



JANKI DEVI MEMORIAL COLLEGE

(UNIVERSITY OF DELHI)

Sir Ganga Ram Hospital Marg, New Delhi-110060
Website: www.jdm.du.ac.in E-Mail: info@jdm.du.ac.in

MINUTES OF THE GOVERNING BODY MEETING

Minutes of the Governing Body meeting held ONLINE on Thursday, 3rd December, 2020 at 10:30 a.m. in the Principal's Room.

The following members were present:

- Prof. Brajesh Choudhary – University Representative
- Prof. M P Sachdeva – University Representative
- Prof. Swati Pal – Principal and Member Secretary
- Dr. Chanchal Chopra – Teachers' Representative
- Mr. Zubeer Ahmad – Teachers' Representative

1.	To confirm the minutes of the previous Governing Body meeting held on 29 th October, 2020 and to report the action taken.	1973 Confirmed
2.	To report and approve the following:- a. The receipt of Grant-in-aid from the University Grants Commission since the last meeting of the Governing Body as per annexure. b. Grant of Loans/Permanent Withdrawals to the members of the staff from their respective Provident Fund Accounts as per details given in the annexure.	1974 Reported and Approved
3.	To consider the applications received for grant of leave.	1975 The Leave applications received from faculty members were considered as follows: 1. Leave application of Dr. Ruby Bhardwaj for grant of Child Care Leave for a Semester commencing from 2 nd January 2021 was considered and approved. 2. Leave application of Ms. Sushma Maurya for grant of Study Leave for a period of two years was considered and approved. It was decided to give her leave in two parts of one year each depends on progress report of Ph.D.

70/12/20

for

4.	To report and approve the Annual Quality Assurance Report (AQAR) for the year 2019-20 to be submitted to the NAAC.	1976 Reported and Approved
5.	To confirm and approve the minutes of the Departmental Selection Committee meeting held on 5 th November, 2020 for recommending promotion from the post of Assistant to Senior Assistant.	1977 Confirmed and Approved
6.	To confirm and approve the minutes of the meeting held on 17 th November, 2020 for appointment of Vice Principal.	1978 Confirmed and Approved
7.	To report the receipt of letter No. Fin./Pen.Cell/F.No.31/2020/351 dated 8 th /15 th October, 2020 conveying the approval of Competent Authority for the revision of Pension pre 2016 pensioners in respect of Mrs. K. Rajput, Ex. S.O. who retired on 31.01.2000 determined as follows:	1979 Reported

Name	Gross Pension w.e.f. 01.01.2016	Additional Pension @ 20%	Normal Family Pension
Mrs. K. Rajput, Ex. SO	Rs. 25,250/-	5,050/- w.e.f. 01.01.2020 & onwards	Rs.15,150/-

8.	To report the approval of the fixation of pay in the revised pay scale under 7 th Central Pay Commission of the following non-teaching staff member as per details mentioned below:	1980 Reported
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S.No.	Name	Designation	Revised basic pay as on 01.01.2016 as per 7 th cpc	Applicable level & Cell	Date of Next Increment (if otherwise admissible)
1.	Sh. Rajinder Singh	MTS-Office Attendant	Rs.23,500/-	Level-01 Cell-10	01.07.2016
2.	Ms. Bimla Devi	MTS-Safai Karamchhari	Rs.31,100/-	Level-03 Cell-13	01.07.2016
3.	Sh. Dinesh Chand Bahuguna	Semi Professional Assistant	Rs.20,900/-	Level-01 Cell-06	01.07.2016

9.	To report the approval of the fixation of pay in the revised pay scale under 7 th Central Pay Commission of the following faculty member as per details mentioned below:	1981 Reported
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S.No.	Name	Designation	Revised basic pay as on 01.01.2016 as per 7 th cpc	Applicable level & Cell	Date of Next Increment (if otherwise admissible)
1.	Dr. Swati Pal	Principal	Rs. 1,62,300/-	Level-14 Cell-5	01.07.2016
2.	Dr. Antara Datta	Assistant Professor	Rs. 92,600/-	Level-11 Cell-11	01.07.2016
3.	Dr. Payal Nagpal	Assistant Professor	Rs. 82,300/-	Level-11 Cell-7	01.07.2016
4.	Ms. Indu Jain	Assistant Professor	Rs. 75,200/-	Level-10 Cell-10	01.07.2016
5.	Dr. Ritu Arora	Associate Professor	Rs. 1,66,400/-	Level-13A Cell-09	01.07.2016
6.	Dr. Sandhya Garg	Associate Professor	Rs. 1,56,900/-	Level-13A Cell-07	01.07.2016
7.	Dr. Vinita Rani	Assistant Professor	Rs. 89,900/-	Level-11 Cell-10	01.07.2016
8.	Dr. Nisha Malik	Assistant Professor	Rs. 95,400/-	Level-11 Cell-12	01.07.2016
9.	Dr. Rajani Bala Anuragi	Assistant Professor	Rs. 95,400/-	Level-11 Cell-12	01.07.2016
10.	Ms. Mamta	Assistant Professor	Rs. 64,900/-	Level-10 Cell-05	01.07.2016
11.	Ms. Charu Kala	Associate Professor	Rs. 1,52,300/-	Level-13A Cell-06	01.07.2016
12.	Ms. Bijoyata Yonzon	Assistant Professor	Rs. 70,900/-	Level-10 Cell-08	01.07.2016
13.	Ms. Khachungla Chalhang	Assistant Professor	Rs. 92,600/-	Level-11 Cell-11	01.07.2016
14.	Dr. Chanchal	Assistant Professor	Rs. 89,900/-	Level-11 Cell-10	01.07.2016
15.	Dr. Suman Gupta	Associate Professor	Rs. 1,71,400/-	Level-13A Cell-10	01.07.2016
16.	Ms. Smita Mitra	Associate Professor	Rs. 1,66,400	Level-13A Cell-09	01.07.2016
17.	Dr. Manisha Agnihotri	Assistant Professor	Rs. 84,800/-	Level-11 Cell-08	01.07.2016
18.	Dr. Prema Arora	Associate Professor	Rs. 1,61,600/-	Level-13A Cell-08	01.07.2016
19.	Dr. Gurinder H. Singh	Associate Professor	Rs. 1,71,400/-	Level-13A Cell-10	01.07.2016
20.	Ms. Vandana Madan	Associate Professor	Rs. 1,66,400/-	Level-13A Cell-09	01.07.2016
21.	Ms. Himanshu Bala Jagatdeb	Associate Professor	Rs. 1,61,600/-	Level-13A Cell-08	01.07.2016
22.	Dr. Ruby Bhardwaj	Associate Professor	Rs. 1,76,500/-	Level-13A Cell-11	01.07.2016
23.	Dr. Neeru Vashisth	Associate Professor	Rs. 1,71,400/-	Level-13A Cell-10	01.07.2016
24.	Dr. Manisha Sinha	Associate Professor	Rs. 1,66,400/-	Level-13A Cell-09	01.07.2016
25.	Dr. Amita	Assistant Professor	Rs. 75,200/-	Level-10 Cell-10	01.07.2016
24.	Dr. Poonam Bewtra	Associate Professor	Rs. 1,71,400/-	Level-10 Cell-10	01.07.2016
25.	Dr. Vibha Jain	Associate Professor	Rs. 1,92,900/-	Level-13A Cell-14	01.07.2016
26.	Dr. Abha Jain	Assistant Professor	Rs. 82,300/-	Level-11 Cell-07	01.07.2016
27.	Ms. Nivedita Sharma	Librarian	Rs. 73,000/-	Level-10 Cell-09	01.07.2016

28.	Dr. Sushma Bansal	Associate Professor	Rs.1,92,900/-	Level-13A Cell-14	01.07.2016
29.	Mrs. Madhulika Singla	Associate Professor	Rs.1,87,300/-	Level-13A Cell-13	01.07.2016
30.	Dr. Mukesh Saggar	Associate Professor	Rs.1,66,400/-	Level-13A Cell-09	01.07.2016
31.	Mrs. Kalpana Bhola	Associate Professor	Rs.1,87,300/-	Level-13A Cell-13	01.07.2016
32.	Mrs. Nalini Narula	Associate Professor	Rs.1,87,300/-	Level-13A Cell-13	01.07.2016
10.	To report and approve the appointment of the following Assistant Professors on adhoc basis on recommendations of the respective Selection Committees from the date mentioned against each:		1982 Approved		
S.No.	Name	Qualifications	Dept.	Date of appointment	
1.	Dr. Mukta Garg	Ph.D. DU NET cleared	Mathematics	18-11-2020	
2.	Mr. Santosh Kumar Giri	M.Ped., DU Doing Ph.D., NET cleared	Phy. Education	18-11-2020	
3.	Mr. Deepak Rawat	M.Sc., DU NET cleared	Env. Studies	18.11.2020	
Any other matter					
1.	To report about the fee assistance given to the students.		1983 The Principal reported on the process of fee assistance given to 45 students. She apprised the Governing Body that the unutilized fee of Rs. 3 lakhs of the last academic session against Annual Day Lunch and Tent expenditure and General Farewell Lunch expenditure was transferred to the fee assistance fund. Further the Alumni Association would be asked to divert a portion of their annual donation to the Fee Assistance Fund.		
2.	To apprise the Governing Body about the COV-19, RT-PCR Testing held on 25 th November, 2020 of all staff members (including resident of staff flats).		1984 The Governing Body appreciated the step taken by the College for conducting of RT-PCR Cov19 Test with the help of SDM (Central) Mr. Balram Meena. It was suggested to send a letter of appreciation on behalf of the Governing Body to the SDM (Central).		

3.	Structure Audit Report of C-Block. Teaching Staff Quarters	<p>1985</p> <p>The Structure Audit Report of C-Block Teachers Staff Quarters was placed before the Governing Body. As per the final recommendations of the Report:</p> <ol style="list-style-type: none"> 1) The structure has lived its life completely 2) That repairing of the structure is not feasible financially and practically hence the total structure to be demolished and again reconstructed with latest specification and design. 3) It is recommended that the building should be got vacated immediately. <p>The Governing Body advised the Principal to immediately inform the residents about the Audit Report as the safety of residents cannot be compromised. The Principal informed that she would do so after informing the Chairman of the Trust and receiving instructions from him since the Trust was the legal authority of the housing on campus.</p>
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4.	Provident Fund issues	<p>1986</p> <p>The Governing Body was informed that the college had a deficit of One Crore Nine Lakhs Thirty two thousand One hundred and seven rupees till the financial year 2019-2020. This deficit was after minusing the surplus amount (Rs. 7,12,815/-) accrued till the financial year 2014-15. The deficit was as a result of the lowering of the bank rate of interest as compared to the rate of interest declared by the Government from the financial year 2015-2016 onwards.</p> <p>The Governing Body suggested that the Accounts office could try and find out if there were corpus funds of the college that could be used to meet the deficit. They also recommended that from the financial year 2020-2021, the college should pay only the bank rate of interest so that no more deficit is created. The Principal informed the Governing Body about the 2012 University Grants Commission's letter which allowed institutions to lower the rate of interest as against the declared rate of interest.</p>
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5.	Suggestions from the Governing Body regarding complaint from the students and request to reduce screen time.	1987 The Governing Body considered and discussed the matter in detail. It was suggested that teachers allow students to take a ten minute break after logging in for a class in case, they have already attended two consecutive classes.
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Brajesh

(PROF. BRAJESH C. CHOUDHARY)

M P Sachdeva

(PROF. M P SACHDEVA)

Swati Pal

(PROF. SWATI PAL)

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(DR. CHANCHAL CHOPRA)

(DR. ZUBBER AHMAD)

Chopra

(MR. ZUBEER AHMAD)

(DR. CHANCHAL CHOPRA)