



जानकी देवी मेमोरियल कॉलेज JANKI DEVI MEMORIAL COLLEGE

(दिल्ली विश्वविद्यालय)/(University Of Delhi)

सर गंगा राम अस्पताल मार्ग, नई दिल्ली-110060
Sir Ganga Ram Hospital Marg, New Delhi-110060

दूरभाष/Tel. : 49876630, ई-मेल/E-mail : jdmcollege@hotmail.com, वेबसाइट/Website : http://jdm.du.ac.in

आइ एस ओ 21001 : 2018 व आइ एस ओ 9001 : 2015 प्रमाणित एवं NAAC प्रत्यायित A+ महाविद्यालय
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SUPPORTING DOCUMENT

| S. No. | Name of the document |
|--------|--|
| 1. | Template Gallery, JDM Gmail Domain Workspace Google Drive |
| 2. | Department Planner Template and Sample filled planner |
| 3.1. | Templates for Add-On courses and filled in reports page link |
| 3.2 | Add-on Course Report Template |
| 3.3 | Link for Add-on Courses Reports |
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6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 200 words

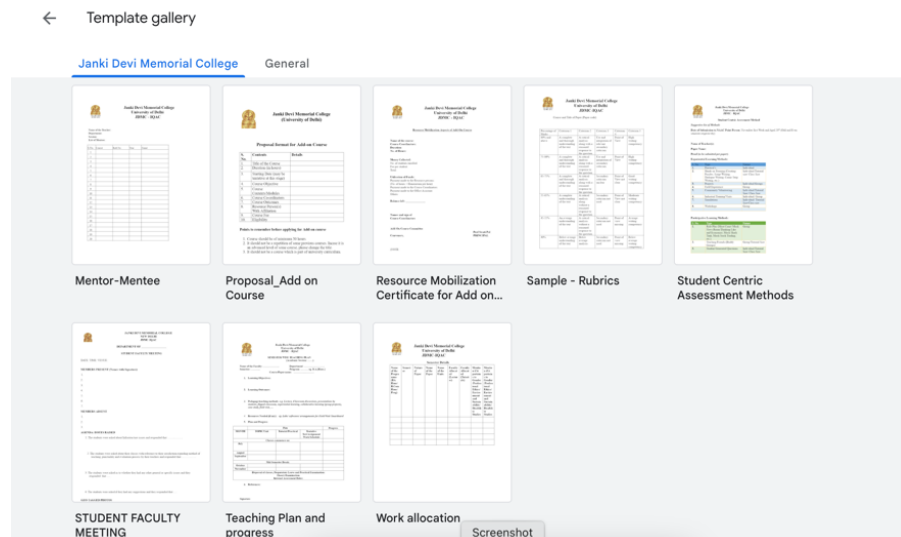
Answer

IQAC has been successful in imbibing quality consciousness among staff. Obtaining ISO 21001:2018 and ISO 9001:2015 certifications are testimonials to the college having institutionalized the quality assurance strategies and processes.

1. Template based approach for standardising quality assurance strategies:

Screenshots of relevant templates provided below –

1. Template Gallery, JDM Gmail Domain Workspace Google Drive



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← Template gallery

Janki Devi Memorial College General

Academic Progression Programme Template

Add on Course Certificate...

Add-on Course Certificate for Resour...

Add-on Course Checklist

Add-on Course Report Checklist Template

Department Checklist

Department Planner

Event Report Template (Departments S

Field Trips Screenshot

Guidelines_add on Course

2. Department Planner Template and Sample filled planner

Document shared with you: "SI" x Department Planner Template x SUPPORTING DOCUMENT 6.5.1 x +

docs.google.com/document/d/1JMFY9aATz_cdU2Lcc9BqNLA1FQA2TOjOe7-HiuFPzs/edit?tab=t.0

Department Planner Template

File Edit View Insert Format Tools Extensions Help

100% Normal text Times ... 12 B I U A

JANKI DEVI MEMORIAL COLLEGE
UNIVERSITY OF DELHI
jdm.du.ac.in

JDMC-IQAC
Department Planner
2023-24

| Activity | Frequency | Proposed Dates for Odd Semester (to be filled by the departments) | Date on which the session was held. (Odd) | Proposed Dates for Even Semester (to be filled by the departments) | Date on which the session was held. (Even) |
|--|----------------------------|---|---|--|--|
| Regular Mentoring sessions for students (Pre-Fixed Dates only 3 by IQAC) | 5 per Semester per Teacher | | | | |
| Workshops/ Seminars to be conducted | | | | | |

29°C Haze 15:40 16-11-2024

Department Planner-Template



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| Activity | Frequency | Proposed Dates for Odd Semester (to be filled by the departments) | Date on which the session was held. (Odd) | Proposed Dates for Even Semester (to be filled by the departments) | Date on which the session was held. (Even) |
|--|--------------------------------|---|---|--|--|
| Regular Mentoring sessions for students (Pre-Fixed Dates only 3 by IQAC) | 5 per Semester per Teacher | | | | |
| Workshops/ Seminars to be conducted On Research Methodology (RM) and Intellectual Property Rights (IPR) You can collaborate with Research Centre | 1 each in Odd or Even Semester | Lecture on IPR - II week of August 2024 | | Lecture on RM - Last week of January 2025 | |

Filled Department Planner-Dept. of Economics

3. Templates for Add-On courses and filled in reports page link

Janki Devi Memorial College
(University of Delhi)
JDMC-IQAC

Add-on Course Report Checklist

PLEASE NOTE: Prepare a report as per this checklist and get it uploaded on the college website. Please fill the excel sheet and paste the link there and then submit it to us.

| Contents |
|--|
| 1. Name of the Course |
| 2. Name of the Coordinators with Affiliation |
| 3. Name of the Resource Persons with Affiliation |
| 4. MOU/Collaborations if any (Joint Report to be submitted with signatures from both the parties involved) |
| 5. Poster/Brochure/Flyer of the Course |
| 6. Brief Report (Link of the Report) Must Include: > Objective |

Add-on Course Report Template

<https://www.jdmccentres.in/add-on-courses.html>



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Link for Add-on Courses Reports

4. Template for slow and advanced learner and sample filled in template

Academic Progression Programme Template

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UNIVERSITY OF DELHI
jdm.du.ac.in

JDMC-IQAC

Academic Progression Programme
Slow/ Intermediate/ Advanced Learners

Faculty Name: _____ Semester: _____
Course: _____ Paper: _____
Date: _____

Learner Level Identification Test (To be conducted at the beginning of each semester.
Please mention the date on which the test is conducted):

| S. | Roll | Name of the | Level | Details of | Reading/Progress |
|----|------|-------------|-------|------------|------------------|
|----|------|-------------|-------|------------|------------------|

Academic Progression Template

5. Remedial classes template and sample filled in template

Janki Devi Memorial College
University of Delhi

Record of Remedial Classes

Name of the Teacher : Sonia
Name of the Course : B.Sc. (Hons.) Mathematics
Semester: III
Name of the Paper: Group Theory
Academic Session: 2023-2024 (Odd Semester)

| Sl. No. | Date | Topics Discussed | Readings/Sources | Students |
|---------|------------|--------------------------------|---|--|
| 1. | 31-10-2023 | Normal Subgroups, Isomorphisms | Contemporary Abstract Algebra (9th Edition) u Joseph A. Gallian | Rashmi (1339) Sanskriti (1317) Anshika (260) Disha (1495) Shailvi (442) Shreya (203) Shallu (280) Sakshi (1669) Shuva (1492) |

Filled-in-Remedial Classes Template

6. Research centre link



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<https://www.jdmccentres.in/research-centre.html>

2. IQAC has institutionalised a three-pronged approach:

Supporting links and photos provided below –

1. Committee list Link from website - <https://www.jdm.du.ac.in/committee-list.html>
2. Sharing of Mentor-Mentee List with the faculty, mentor mentee days posters

November 11th, 2024 (Monday)

**Janki Devi Memorial College
(University of Delhi)
Internal Quality Assurance Cell**

**Organizes
MENTORING DAY
Mentor-Mentee Interaction
Time: 12:00-1:00 PM**

Dr. Deepak Rawat
Dr. Sana Rehman
Dr. Sonal Jain
Ms. Tarini Pandey
Ms. Tannu Sharma
Dr. Tanu Gupta
Dr. Trisha Jolly
Members,
Accreditation Support Group

**Prof. Payal Nagpal
IQAC Coordinator**

**Prof. Swati Pal
Principal**

3. Links for Course Exit Surveys and Program Outcome Surveys

<https://jdm.du.ac.in/program-outcomes.html>

4. Feedback forms page Link

<https://jdm.du.ac.in/iqac/feedback-form/2023-24/STUDENT-Feedback-form-2023-2024.pdf>

5. External Audit – Reports page screenshot and link



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| Academic Audit | | |
|----------------|---------|----------------------------|
| 1 | 2022-23 | Click Here |
| 2 | 2021-22 | Click Here |
| 3 | 2020-21 | Click Here |
| 4 | 2019-20 | Click Here |
| 5 | 2018-19 | Click Here |
| 6 | 2017-18 | Click Here |

| Green, Environment and Energy Audit | | |
|-------------------------------------|----------------------------------|---|
| 1 | Green Audit Report 2022-23 | Click Here |
| 2 | Energy Audit Report 2022-23 | Click Here |
| 3 | Environment Audit Report 2022-23 | Click Here |
| 4 | Green Audit Report 2021-22 | Click Here |
| 5 | Energy Audit Report 2021-22 | Click Here |
| 6 | Environment Audit Report 2021-22 | Screenshot Click Here |

Link - <https://www.jdm.du.ac.in/audit-report.html>

6. Options form portal for AEC/SEC/VAC/DSE/GE papers

<https://jdmqiqac.in/smartprof/sAdmin/all-optional-paper-list.php>

7. Notice for change of options



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सन्दर्भ सं./ Ref. No.: JDMC/Notices/2024-25/47

दिनांक/ Date: 14.10.2024

छात्राओं हेतु सूचना/ NOTICE FOR STUDENTS

सभी प्रथम वर्ष के विद्यार्थियों को सूचित किया जाता है कि, जो विद्यार्थी एक विशिष्ट विषय में माइजर डिग्री हासिल करना चाहते हैं, उन्हें क्रमशः प्रथम (I) सेमेस्टर में उनके द्वारा चुने गए GE पेपर को बदलने की आवश्यकता है, अतः इससे संबंधित सभी विद्यार्थियों को एक प्रपत्र भरना होगा और उसे महाविद्यालय में भौतिक रूप से जमा करना होगा।

प्रपत्र सोमवार से मंगलवार सुबह 11 बजे से दोपहर 1 बजे तक और दोपहर 2:30 से 4:30 बजे तक रिसेप्शन से प्राप्त किया जा सकता है। कृपया ध्यान दें कि, प्रपत्र पर महाविद्यालय की मोहर लगी हो। जिस प्रपत्र पर महाविद्यालय की मोहर नहीं लगी होगी, उस प्रपत्र पर विचार नहीं किया जाएगा।

प्रपत्र को अच्छी तरह से भरकर जरूरी दस्तावेजों (शुल्क रसीद) के साथ 14 अक्टूबर, 2024 से 22 अक्टूबर, 2024 तक प्रशासनिक कार्यालय में श्री अंकित के पास जमा करना है।

8. IQAC Orientation notices and photos

<https://jdm.du.ac.in/notice/Orientation-Day2.pdf>



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9. Cluster Orientation notice

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आई क्यू ए सी के तत्वावधान में
सभी प्रथम वर्ष को आमंत्रित करता है

**अभिविन्यास
केंद्रीय क्लस्टर
AEC/SEC/VAC
पाठ्यक्रम**

समय: 12 - 1:00 सांध्य
स्थान - प्रेक्षागृह
सोमवार, अगस्त 21, 2024

जेडीएमसी क्लस्टर समूह
सुश्री तरिणी पांडेय
सुश्री तनु शर्मा
सुश्री टीना कोहली
डॉ. तनु गुप्ता

प्रो. पायल नागपाल
आई क्यू ए सी समन्वयक
एवं
केंद्रीय क्लस्टर समन्वयक

प्रो. स्वाति पाल
प्राचार्य



Swati Pal