



दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

स्थापना शाखा - II(i)
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Ref. No. Estab.II(i)/128/2012/19

20th January, 2022

परिपत्र
CIRCULAR

The under mentioned office memorandum on the subject mentioned below received from the Government of India, which is being uploaded on the University Website for information and necessary action/compliance by all concerned:-

SI. No.	Letter/OM No.	Subject
1.	O.M. Ref. No. C-19011/7/2017-Vig. dated 31.12.2021 from Joint Secretary & Chief Vigilance Officer, Department of Higher Education (Vigilance Section), Ministry of Education, Government of India	Submission of Immovable Property Return by the employees of autonomous and subordinate Institutes/organizations in the Ministry of Education reg.

This circular is issued with the approval of the Competent Authority of the University.

संयुक्त कुलसचिव - स्थापना (गै.शै.)
JOINT REGISTRAR-ESTAB.(NT)

The Dean of Faculties/
Head of Departments/
Principals of all Colleges/
Officers/Branch In-Charges of
University of Delhi,
Delhi/New Delhi.

No. C – 19011/7/2017–Vig.
 Government of India
 Ministry of Education
 Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
 dated the 21st December, 2021.

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of Education - reg.

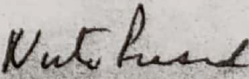
Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division, MoE had issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016, 20.06.2017, 21.12.2017, 11.01.2019, 09.01.2020 and 06.01.2021 (copies enclosed).

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would be required to submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees.
- ii. Employees who failed to submit the property return within the prescribed time limit would be **denied vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training)** as the IPR status of concerned officer needs to be checked for the said purpose(s), in terms of DOP&T's O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007 read with OM of even number dated 27.09.2011.


 (Neeta Prasad)

Joint Secretary & Chief Vigilance Officer

To

All Bureau Heads of Department of HE and Deptt. of School Education & Literacy.

वार्षिक अचल संपत्ति विवरणी (2022) हेतु प्रपत्र
Form for Annual Immovable Property Return/

अधिकारी का नाम (पूरा नाम) और सेवा जिससे अधिकारी संबंधित है

Name of the Officer (in full) and Service the officer belongs

- वर्तमान पद Present Post :
- वर्तमान वेतन Present Pay :

जिनके उप प्रभाग, तालुका एवं गांव जिसमें संपत्ति अवस्थित है Name of District, Sub-Division, Taluk and Village in Which Property is situated	संपत्ति का नाम और ब्योरा Name and details of property			यदि अपने नाम से नहीं है तो बताएं कि किसके नाम से है। उस पुरुष/माहिला से सरकारी कर्मचारी का क्या नाता है? If not in own name state in whose name held and his/her relationship to Government servant	अधिप्राप्ति कैसे हुई? क्या खरीद की, पढ़े पर" बंधक, विरसत में, उपहार में अथवा किसी अन्य प्रकार से अधिग्रहण की तरीक तथा व्यक्तियों के नाम व ब्योरा जिनसे संपत्ति अधिग्रहित की गई How acquired whether by purchase, lease" mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of person/persons from whom acquired	संपत्ति से वार्षिक भाव Annual income from the property	अभ्युक्तियां Remarks
	हाउसिंग और भवन Housing and buildings	भूमि Lands	वर्तमान मूल्य Present Value				

हस्ताक्षर Signature :

दिनांक Date:

आवेदन खंड में चिह्नित किया जाए In application clause to be struck out.

- जहाँ सही मूल्य का आकलन करना संभव न हो, उस स्थिति में वर्तमान स्थिति के संबंध में अनुमानित मूल्य लिखा जाए In case where it is not possible to assess the value accurately, the approximate value in relation to present condition may be indicated.
- ** अल्पवधि पढ़े भी शामिल हैं Includes short-term lease also.