

**JANKI DEVI MEMORIAL COLLEGE**  
**(University of Delhi)**

**Minutes of the IQAC Meeting**  
**25<sup>th</sup> April 2022**

An online meeting of the members was held on 25<sup>th</sup> April 2022.

The meeting was attended by following members:

**Chairperson** - Prof. Swati Pal

**Chairperson, Governing Body:** Dr. Kusum Krishna

**External Nominees**

Cdr. Abhijit Sinha- CEO, ShinMaywa, India

Prof. Chintamani Mahapatra- Rector, JNU (*Expressed regret*)

**Members from Administrative Staff**

Mrs. Nivedita Sharma, Librarian

Dr. Kaushal Kishore, A.O.

Mr. Surinder Kumar, A.O.

Mrs. Pushpa Rawat, S.O. (Accounts)

Mrs. Poonam Abbot, S.O. (Administration)

**Faculty Members:**

Dr. Neeru Vasishth

Dr. Namita Sethi

Dr. Saumya Gupta

Mr. Zubair Ahmad

**Members from Student Union**

Ms. Pooja, President, Students' Union

Ms. Prachi, Vice-President, Students' Union

**Nominee from the Alumni-** Ms. Ruchi Khurana, Advocate

**Parent Representatives-**

Mrs. Bindu Singhal (Expressed regret)

Mrs. Rohini Ranjan

Mr. Bhoopendra Kumar

**Members from Student Union**

Ms. Pooja, President, Students' Union

Ms. Prachi, Vice-President, Students' Union

**Mentor-** Dr. Jitender Gill

**Coordinator** - Dr. Shilpa Chaudhary

1. The Minutes of the previous meeting dated 7<sup>th</sup> December 2021 were approved.

**2. Compliance Report/ Action Taken Report by the IQAC**

The Coordinator put forth the actions taken regarding the discussions in the previous IQAC meeting:

Issue	Action Taken
Strengthening feedback mechanism	Departments have been asked to <ul style="list-style-type: none"> <li>- Work on close ties with their Alumni</li> <li>- Share Employer Feedback forms with Alumni of their department</li> <li>- Remind students to share their progression and placement data in their Mentoring sessions</li> </ul> Mentoring Sessions have also been taken up by the Principal wherein she has interacted with all students of the college regarding these issues.
Revamping Alumni Association	It has been conveyed to the Alumni Association to expand/ modify the composition of office-bearers to induct Alumni who are not currently working with the college.
Strengthening AQAR and SSR data collection within the institution	Meetings were conducted with faculty as well as non-teaching staff to ensure effective documentation and timely responses for data submission.
Exploring software solutions to facilitate data compilation for AQAR and SSR	The college has entered into a two-year contract for use of Cloud-based Accreditation and Ranking Management System (AMS) for NAAC accreditation processes by Inpods India Pvt Ltd. in January 2022.

**3. Reporting matters:**

- a. The members were informed that the AQAR 2020-21 has been successfully submitted on 25<sup>th</sup> March 2021. The task of compilation of AQAR 2021-22 and SSR has started.
- b. The college participated in the National Institutional Ranking Framework (NIRF) for the first time. The Principal expressed her heartfelt thanks to the members of NIRF Committee for their untiring efforts towards compilation of institutional data. The NIRF rankings will be declared in a few months.
- c. The college has a very active Entrepreneurship Cell that has initiated Project Anupam in 2020-21. The Project aims to provide a facilitating platform (such as online/offline marketing support) to its young aspiring student entrepreneurs.

The college has formalized such initiatives related to entrepreneurship and start-ups as “Incubation Program” in December 2021.

4. The proposed revisions in the Feedback Forms were discussed and approved. The forms will be made more comprehensive especially in terms of questions on curriculum and its transaction.

The Coordinator extended sincere thanks to all members for their time. The meeting ended with a vote of thanks to the Chair.



Dr. Shilpa Chaudhary  
IQAC Coordinator



Prof. Swati Pal  
Principaljm