assignments and tests conducted with the students during tutorials.</li> <li>The college offers counselling sessions to students on a regular basis. The College also offers personal counselling. Teachers discuss their issues and concerns of the students during. Mentoring sessions and Contact Periods are being done in the online mode</li> </ul>
Teachers	<ul style="list-style-type: none"> <li>Feedback on test/ assignment</li> <li>Need for training programs to use more ICT</li> </ul>	<ul style="list-style-type: none"> <li>Tests and tutorials are taken regularly and discussed with the students.</li> <li>Teachers have been encouraged to make use of ICT. Teachers have been regularly attending sessions organized by the IQAC to upgrade their skills in ICT.</li> </ul>



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	<ul style="list-style-type: none"><li>● Curriculum related concerns.</li><li>● Students' mentoring needs</li></ul>	<p>Smart boards will be soon installed in classrooms and training will be given about their optimal use post pandemic. Meanwhile many online workshops have been conducted for the same.</p> <ul style="list-style-type: none"><li>● The college follows the curriculum provided by Delhi University, in which the college faculty also contribute.</li><li>● Students consult faculty mentors for help on a variety of topics, including career planning, exam preparation, personal issues, and mental health.</li></ul>
Alumni	<ul style="list-style-type: none"><li>● New and innovative teaching methods to be used</li><li>● More use of ICT</li><li>● Individual attention to students</li></ul>	<ul style="list-style-type: none"><li>● Pedagogy workshops are held at the college, and Faculty actively participate in such workshops/ FDPs etc.</li><li>● Smart board usage</li><li>● Students are shown many theatrical and cultural productions online.</li><li>● Reading and exam related material is provided through the internet to all students</li><li>● Films and visual media are used to enhance the experience of studying literature</li><li>● Research is encouraged</li><li>● Workshops/Seminars.</li></ul> <p>Teachers are making an effort to use such methods as and when accessible.</p>



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		<p>Smart boards, PPTs, film screenings(online for this year) are a regular feature.</p> <ul style="list-style-type: none"> <li>Faculty take remedial classes to motivate students. Regular tutorial are held to solve and interact with the students.</li> </ul>
Employer	<ul style="list-style-type: none"> <li>Need to improve placement drive</li> <li>Need to improve communication skills</li> <li>Students possess adequate professionalism</li> <li>Need to improve time management skills of students</li> </ul>	<ul style="list-style-type: none"> <li>Department has been regularly organising such sessions. Additionally, we also encourage students to participate in and gain from the many workshops that the Career Opportunity Cell holds throughout the year.</li> <li>As per institution requirement, each department has to conduct at least one session on soft skills throughout the school year and to guarantee that as many students as possible attend. We also teach courses on soft skills and personality development whenever we get a chance</li> <li>The Department as well as the College has always made an effort to foster morals in its students.</li> <li>Students might be encouraged to take part in various societies, clubs as well as workshops and sessions.</li> </ul>
Parents	<ul style="list-style-type: none"> <li>Improvement in college library</li> </ul>	<ul style="list-style-type: none"> <li>Department has representatives in the Library Committee. They keep updating books related to discipline in the Library after discussion with the Department.</li> </ul>



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	<ul style="list-style-type: none"><li>● Increase the participation of students in extra-curricular activities</li></ul>	<p>Books and other items are added. Library is upgraded regularly in accordance to the department's recommendations.</p> <ul style="list-style-type: none"><li>● The English Association is a vibrant space and conducts numerous lectures, seminars, workshops and creative writing events for the students. We have an online journal in which students contribute. The department also takes care of the college magazine. Many of our students are encouraged to research and write projects under the aegis of the Research Centre</li></ul>
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Dr Indu Jain  
Teacher -in- charge



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## Stakeholders Feedback Action Taken Report 2019-20

### DEPARTMENT: English

Stakeholder	Feedback	Action Taken
Students	<ul style="list-style-type: none"> <li>Hons. Students requested that Saturday be given off to them.</li> <li>Coverage of syllabus on time and discussion of performance of students in internal assessment should be undertaken.</li> <li>Students' mental and emotional needs taken care of</li> </ul>	<ul style="list-style-type: none"> <li>The matter was discussed at the department level as well as with the time table committee.</li> <li>Unfortunately, it is unavoidable as the teachers attempt to cover the course extensively and need those lectures.</li> <li>The situation is assessed regularly by the department with regard to the curriculum Teachers also discuss the assignments and tests conducted with the students during tutorials.</li> <li>The college offers counselling sessions to students on a regular basis. The College also offers personal counselling. Teachers discuss their issues and concerns of the students during. Mentoring sessions and Contact Periods</li> </ul>
Teachers	<ul style="list-style-type: none"> <li>Feedback on test/assignment</li> <li>Need for training programs to use more ICT</li> </ul>	<ul style="list-style-type: none"> <li>Tests and tutorials are taken regularly and discussed with the students.</li> <li>Teachers have been encouraged to make use of ICT. Teachers have been regularly attending sessions organized by the IQAC to upgrade their skills in ICT.</li> </ul>



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	<ul style="list-style-type: none"><li>• Curriculum related concerns.</li><li>• Students' mentoring needs</li></ul>	<p>Smart boards will be soon installed in classrooms and training will be given about their optimal use.</p> <ul style="list-style-type: none"><li>• The college follows the curriculum provided by Delhi University, in which the college faculty also contribute.</li><li>• Students consult faculty mentors for help on a variety of topics, including career planning, exam preparation, personal issues, and mental health.</li></ul>
Alumni	<ul style="list-style-type: none"><li>• New and innovative teaching methods to be used</li><li>• More use of ICT</li><li>• Individual attention to students</li></ul>	<ul style="list-style-type: none"><li>• Pedagogy workshops are held at the college, and Faculty actively participate in such workshops/ FDPs etc.</li><li>• Smart board usage</li><li>• Students are taken to see performances of plays at NSD.</li><li>• Films and visual media are used to enhance the experience of studying literature</li><li>• Research is encouraged</li><li>• Workshops/Seminars.</li></ul> <p>Teachers are making an effort to use such methods as and when accessible. Smart boards, PPTs, film screenings are a regular feature, along with online classrooms.</p> <ul style="list-style-type: none"><li>• Faculty take remedial classes to motivate students. Regular tutorial</li></ul>



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		are held to solve and interact with the students.
Employer	<ul style="list-style-type: none"> <li>● Need to improve placement drive</li> <li>● Need to improve communication skills</li> <li>● Students possess adequate professionalism</li> <li>● Need to improve time management skills of students</li> </ul>	<ul style="list-style-type: none"> <li>● Department has been regularly organising such sessions. Additionally, we also encourage students to participate in and gain from the many workshops that the Career Opportunity Cell holds throughout the year.</li> <li>● As per institution requirement, each department has to conduct at least one session on soft skills throughout the school year and to guarantee that as many students as possible attend. We also teach courses on soft skills and personality development whenever we get a chance</li> <li>● The Department as well as the College has always made an effort to foster morals in its students.</li> <li>● Students might be encouraged to take part in various societies, clubs as well as workshops and sessions.</li> </ul>
Parents	<ul style="list-style-type: none"> <li>● Improvement in college library</li> </ul>	<ul style="list-style-type: none"> <li>● Department has representatives in the Library Committee. They keep updating books related to discipline in the Library after discussion with the Department. Books and other items are added. Library is upgraded regularly in</li> </ul>



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	<ul style="list-style-type: none"><li>● Increase the participation of students in extra-curricular activities</li><li>● Classrooms need to be more interactive</li></ul>	<p>accordance to the department's recommendations.</p> <ul style="list-style-type: none"><li>● The English Association is a vibrant space and conducts numerous lectures, seminars, workshops and creative writing events for the students. We have an online journal in which students contribute. The department also takes care of the college magazine. Many of our students are encouraged to research and write projects under the aegis of the Research Centre</li><li>● The nature of the course makes it highly interactive in classrooms. Furthermore, we organise seminars, creative writing competitions, invite great writers and thinkers to address our students.</li></ul>
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Dr Indu Jain  
Teacher -in- charge



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**Stakeholders Feedback Action Taken Report**  
**2017-2018-2019**

**DEPARTMENT: English**

Stakeholder	Feedback	Action Taken
Students	Feedback was sought on infrastructure to teaching learning, curriculum & the opportunities provided by the college.  Students perpetual Grievance was also towards the Canteen & Cleanliness	Student Faculty Meet on a monthly basis & also the two contact periods to each faculty. Matters were taken to the Principal & also Apex Grievance Redressal also for its resolution.  Office was contacted.
Teachers	Assessed students on a regular induction of Mid Sem Exams & Tutorial other than providing them comprehensive reading list other than texts.	Teachers used ICT other than BBs to make class wholesome & come out of monotony of lectures.



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Alumni	Their experience were also recorded. They were invited annually over Food & Dance & Dialogues. Some donated money & other aid to the college.	College said Thank You & please visit again for future ventures.
Employer	Feedback sought on the Campus placement	Details given
Parents	Expectations high of the college & their ward along with teachers. Inquiries sought of their child about the course & other details	Hopefully met some of it atleast after three years.

Ms Tara Negi  
Teacher -in- charge



*Swati Pal*