



# जानकी देवी मेमोरियल कॉलेज JANKI DEVI MEMORIAL COLLEGE

दिल्ली विश्वविद्यालय (University of Delhi)

सर गंगा राम अस्पताल मार्ग, नई दिल्ली-110060  
Sir Ganga Ram Hospital Marg, New Delhi-110060

दूरभाष/ता : 26376630, ईमेल/E-mail: jdmcollege@hotmail.com, वेबसाइट/Website : http://jdm.du.ac.in

आइसो 9001 : 2001 - 2018 व आइसो 9001 : 2015 प्रमाणित एवं NAAC प्रत्यापित A+ महाविद्यालय  
An ISO 21001 : 2018 and ISO 9001 : 2015 Certified and NAAC Accredited A+ College

## MINUTES OF THE GOVERNING BODY MEETING

An online meeting of the Governing Body was held online on Thursday, 01<sup>st</sup> August, 2024 at 10:00 a.m.

### Members attended:

1. Dr. Kusum Krishna
2. Mrs. Anuradha Krishna
3. Mrs. Kiran Agarwal
4. Mrs. Karuna Gupta
5. Ms. Pia Gupta
6. Mr. Atul Chaturvedi
7. Mrs. Radhika Suri
8. Prof. Sunil K. Sharma
9. Prof Vageshwari Deswal
10. Prof. Vandana Madan
11. Prof. Kanika Kakar
12. Prof. Swati Pal

### Regrets:

1. Dr. D.B. Gupta
2. Mrs. Rita Bhagwati

Mrs. Reva Nayyar – inadvertently, the email for the meeting did not reach Mrs Nayyar; the error is deeply regretted by the college

1. Dr. Kusum Krishna started the meeting. She welcomed the new Governing Body members Mrs. Reva Nayyar and Prof Vageshwari Deswal.

2. (a) To elect the following office bearers: 2306

Chairperson  
Treasurer

Dr. Kusum Krishna started the proceedings as an interim chair.

The following office bearers were unanimously elected:

**Mrs. Anuradha Krishna – Chairperson**  
(proposed by Dr. Kusum Krishna and seconded by Mrs. Karuna Gupta and Mrs. Kiran Aggarwal)

**Mrs. Pia Gupta – Treasurer**  
(proposed by Dr. Kusum Krishna and seconded by Mrs. Karuna Gupta and Mrs. Kiran Aggarwal)

(b) To constitute the following Sub-Committees:

1. Finance Committee
2. Provident Fund Committee
3. Development Fund Committee
4. Housing Committee
5. Leave Committee
6. Building Committee

The following sub-committees were Constituted:

**FINANCE COMMITTEE**

1. Mrs. Pia Gupta - Chairperson
2. Dr. D.B. Gupta
3. Mrs. Anuradha Krishna (Special Invitee)
4. Mrs. Rita Bhagwati
5. Prof. Vageshwari Deswal - Univ. Rep
6. Mrs. N. Muralidhar - Bursar
7. Prof. Swati Pal, Principal - Convenor

**PROVIDENT FUND COMMITTEE**

1. Mrs. Pia Gupta - Chairperson
2. Prof. Sunil K Sharma - Univ Rep
3. Mrs N Muralidhar - Bursar
4. Ms. Vandana Madan - Staff Rep
5. Dr. Kaushal Kishore - Admin Officer
6. Prof. Swati Pal, Principal - Convenor

**DEVELOPMENT FUND COMMITTEE**

1. Mrs. Anuradha Krishna - Chairperson.
2. Dr. Kusum Krishna
3. Mrs. Rita Bhagwati
4. Mrs. Radhika Suri
5. Prof. Sunil K Sharma - Univ. Rep
6. Ms. Vandana Madan - Staff Rep
7. Prof. Swati Pal, Principal - Convenor

**HOUSING COMMITTEE**

1. Dr. D.B. Gupta - Chairperson
2. Mrs. Karuna Gupta
3. Mrs. Reva Nayyar
4. Prof. Vageshwari Deswal - Univ. Rep
5. Dr. Kanika Kakar - Staff Rep
6. Prof. Swati Pal, Principal - Convenor

**LEAVE COMMITTEE**

1. Mrs. Kiran Aggarwal - Chairperson
2. Dr. Kusum Krishna
3. Mr. Atul Chaturvedi
4. Prof. Sunil K. Sharma - Univ. Rep
5. Ms. Kanika Kakar - Staff Rep
6. Prof. Swati Pal, Principal - Convenor

**BUILDING COMMITTEE**

1. Mr. Atul Chaturvedi - Chairperson
2. Mrs. Karuna Gupta
3. Mrs. Reva Nayyar
4. Prof. Vageshwari Deswal - Univ. Rep
5. Mr. G.S. Narang - Consultant Engineer (Invitee)
6. M/s. Ranjeet Singh & Associates - Architect (Invitee)
7. Ms. Vandana Madan - Staff Rep
8. Prof. Swati Pal, Principal - Convenor

3. Though it was not on the Agenda, Dr. Kusum Krishna asked for an update regarding the state of occupancy of the teacher's flats. She reminded the GB that the flats had been declared unfit for occupancy some years ago following due procedure of testing by an MCD approved agency. In the light of recent events at Rajinder Nagar where three students were found dead due to flooding in the basement of the building where the students were studying, she expressed grave concern about the safety and security of the residents as the buildings would have been further corroded by the severe rain.

The Principal apprised that two out of the twelve flats had been vacated; that a few more flats may be vacated soon but that there had been no further formal intimation/ communication regarding the occupancy. The remaining 10 flats were still occupied by the teachers. She informed the GB that the site plans for new teaching flats( part of the HEIFA loan proposal) had been prepared and could be finalized at the next GB meeting. Thereafter the residents could be served notice to vacate.

On discussion , all members felt that it was imperative that the teachers be asked to vacate immediately and that they be given a letter regarding the unsafe situation right away. Furthermore, it was agreed that each resident needed to give a legal undertaking regarding their voluntary residence in a house declared unsafe.

4. Mrs. Pia Gupta sought an update about the progress construction of house of Arti, a sports student. The Principal informed that the finishing, electrical and plumbing work were left.

Under the reporting matters, the Principal reported that the pedagogical strategy workshops to teach NEP papers were going on. She also reported that there appeared to be an improvement in some departmental results that had come in; efforts to set higher benchmarks and undertake relevant teaching strategies were thus making a difference.

The meeting ended with a vote of thanks to the Chair and warm wishes to the Governing body on the occasion of Founder's day- to be henceforth called Foundation Day.

*Anuradha Krishna*

(Mrs. Anuradha Krishna)  
Chairperson, Governing Body

*Swati Pal*

(Prof. Swati Pal)  
Principal



# जानकी देवी मेमोरियल कॉलेज JANKI DEVI MEMORIAL COLLEGE

(दिल्ली विश्वविद्यालय)/(University Of Delhi)

सर गंगा राम अस्पताल मार्ग, नई दिल्ली-110060  
Sir Ganga Ram Hospital Marg, New Delhi-110060

दूरभाष/Tel. : 49876630, ई-मेल/E-mail : jdmcollege@hotmail.com, वेबसाइट/Website : http://jdm.du.ac.in

आइ एस ओ 21001 : 2018 व आइ एस ओ 9001 : 2015 प्रमाणित एवं NAAC प्रत्यायित A+ महाविद्यालय  
An ISO 21001 : 2018 and ISO 9001 : 2015 Certified and NAAC Accredited 'A+' College

09  
Annexure - 01

## MINUTES OF THE GOVERNING BODY MEETING

A meeting of the Governing Body was held on Wednesday, 3<sup>rd</sup> April, 2024 at 03:00 p.m. at the Committee Room, Janki Devi Memorial College. The following members attended the meeting:

### Members attended

Mrs. Anuradha Krishna - Chairperson  
Mrs. Pia Gupta – Treasurer  
Dr. Kusum Krishna - Member  
Mrs. Karuna Gupta – Member (attended online)  
Mrs. Kiran Aggarwal – Members (attended online)  
Mrs. Rita Bhagwati - Member  
Mrs. Radhika Suri – Member  
Prof Sunil K Sharma – University Representative  
Prof. L. Pushpa Kumar – University Representative (attended online)  
Ms. Vandana Madan – Teachers' Representative  
Ms. Kanika Kakar– Teachers' Representative  
Prof. Swati Pal – Principal

### Members absent

Dr. D.B. Gupta – Member  
Mr. Atul Chaturvedi – Member (Regretted)

The Governing Body deliberated on the Agenda as follows:

1.	To confirm and approve the minutes of the previous Governing Body meeting held on 10.01.2024.	2279 Confirmed and approved
2.	To report and approve the following: a. The receipt of Grant-in-aid from the University Grants Commission since the last meeting of the Governing Body as per annexure. b. Grant of Loans/Permanent Withdrawals to the members of the staff from their respective Provident Fund Accounts as per details given in the annexure.	2280 Reported and approved
3.	To approve the extension of Sabbatical Leave to Dr. Antara Dutta, Associate Professor, Department of English for a period of one year from 16 <sup>th</sup> February, 2024 by the Leave Committee.	2281 Approved

4.	To report the receipt of University Letter No. CB-I/(108)/TR/JDM/2024/7442 dated 08.02.2024 from the Deputy Registrar (Colleges), University of Delhi, informing that the University has approved the following faculty member as Teachers' Representative on the Governing Body of the College for a term of one year from the date mentioned below:	2282 Reported
----	---	------------------

S. No.	Name of the Teachers' Representative	w.e.f.	Department	Category
1.	Dr. Kanika Kakar	01.02.2024	Department of Sociology, JDMC	Less than 10 years' service category

5.	(a) To report the revision of rate of Dearness Allowance from existing 46% to 50% in accordance with the O.M. No. 1/1/2024-E-II(B) dated 12 <sup>th</sup> March, 2024 issued by the Department of Expenditure, Ministry of Finance, Government of India.	2283 Reported and approved
	(b) To report the revision of rate of Dearness Relief to pensioners and family pensioners from existing 42% to 46% in accordance with the O.M. No. 42/04/2023-P&PW(D) dated 27 <sup>th</sup> October, 2023 issued by the Department of Pension & Pensioners Welfare, Ministry of Personnel, Public Grievances & Pensioners, Ministry of Finance, Government of India.	2284 Reported and approved

Note: The payment of revised DA and DR had the approval of Chairperson, Governing Body.

6.	To report the status of the Tenders for following works undertaken:  (i) Tender for Centralised Wi-Fi setup in the college (ii) Tender for Civil Works (iii) Tender for Sewage Water Treatment Plant (STP)	2285 The Principal apprised the Governing Body about the upgrading of WiFi setup of all DU Colleges by the University. It would be funded by the University.  The Civil Works tender had been uploaded and published on the CPP Portal.  The Tender for STP was not received from the Architect. It would be uploaded on the Portal very soon.
----	--	---

7.	To report the appointment of Dr. Kaushal Kishore, Administrative Officer, Janki Devi Memorial College as Deputy Director (non-medical) on deputation basis at National Board of Examinations in Medical Sciences, Ansari Nagar, Mahatma Gandhi Marg, New Delhi-110029 and steps taken to fill the post.	2286 Reported It was informed by the Principal that appointment of Dr. Kaushal Kishore is for 5 years. So the college need to appoint an AO preferably with Accounts and Finance background in place of Dr. Kaushal Kishore till the period of his deputation.
----	---	--

8.	To update about the disciplinary proceedings against Ms. Aradhna Gupta, Assistant, Accounts Section, Janki Devi Memorial College.	<p>2287</p> <p>The Principal informed that Ms. Aradhna Gupta had again asked for an extension of 15 more days vide email dated 01.03.2024. No further extension was given as the college had already given her extension twice in the matter.</p> <p>It was informed that with the approval of Governing Body, an Inquiry Authority Mr. Ramdas Narsimha Nayak had been appointed and Mr. Arvind Pal, Sr. Assistant, JDMC appointed as Presenting Officer to present the case on behalf of the college.</p> <p>The Principal also apprised the Governing Body about the demonstration in the college by the Delhi University and College Karamchari Union (DUCKU) on 18.04.2024.</p> <p>The Treasurer asked about the behavior of Mr. Banwari Lal. The Principal replied that he had not filed any more complaints and did the work which was given when he came to college. With Ms. Aradhna Gupta, he and Mr. Rajender were ready to participate in all DUCKU strikes.</p>
9.	To approve the minutes of the Departmental Promotion Committee (DPC) meeting held on 16 <sup>th</sup> January, 2024 for recommending the promotion of Mrs. Pushpa Rawat from Senior Assistant to Section Officer.	2288 Approved
10.	To approve the minutes of the Departmental Promotion Committee (DPC) meeting held on 7 <sup>th</sup> March, 2024 for recommending the promotion under the Limited Department Examinations (LDE) quota to the post of Senior Assistant.	2289 Approved
11.	To approve the minutes of the Departmental Promotion Committee (DPC) meeting held on 27 <sup>th</sup> December, 2023 for recommending the promotion under the Limited Department Examinations (LDE) quota to the post of Junior Assistant.	2290 Approved
12.	To report the receipt of University Letter No. CS-III/JDM/MACP/2024/956 dated 15.02.2024 from the Deputy Registrar (Colleges), University of Delhi, informing that the University Screening Committee considered the recommendation of the Screening Committee of the College and recommended as per details given below:	2291 Reported

S.No.	Name of the Employee	Recommendations
1.	Mrs. Pushpa Rawat Sr. Assistant	G.P.Rs. 4600/- (Level-07, under 7 <sup>th</sup> CPC) w.e.f. 28.11.2020 under 3 <sup>rd</sup> MACP

2.	Mrs. Poonam Abbot Section Officer	2 <sup>nd</sup> ACP w.e.f. 02.05.2008 in the Pay Scale Rs. 5000-8000 GP Rs. 4600/- (Level-07, under 7 <sup>th</sup> CPC) w.e.f. 02.05.2018 under 3 <sup>rd</sup> MACP			
13.	To report the receipt of letter No. Fin/Pen.Cell/F-31/2023-24/1456 dated 20 <sup>th</sup> December, 2023 from the Joint Registrar (Finance), University of Delhi conveying the approval of the competent authority that pensionary benefits have been determined in respect of Dr. Sharda Gautam, Associate Professor, who retired on 31.01.2024 as follows:  Basic Pension: Rs. 1,08,550/- w.e.f. 01.02.2024 and onwards  <u>In case of death</u> Enhanced Family Pension: Rs. 1,08,550/- from effective date to 11.01.2026  Normal Family Pension: Rs. 65,130/- w.e.f. 12.01.2026 and onwards	2292 Reported			
14.	To report and approve the appointment/re-appointment of the following Assistant Professors on adhoc basis on recommendations of the respective Selection Committees from the date(s) mentioned against each:	2293 Reported and approved			
<b>S.No.</b>	<b>Name</b>	<b>Qualifications</b>	<b>Dept.</b>	<b>Date of appointment/ re-appointment</b>	
1.	Ms. Shalini Singh	MA., DU M.Phil, DU Doing Ph.D NET cleared	Pol. Science	15.12.2023 to 12.04.2024	
2.	Mr. Ravi Dutt Sharma	M.Phil, JNU Doing Ph.D. NET cleared	Sanskrit	26.12.2023 to 23.04.2024	
15.	To report and approve the appointment of the following Assistant Professors on Guest Basis on recommendations of the respective Selection Committees from the date mentioned against each:	2294 Reported and approved			
<b>S.No.</b>	<b>Name of Guest faculty</b>	<b>Category</b>	<b>Department</b>	<b>Date of Selection Committee meeting</b>	<b>Date of joining</b>
1.	Ms. Sneha Anand*	SC	Commerce	01.11.2024	26.01.2024
2.	Mr. Abu Afzal Tauheed	EWS	Economics	29.01.2024	05.02.2024
3.	Ms. Shruti Sharma	UR	Philosophy	31.01.2024	06.02.2024
4.	Ms. Monica Rani	UR	Mathematics	16.02.2024	16.02.2024
5.	Ms. Lhinghoineng Kipgen	ST	Mathematics	16.02.204	19.02.2024
6.	Ms. Isha Chugh	UR	Commerce	20.02.2024	22.02.2024
7.	Mr. Firoz Alam		History	23.02.2024	26.02.2024
8.	Ms. Sneha Ganguly	UR	History	23.02.2024	26.02.2024

9.	Ms. Swayamprabha	OBC	Sanskrit	23.02.2024	27.02.2024
----	------------------	-----	----------	------------	------------

\*Appointed from the panel drawn by the Selection Committee at the meeting held on 01.11.2024

16.	To report and approve the reappointment of the following non-teaching staff on contractual basis:	2295 Reported and approved  The Principal appreciated the Hostel Committee for working relentlessly. This is endorsed by all members of the Governing Body.
-----	---	--

S.No.	Name	Post	Appointment/ Reappointment	Date of appointment
1.	Ms. Haseena	House Keeper Krishna Hostel	Reappointment	04.02.2024 to 03.08.2024*
2.	Mr. Jai Prakash	MTS-Library	Reappointment	19.01.2024 to 18.06.2024

\* The date of reappointment of Ms. Haseena was corrected.

17.	To report and approve the Chairperson's action with regard to the following:	2296 Reported and approved
-----	--	-------------------------------

(a) Confirmation of the faculty members from the date of appointment upon completion of the probation period as per details given below:

S. No.	Name	Designation and Department	Date of Appointment	Date of Completion of Probation Period
1.	Dr. Kanika Kakar	Assistant Professor, Sociology Dept.	10.02.2023	09.02.2024
2.	Ms. Pouriangthanliu	Assistant Professor, Sociology Dept.	10.02.2023	09.02.2024
3.	Dr. Tarun Routhan	Assistant Professor, Physical Education Dept.	10.03.2023	09.03.2024
4.	Dr. Shiwani Burnwal	Assistant Professor, Philosophy Dept.	07.03.2023	06.03.2024
5.	Dr. Sarat Chandra Bibhar	Assistant Professor, Philosophy Dept.	14.03.2023	18.03.2024

(b) Grant of Maternity Leave to Dr. Manisha Kumari, Assistant Professor, Department of Sanskrit for a period of 180 days w.e.f. 11.03.2024.

15.	Under any other matter:	
1.	The Principal's meeting with the Vice Chancellor, University of Delhi regarding loan for infrastructural development from the Higher Education Financing Agency (HEFA)	2297 The Principal apprised the Governing Body about the HEFA funding schemes.  The college might propose for a loan of Rs. 50 crores for construction of New Academic Building, Extension of Hostel and Staff Flats. The college had to pay Rs. 5 crores in six monthly 20 instalments.



		It was agreed after some discussion that a meeting could be held online with the HEFA officials for complete clarity in the matter.
2.	MoUs signed with Uzbekistan	<p>2298</p> <p>The Principal reported about the MoUs signed with the following foreign institutions:</p> <p>I. Research Centre for the Study of Eastern Culture and Heritage, Tashkent State University of Orientation studies, Uzbekistan</p> <p>II. Samarkand Institute of Economics and Service, Samarkand, Uzbekistan</p> <p>III. Research Tourism Development Institute, Uzbekistan</p> <p>IV. Oriental University, Tashkent, Uzbekistan</p> <p>V. Margilan Teknikum of Tourism and Cultural Heritage, Silk Road International University</p> <p>The Oriental University, Tashkent sponsored a faculty member Dr. Namita Sethi for an International Symposium held by them. They too had participated online in the Symposium held by the college.</p>
3.	Annual Inter-college cultural festival Symphony held from 31 <sup>st</sup> January to 2 <sup>nd</sup> February 2024	<p>2299</p> <p>Reported</p>
4.	Reported about the Prizes won at the University Flower Show by the College	<p>2300</p> <p>The Principal reported that the college had received the several prizes at the University Flower Show. Some of them are:</p> <ol style="list-style-type: none"> <li>1. Jagrani Devi Trophy for the best bonsai tree</li> <li>2. Golden Jubilee Cup for the best fruit tree</li> </ol> <p>In addition to above, the college had won prizes for Cactus, <i>Gatnda</i> and in other categories of flowers.</p>
5.	Departmental meetings for result analysis	<p>2301</p> <p>The Principal informed that several departmental meetings had been held to do a root cause analysis of the results. Many measures were discussed with each department to improve results and overall academic output.</p>
6.	Attendance Register for teachers	<p>2302</p> <p>The Principal informed that the signing by teachers in an Attendance Register on a daily basis had been restored.</p>
7.	Smart Boards	<p>2303</p> <p>It was informed by the Principal that all departments had access to room equipped with Smart Boards; that training was being imparted for the usage of these boards and it was hoped that this would improve pedagogy and generate better results.</p>

9.	NAAC Accreditation	2304 The Chairperson remarked on the NAAC grade of A+ that has been achieved and encouraged the faculty to improve scores further.
10.	Financial assistance to Aarti B.A. Program students and a hockey player whose house had broken down completely	2305 The Chairperson announced an assistance of Rs. 2 lakhs from Vidyawati Foundation.  The Principal informed that all teachers will have Rs. 1000/- each deducted from their salary well as contribute an additional Rs. 50,000/- from the Staff Association Fund.  Rs. 50,000/- from other had already been raised. Some members of the Governing Body had contributed and others expressed willingness.

The meeting ended with a vote of thanks to the Chair.

*Anuradha Krishna*  
(Mrs. Anuradha Krishna)  
Chairperson, Governing Body

*Swati Pal*  
(Prof. Swati Pal)  
Principal