

MEMORANDUM OF UNDERSTANDING (MOU)

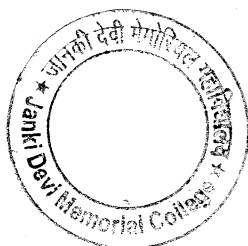
This Memorandum of Understanding (MOU) is made on 5th November 2021 between **Janki Devi Memorial College, University of Delhi, Sir Ganga Ram Hospital Marg, New Delhi-110060** (Herein after called the 'First Party')

And

Teaching Learning Centre (TLC) of Ramanujan College, University of Delhi located at Kalkaji, New Delhi – 110019 (Herein after called the 'Second Party').

And whereas the *First Party* and the *Second Party* have agreed to the following terms and conditions of the agreement:

1. The aim of the hereby agreement is to enhance the capacity building of teachers and non-teaching staff through organizing a 7-day Online Workshop on 'ENHANCING ADMINISTRATIVE EFFICIENCY IN HEIs' from 16-22 November 2021
2. The **Deliverables by First Party** i.e., Janki Devi Memorial College, University of Delhi are given as follows:
 - a. Brochure and poster preparation
 - b. Mail management and query handling of the participants
 - c. Report Writing (Day Wise) and its compilation
 - d. Promotion of the FDP
 - e. Overall Cooperation
3. The **Deliverables by Second Party** i.e. Teaching Learning Centre of Ramanujan College, University of Delhi are given as follows:
 - a. LMS Portal Development, Maintenance and Hosting on private cloud
 - b. Honorarium to Resource persons
 - c. Registration fee will be collected by the First party only i.e Ramanujan College
 - d. Participation E-Certificate through block chain
 - e. Technical inputs regarding sessions and modules.
 - f. Publicity and Extensive Marketing
 - g. Overall cooperation



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4. First Party will give a consultancy fees of Rs. 25,000 (within a week of the completion of the workshop). This amount will be charged in lieu of the services, rendered by Second Party to the First Party, like for the development of the MOOC platform, brand, expertise, certificate and resources.
5. Logos of both the parties will be used in the promotional material.
6. Name of both the coordinators and Principal and TLC Assistant Directors will appear.
7. Both the parties have agreed that they will extend every form of co-operation to each other.
8. The hereby agreement shall initially be conducted for the said workshop however the agreement can be extended to organize more such FDPs/ workshops in future. Both the parties will be responsible for organizing and managing the FDP/workshop as per the provisions mentioned above.
9. Coordinator from the Janki Devi Memorial College shall be Dr. Shilpa Chaudhary whereas Coordinator from TLC, Ramanujan College shall be Ms. Nidhi Mathur.
10. The hereby agreement shall be made in two identical copies. All the versions are equally valid. Each of the parties of the hereby agreement shall receive one copy of the agreement.

We hereby signify our acceptance of the terms and conditions stated above.

The First Party

Swati Patil

प्राचार्या/Principal
 Prof. Swati Patil
 Janki Devi Memorial College
 Principal
 सर गंगा राम हास्पिटल मार्ग नई दिल्ली-110060
 Sir Ganga Ram Hospital Marg, New Delhi-110060
 Janki Devi Memorial College
 University of Delhi,
 Sir Ganga Ram Hospital Marg
 New Delhi- 110060



Date: 05/11/2021
 Place: Delhi

The Second Party

S. P. Aggarwal

Prof. S. P. Aggarwal
 Principal
 Ramanujan College
 University of Delhi,
 Kalkaji
 New Delhi- 110019

Date: 5th November 2021

प्रोफेसर-प्राचार्य / Professor-Principal
 रामानुजन कॉलेज / Ramanujan College
 दिल्ली विश्वविद्यालय / University of Delhi
 कालकाजी, नई दिल्ली-110019 / Kalkaji, New Delhi-110019