



JANKI DEVI MEMORIAL COLLEGE

(UNIVERSITY OF DELHI)

Sir Ganga Ram Hospital Marg, New Delhi-110060
 Website: www.jdm.du.ac.in E-Mail: info@jdm.du.ac.in

MINUTES OF THE GOVERNING BODY MEETING

Minutes of the Governing Body meeting held on Thursday, 29th October, 2020 at 10:30 a.m. in the Principal's Room.

The following members were present:

- Prof. Brajesh Choudhary – University Representative
- Prof. M P Sachdeva – University Representative
- Prof. Swati Pal – Principal and Member Secretary
- Dr. Chanchal Chopra – Teachers' Representative
- Mr. Zubeer Ahmad – Teachers' Representative

1.	To confirm the minutes of the previous Governing Body meeting held on 8 th September, 2020 and to report the action taken.	1954 Confirmed
2.	To report and approve the following:- a. The receipt of Grant-in-aid from the University Grants Commission since the last meeting of the Governing Body as per annexure. b. Grant of Loans/Permanent Withdrawals to the members of the staff from their respective Provident Fund Accounts as per details given in the annexure.	1955 Reported and Approved
3.	To report the case of Ms. Tara Negi, Assistant Professor, Department of English and discuss the Codes of Conduct.	1956 The case was reported and discussed. Ms. Negi was invited to present her reasons for making allegations about the Principal on Facebook; for making derogatory comments about other faculty members on Whatsapp; for sharing official communication on varied platforms and varied individuals; for not approaching Grievance Committee / Governing Body of the College through proper channels. On the basis of Ms. Negi's arguments and Prof. Pal's documentation, it was agreed that Ms. Negi had breached protocol and had broken the professional code of conduct about which she had been counselled by the Governing Body Chairperson in the previous year orally as well as in writing by the Principal several times. Ms. Negi was informed that a memo would be issued to her warning her of consequences to

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 Brajesh
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		continued behavior of this sort on her part; and that the memo would also be put in her service file. Finally, she was told that should she wish to air any further grievances, she could do so with proper documentation to the Governing Body Chairperson within 10 days but that if her documentation was non-existent/flimsy/false, disciplinary action would be taken against her.
4.	To discuss the deficit/shortfall in the Provident Fund Account.	1957 The Governing Body discussed the matter and after due deliberations, it was decided to give the interest rate to subscribers as per the interest earned by the College but not more than GOI limit even if the interest earned is more than that. This is to be conveyed to all employees.
5.	To discuss the procedure for appointment of Vice Principal.	1958 The matter was discussed and it was decided to invite fresh applications too giving 10 days time and interviews will be conducted on 17 th November, 2020.
6.	To report the approval of the fixation of pay in the revised pay scale under 7 th Central Pay Commission received from the University of the following non-teaching staff members as per details mentioned below:	1959 Reported

S.No.	Name	Designation	Revised basic pay as on 1.1.2016 as per 7 th cpc	Applicable level & Cell	Date of Next Increment (if otherwise admissible)
1.	Mrs. Poonam Abbot	Assistant	53600/-	Level-06 Cell-15	01.07.2016
2.	Mrs. Pushpa Rawat	Assistant	46800/-	Level-05 Cell-17	01.07.2016
3.	Mr. Vijay Pratap	MTS-Office Attendant	23500/-	Level-01 Cell-10	01.07.2016
4.	Mrs. Bimla	MTS - Safai Karamchari	31100/-	Level-03 Cell-13	01.07.2016
5.	Mr. Rakesh Kumar	MTS - Office Attendant	23500/-	Level-01 Cell-10	01.07.2016
6.	Mr. Sunil Kumar	MTS - Office Attendant	23500/-	Level-01 Cell-10	01.07.2016
7.	Mr. Vijay Kumar Mourya	MTS - Office Attendant	23500/-	Level-01 Cell-10	01.07.2016
8.	Mr. Rajinder Singh	MTS - Office Attendant	23500/-	Level-01 Cell-10	01.07.2016
9.	Mr. Ram Ratan	MTS - Mali	23500/-	Level-01 Cell-10	01.07.2016
10.	Mr. Krishan Kumar	MTS - Safai Karamchari	23500/-	Level-01 Cell-10	01.07.2016
11.	Mr. Dinesh Chand Bahuguna	MTS - Library Attendant	20900/-	Level-01 Cell-06	01.07.2016
12.	Mr. Naresh Kumar	MTS - Safai Karamchari	23500/-	Level-01 Cell-10	01.07.2016

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7.	To report the receipt of University letter No. CS-III/009/7CPC/2019/502 dated 14 th September, 2020 from the Section Officer (Colleges Branch-III), University of Delhi, informing the approval of fixation of pay of Mr. Manpreet on promotion to the post of Senior Assistant at Rs. 35400/- p.m. (Level-06, Cell-01) w.e.f. 16.02.2018 with date of next increment on 01.01.2019.	1960 Reported								
8. (a)	To report the receipt of letter No. Fin./Pen.Cell/F-31/2020/176 dated 23/29 September, 2020 from the Joint Registrar (Finance), University of Delhi conveying the approval of the competent authority that retirement benefits have been determined in respect of Mr. Gian Chand Gulati, Ex- Sr. Assistant, who retired on 30.06.2018 as follows: Basic Pension: Rs. 33,000/- w.e.f. 01.07.2018 and onwards Commutation of Pension: Rs. 12,81,932/- Pension after commutation: 19,800/- Family Pension: Rs. 19,800/- w.e.f. 15.06.2025 and onwards	1961 Reported								
3 (b)	To report the receipt of letter No. Fin./Pen.Cell/F.No.31/2020/351 dated 08/15 October, 2020 from the Joint Registrar (Finance), University of Delhi regarding approval of revision of Pension pre 2016 pensioners in respect of Mrs. K. Rajput, Ex-S.O. who retired on 31.01.2000 determined as follows:	1962 Reported								
<table border="1"> <thead> <tr> <th>Name</th> <th>Gross Pension, w.e.f. 01.01.2016</th> <th>Additional Pension @ 20%</th> <th>Normal Family Pension</th> </tr> </thead> <tbody> <tr> <td>Mrs. K. Rajput, Ex-S.O.</td> <td>Rs. 25,250/-</td> <td>Rs. 5,050/- w.e.f. 01.01.2020 and onwards</td> <td>Rs. 15,150/-</td> </tr> </tbody> </table>			Name	Gross Pension, w.e.f. 01.01.2016	Additional Pension @ 20%	Normal Family Pension	Mrs. K. Rajput, Ex-S.O.	Rs. 25,250/-	Rs. 5,050/- w.e.f. 01.01.2020 and onwards	Rs. 15,150/-
Name	Gross Pension, w.e.f. 01.01.2016	Additional Pension @ 20%	Normal Family Pension							
Mrs. K. Rajput, Ex-S.O.	Rs. 25,250/-	Rs. 5,050/- w.e.f. 01.01.2020 and onwards	Rs. 15,150/-							
(c)	To report the receipt of letter No. Fin./Pen.Cell/F.No.31/2020/351 dated 08/15 October, 2020 from the Joint Registrar (Finance), University of Delhi regarding approval of revision of Pension pre 2016 pensioners in respect of Dr. (Mrs) A. Chakravarti, Ex-Principal who retired on 30.09.2001 determined as follows:	1963 Reported								
<table border="1"> <thead> <tr> <th>Name</th> <th>Gross Pension, w.e.f. 01.01.2016</th> <th>Pension after Commutation</th> <th>Additional Pension @ 20%</th> </tr> </thead> <tbody> <tr> <td>Mrs. A. Chakravarti, Ex-Principal</td> <td>Rs. 60,909/-</td> <td>Rs. 56,855/- upto 30.09.2016</td> <td>Rs. 12,182/- w.e.f. 01.09.2019 and onwards</td> </tr> </tbody> </table>			Name	Gross Pension, w.e.f. 01.01.2016	Pension after Commutation	Additional Pension @ 20%	Mrs. A. Chakravarti, Ex-Principal	Rs. 60,909/-	Rs. 56,855/- upto 30.09.2016	Rs. 12,182/- w.e.f. 01.09.2019 and onwards
Name	Gross Pension, w.e.f. 01.01.2016	Pension after Commutation	Additional Pension @ 20%							
Mrs. A. Chakravarti, Ex-Principal	Rs. 60,909/-	Rs. 56,855/- upto 30.09.2016	Rs. 12,182/- w.e.f. 01.09.2019 and onwards							

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(d) To report the receipt of letter No. Fin./Pen.Cell/F.No.31/2020/351 dated 08/15 October, 2020 from the Joint Registrar (Finance), University of Delhi regarding approval of revision of Pension pre 2016 pensioners in respect of Mrs. Asha Malik, Ex-Associate Professor who retired on 30.09.2001. determined as follows:

1964 Reported

Name	Gross Pension, w.e.f.	Additional Pension @ 20%	Pension after Commutation	Normal Family Pension
Mrs. Asha Malik, Ex-Asso. Prof.	Rs. 59,624/-	Rs. 11,925/- w.e.f. 01.09.2019 and onwards	Rs. 56,141 upto 30.09.2016	Rs. 35,775/-

9. To approve the Chairman's action with regard to the following:

(a) Grant of Leave with Lien to Ms. Sunita Meena, MTS-Library Attendant for a further period of one year beyond 17.10.2020.

(b) Grant of Leave with Lien to Ms. Meenakshi, Junior Assistant for a further period of one year beyond 01.11.2020.

1965 Approved

10. To approve the reappointment of the following staff on contractual basis:

1966 Approved

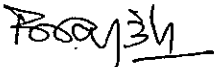
S.No.	Name	Post	Appointment/ Reappointment	Date of Appointment/ Reappointment
1.	Mr. Jai Prakash	Semi Professional Assistant	Reappointment	19.09.2020 for six months
2.	Mr. Khemchand	MTS-Library	Reappointment	22.09.2020 for six months
3.	Mr. Shiv Charan	MTS-Mali	Reappointment	22.09.2020 for six months
4.	Ms. Leela Wati	MTS-Mali	Reappointment	21.10.2020 for six months
5.	Mr. Dinesh Kumar (Maurya)	MTS-Mali	Reappointment	21.10.2020 for six months
6.	Mr. Dinesh Kumar	MTS-Mali	Reappointment	21.10.2020 for six months
7.	Mr. Desh Raj	MTS-Mali	Reappointment	21.10.2020 for six months

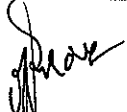
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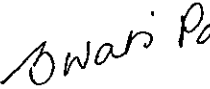
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Any other matter:		
1.	Safety Audit Report of the Non-teaching Staff quarters	1967 Principal apprised the Governing Body about the Safety Audit Report of the non-teaching staff quarters in which report the quarters were declared unsafe for residence. She informed that a meeting was held with the non-teaching staff residents and matters explained as well as a written notice for vacating quarters issued. The GB suggested that as the non-teaching staff quarters have been declared unsafe as per the Safety Audit Report, they should be vacated by 31 st December, 2020. It was also decided that Safety Audit of the Teaching Staff Quarters may also be conducted.
2.	Written Test for promotion to the post of Administrative Officer	1968 Principal was asked to decide the name of Paper Setter and Evaluator in consultation with the Chairman, Governing Body.
3.	Departmental Promotion Committee for promotion to the post of Senior Assistant	1969 Principal apprised the Governing Body that the College has received the names for DPC from the University. As per the composition, the Chairman nominated Prof. M.P. Sachdeva as Member, Governing Body on the DPC. It was decided to hold the meeting on 5 th November, 2020 at 10 AM in the College. Both Prof. Brajesh Choudhary and Prof. M.P. Sachdeva would be present at the meeting.
4.	Appointment of Assistant Professor in Mathematics, Environmental Studies and Physical Education	1970 The GB suggested to hold walk-in-interview giving 10 days notice. It was decided that the interviews would be conducted in person but with strict maintenance of social distancing norms.
5.	Reimbursement of Telephone Bills of AO	1971 It was decided that reimbursement of telephone bills of AO to be limited to Rs. 250/- per month.
6.	Promotion of teachers	1972 Principal apprised the GB about the status of promotion of teachers. Dr. Chanchal Chopra was nominated on Promotion Committee as Member, Governing Body. Dr. Sharda Gautam would also continue on the Committee


(PROF. BRAJESH C. CHOUDHARY)


(PROF. M P SACHDEVA)


(PROF. SWATI PAL)

(DR. CHANCHAL CHOPRA)


(MR. ZUBEER AHMAD)