



**Janki Devi Memorial College**  
**University of Delhi**  
**JDMC-IQAC**

**Event Report Template**

Name of the event:	Mentoring Session
Name of the Organizer(s):	College Students' Union
Type of event ( <i>intra-college / inter-college / state / national or any other collaboration</i> )	Intra-college
Objective(s) of the events:	Intimate the students about the facilities and Grievance Redressal Mechanisms available in the college
Name and Affiliation of the Resource person ( <i>if applicable</i> ):	N/A
Name and Affiliation of Judge of the event ( <i>if applicable</i> ):	N/A
Name and Affiliation of Prize winner of the event ( <i>if applicable</i> ):	N/A

Under the aegis of IQAC, the Students' Union of Janki Devi Memorial college organized the mentorship session on 19th February, 2024 and 20th February, 2024 from 12 PM to 12:30 at their respective venues for all the departments of the college. The session aimed at acquainting the students about all the facilities and grievance redressal mechanisms available in the college.

**Poster of the event (Hindi and English):**

**PHILOSOPHY DEPARTMENT**

**19th February, 2024**

The Students' Union of Janki Devi Memorial College organized a mentorship session for all the students of the Philosophy Department on 19th February, 2024 in room number 16 at 12:00 PM to familiarize the students with the facilities and services provided by the college and its procedures.

The session commenced with a guided tour of the college website. Under the supervision of the Students' Union core team, the class representatives of all the years accompanied by Namrata Bhola, the discipline head of the Students' Union, informed the gathered students about the student portal, the clubs and societies of the college etc. The session came to an end with the stage open to questions from the gathered students.

## **POLITICAL SCIENCE DEPARTMENT**

**19th February, 2024**

Under the aegis of IQAC, the Students' Union of Janki Devi Memorial College organized a comprehensive mentoring session for all the students of the Political Science Department in the auditorium at 12 PM. It aimed at guiding students regarding various facilities provided by the college and the committees forged for the welfare of the students.

Under the supervision of the Students' Union core team, the Class Representatives of all the years along with the Students' Union provided an extensive overview of the college website, its Quality Policy, Student-Faculty Meetings, student satisfaction forms, parental feedback, functionalities of the Placement Cell and library facilities such as OPAQ, E-resource centre and plagiarism checks. Furthermore, students were provided with a comprehensive list of the infrastructural facilities offered by the college including administrative blocks, hostel accommodations, recreational spaces, sports amenities, green initiatives, disability-friendly utilities, and a variety of societal and club offerings aimed at holistic development of every student. The students were briefed about the grievance redressal system and they were informed about the complaint boxes along with their location.

Students contributed to the discussion by clarifying their inquiries and were eager to learn about new facilities introduced by the college. They expressed gratitude to the Students' Union for organising such a fruitful mentorship session and expressed a desire to attend similar events in the future.

## **SANSKRIT DEPARTMENT**

**19th February, 2024**

Under the aegis of the IQAC, the Students' Union of Janki Devi Memorial College organized an extensive mentoring session for all the students of Sanskrit Department on 19th February, 2024 in room number 41A at 12:00 PM. The objective of the session was to brief the students with the amenities offered by the college.

Under the supervision of the Students' Union core team, the Class Representatives of all the years along with Aleena Kidwai, the cleanliness head of the Students' Union, took the initiative to address the students of the department, highlighting the range of facilities offered by the college. The session emphasized provisions for the visually impaired and specially-abled students, along

with the convenience of the campus canteen and resources like Kindle and the language lab. Furthermore, the CR outlined the distribution of Internal Assessment marks, urging students to stay updated with college website notifications for efficient communication. She stressed the significance of regular attendance, underscoring its crucial role in academic success and overall engagement with the college experience.

The session was extremely interactive and resolved all the queries of the students.

## **HISTORY DEPARTMENT**

**19th February, 2024**

Under the aegis of IQAC, the Students' Union of Janki Devi Memorial College organized a comprehensive mentoring session for the first and second year students of the History department in room no. 13 and for the third year students of the history department in room number 14 at 12 PM. It aimed at briefing the students with knowledge regarding various facilities provided by the college.

Under the supervision of the Students' Union core team, the class representatives of all the years accompanied by Kanak Singhal, the content head of the Students' Union and Mahima Srivastava, the sponsorship head of the Students' Union, detailed the functionalities of the different societies of our college, highlighting the placement cell of our college which provides valuable insights into job opportunities and ongoing societal projects, empowering students to explore their professional and extracurricular interests. The students were informed about the importance of knowing about the teacher in charge of their respective department and Conveners of the Students' Union.

A comprehensive list of the facilities offered by the college, including new computer labs, administrative blocks, various department rooms, hostel accommodations, recreational spaces, sports amenities, green initiatives, disability-friendly utilities aimed at the holistic development of every student, was shared along with a set of questions.

## **ECONOMICS DEPARTMENT**

**19th February, 2024**

Under the aegis of IQAC, the Students' Union of Janki Devi Memorial College organized a thorough mentoring session for the Economics Department in room no. 67 at 12 PM. The session aimed at briefing the students with information on the different resources offered by the college as well as the grievance procedures that are in place.

The class representatives under the supervision of the Students' Union core team gave a thorough rundown of the college's website, parental input, the Placement Cell, Khoj - The Student's Research Unit, E-Cell, and Project Anupam. They took out time to address the topics of discussion step by step, therefore acquainting students with the necessary points. They threw light upon the

complaint issuing system, the person-in-charge of concerned fields and ways to contact the authorities when needed. They even assured the students that in case of any issues, they will reach out to the faculty and provide the best solution.

Students discovered various facilities they were unfamiliar with, and they actively engaged in the session by asking questions. They conveyed their appreciation to the Students' Union for setting up this beneficial mentorship program and they wish to have regular mentoring sessions.

## **HINDI DEPARTMENT**

**19th February, 2024**

A mentoring session was organized in room no. 15 for all the students of the Hindi department by the Student Union of Janki Devi Memorial College under the aegis of IQAC on 19th February, 2024 at 12 PM. It aimed at providing valuable information and support to the students. The session encompassed a comprehensive overview of the college, its various facets, and opportunities available for students.

The class representatives along with Arshpreet Kaur, the technical head of the Students' Union imparted knowledge about the worthwhile facilities provided by the college under the supervision of the Students' Union core team. They proceeded to talk about the infrastructure, availability of modern classrooms, approaching the library, and undertaking recreational facilities that will aid the students.

The mentoring session concluded with an interactive Q&A session, enabling students to clear up doubts and seek further information and the student union along with the department representatives of all the 3 years addressed their queries and concerns with utmost dedication.

## **COMMERCE DEPARTMENT**

**20th February, 2024**

Under the aegis of IQAC, the Students Union of Janki Devi Memorial College organized a comprehensive mentoring session for the students of the Commerce Department in room no. 14 from 12 to 12:30 pm. The primary objective of the session has been to acquaint students with the array of amenities available within the college premises and to provide them with insights into the mechanisms for grievance redressal.

The class representatives along with Radhika Gupta, the Cultural Head of the Students' Union commenced with a complete overview of the various facilities provided by the college, encompassing ICT classrooms, the medical centre, the cafeteria, disability-friendly infrastructure, and library resources such as OPAC and the E-Resource Centre. This aimed to familiarize students with the resources available at their disposal to enhance their academic experience.

Additionally, students were introduced to the different societies operating within the college, including the Placement Cell and Entrepreneurship Cell as well as the Janki Devi Vocational Centre. A detailed explanation of their functions and roles was provided to broaden students' understanding of the extracurricular opportunities available to them. An integral part of the session was dedicated to educating students on the effective utilization of the college website. They were guided through various functionalities, such as checking internal assessment (IA) marks, filing grievances, and accessing essential resources.

The session concluded with an interactive Q&A round allowing students to seek clarification on any queries they had regarding the information presented. In essence, the mentoring session served as a valuable opportunity for students to familiarize themselves with campus resources and procedures, fostering a culture of collaboration and empowerment.

## **ENGLISH DEPARTMENT**

**20th February, 2024**

An informative mentoring session was organized in Room no. 15 for the students of the English department by the Students' Union of Janki Devi Memorial College on 20th February 2024 during the coffee break. The session encompassed a comprehensive overview of the college website and opportunities students can avail.

The class representatives along with Kanak Singhal, the content head of the Students' Union and Ayisha Hima, the marketing head of the Students' Union imparted knowledge about the facilities provided by the college. They proceeded to talk about the infrastructure, approaching the library, the new counselor and participating in worthwhile activities that will aid the students. They took out time to address the topics step by step, tracing the session from history of the college till what improvisations can be brought in. They threw light upon the complaint issuing system, ways to contact the authorities when needed and how to take the assistance from TICs.

Furthermore, a thorough discussion ensued regarding the various grievance redressal mechanisms available within the college. Students were briefed on avenues such as the complaint register, complaint boxes located around the campus, student-faculty meetings, and feedback forms.

The mentoring session concluded with an interactive Q&A general knowledge session, enabling students to clear up doubts and seek further information. All the queries and concerns were addressed and answered with utmost dedication.

## **SOCIOLOGY DEPARTMENT**

**20th February, 2024**

The Students' Union of Janki Devi Memorial College organised a mentorship session for the students of the Sociology Department in room number 16 at 12:00 PM on 20th February 2024.

The primary goal of the session has been to familiarize students with the many amenities available on campus and to offer them with information about the grievance redressal procedures.

The class representatives along with Arushi Chauhan, the Vice President of the Students' Union, headed the session, informing all gathered students about the facilities offered by the college and ways to contact the authority in regards to any problems in the college, such as the student faculty meetings, complaint register, etc.

The session concluded with an interactive Q&A round, which allowed students to clarify any questions they had about the content presented. In essence, the mentoring session provided an excellent chance for students to become acquainted with campus resources and procedures.

## **ECONOMICS AND BCOM PROGRAMME DEPARTMENT**

**20th February, 2024**

Under the aegis of IQAC, the Students' Union of Janki Devi Memorial College organized a comprehensive mentoring session for the students of the Economics department and BCOM Programme in the auditorium from 12 to 12:30 PM. It aimed to provide students with knowledge about the various facilities available on campus, as well as information about the grievance redressal systems in place.

The class representatives along with Ira Chaturvedi, the content head of the Students' Union and Shashwitaa, the cultural head of the Students' Union addressed the students and guided them through the various mechanisms available at the college. A few insightful questions were asked from the students about how to check IA, log in to the student portal, access syllabus information, file grievances and attend student-faculty meetings, to which the students provided feedback. Later they were briefed about all the facilities provided by the college.

Continuing the discussion, students were briefed on the college's quality policy, feedback mechanisms, and library facilities such as N-List, E-Resource Centre, Research Room, and plagiarism-check. The class representatives also highlighted the college's awards, ICT-enabled classrooms, utilities for people with disabilities, a counselling room, and additional courses offered for students' academic development. The students wanted to learn more about aspects of the college that they were unfamiliar with.

Students participated in the conversation by clarifying their questions and were excited to hear about new amenities introduced by the college. They thanked the Students' Union for hosting such a beneficial mentorship session and indicated a wish to attend similar programs in the future.

**Geotagged pictures of the event with captions (Geotagged with offline / screenshots if online):**

