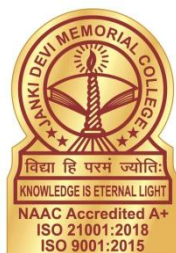


## **JANKI DEVI MEMORIAL COLLEGE**



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### **Union Meeting for the G-20 Event**

**17th November, 2023**

#### **Under the aegis of IQAC**

The event scheduled for November 20th is meticulously planned to commence at 12:30 sharp. The program will commence with a guard of honor, setting a tone of respect and discipline. The discipline team is entrusted with vigilance around crucial areas, namely the auditorium passage and the canteen. A key reminder is that all cell phones should be turned off throughout the event to maintain a focused environment.

For the Morning session in the Seminar Room, the Union Students along with the staff members should be present. The cleanliness team is assigned specific areas to ensure the venue remains tidy. A strict dress code of blue and white is emphasized for all the Union Members. Absolute silence is expected to be maintained backstage and the discipline team will be strategically placed in each wing to manage order.

The Tilak Ceremony is scheduled to take place near the selfie point. A comprehensive task list to be devised, clearly assigning duties to all union members. A vibrant G20-themed rangoli near the reception will add a festive touch to the surroundings. Arrangements for the seminar room and the auditorium table include provisions like sanitizers, tissue boxes, only glass bottles and glasses, coasters, and tea and coffee sachets.

Lunch arrangements are planned in the principal's office, and staff members are also allocated discipline duties. The event is designed for smooth execution, ensuring every detail contributes to a successful and well-managed occasion.

